



Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF BULACAN**

---

DIVISION LETTER  
No. **092** s. 2023

To: Assistant Schools Division Superintendents  
All Public Schools District Supervisors  
Administrative Officer V  
Administrative Officer IV (Personnel)  
All Others Concerned

1. Please be informed of a meeting on July 31, 2023 at 9:00am, at the Conference Hall, SDO Building.

Agenda of the Meeting:

- a. Reassignment of PSDS;
  - b. Reassignment of School Heads
  - c. Requests for transfer of teachers
  - d. Unfilled teacher items
  - e. Deployment of Teacher I items
  - f. Excess Master Teachers; and
  - g. Other related concerns
2. Bring the following:
    - a. Hard copy of accomplished template for transfer of school heads and summary of proposed reassignment
    - b. Hard copy of accomplished template for transfer of teachers and summary of proposed reassignment
    - c. Deployment proposal of teachers (unfilled positions)
  3. Expenses relative to this meeting shall be charged against Division MOOE fund subject to usual accounting and auditing rules and regulations.
  4. For information and compliance.

  
**NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent

July 25, 2023

