





Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM
No. 287 s. 2023

**DIVISION OPEN RANKING FOR THE VACANT NURSE II AND
GUIDANCE COUNSELLOR II IN THE SENIOR HIGH SCHOOL**

To : Assistant Schools Division Superintendents
CID and SGOD Chiefs
HRMPSB Members
Heads of Elementary and Secondary Schools
All Others Concerned

1. This Office announces the Division Open Ranking for the vacant Nurse II and Guidance Counselor II in the Senior High School positions:
 - Nurse II
 - Guidance Counselor II
2. Enclosed to this Memorandum are the Qualification Standards for the above-mentioned vacant positions.
3. This announcement is for the gathering of applications alone and the selection process shall be scheduled through a Division Memorandum.
4. This Office emphasizes the provision of equal opportunity to all qualified applicants who meet the Qualification Standards (QS). There shall be no discrimination in the selection of employees on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliations.
5. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent 

July 3, 2023
HR/hrmo



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

Enclosure No. 1 to the Division Memorandum No. . s. 2023

CSC Qualification Standards for the following positions:

Position Title/Salary Grade	Education	Experience	Training	Eligibility
Senior High School				
Nurse II/SG-16	Bachelor of Science in Nursing	At least 1 yr of relevant experience	4 hours relevant training	RA 1080 (Nursing Licensure Exam)
Guidance Counsellor II/SG-12	Master's Degree in Guidance Counselling	None	None	RA 1080 (Guidance Counsellor)





Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

Enclosure No. 2 to the Division Memorandum No. s. 2023

SCHEDULE OF RECRUITMENT AND SELECTION PROCESS

DATE	ACTIVITY
July 21, 2023	<p>Deadline of submission of the following documents on Qualification Standards to the Records Units or email to sdobulacanhmrpsb@deped.gov.ph</p> <ul style="list-style-type: none">➤ Letter of Intent addressed to the Head of Office indicating the position being applied for➤ Duly accomplished PDS➤ Photocopy of PRC License and Rating➤ Photocopy of Official Transcript of Records➤ Photocopy of Certificates of Training attended➤ Photocopy of Updated Service Record, Certificate of Employment➤ Photocopy of latest appointment➤ Photocopy of the last Performance Rating in the current/latest position➤ Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) <p>Note: No additional documents shall be accepted after July 21, 2023</p>
July 24, 2023	Initial evaluation of the Qualification Standards

