



Republic of the Philippines
Department of Education
 Region III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM
 No. 316 s. 2023

**SCHOOL RANKING FOR VACANT TEACHER III POSITIONS IN THE SENIOR
 HIGH SCHOOL (ACADEMIC TRACK) OF
 STA. MONICA NATIONAL HIGH SCHOOL**

To: Public Schools District Supervisor
 HRMPSB Members
 School Principals/OICs
 Teaching Personnel of Sta. Monica NHS
 All Others Concerned

1. This is to announce that School Open Ranking for the vacant Teacher III in the SHS Academic Track (STEM III-A) position in Sta. Monica NHS shall be held on August 2, 2023, 9:00am at Sta. Monica NHS.
2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Teacher III position.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the position is as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Teacher III/SG-13 (STEM III-A)	Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 12 units towards a Master's degree relevant strand/subject	1 year of relevant teaching/industry work experience	4 hours of training relevant to the subject area specialization	RA 1080 (Teacher)

5. School HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor
 Members : School Principal
 One (1) Master Teacher
 One (1) Head Teacher

Secretariat : Administrative Officer II or Administrative Assistant





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6. The evaluation of original documents shall be based on DepEd Order 3, s. 2016 and DepEd Order No. 66, s. 2007. No additional documents will be accepted after the ranking procedure.
 - Letter of Intent (indicate the position/s you intend to apply)
 - Official Transcript of Records
 - Updated Service Records
 - Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
 - Performance Rating for three (3) consecutive rating periods
 - Certificates, MOVs and other documents determinants
7. The Schools Division Superintendent must be furnished with the following:
 - a. Comparative Assessment Result (School HRMPSB)
 - b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
 - c. Complete documents of the applicants used in the evaluation
 - d. Minutes of the ranking
8. The Comparative Assessment Result for Teacher III and Teacher II should be posted in three (3) conspicuous places and shall be valid for School Year 2023-2024 only.
9. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent 

July 18, 2023
HR/hrmo

