



Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division of Bulacan

June 27, 2023

DIVISION MEMORANDUM  
No. **278**, s. 2023

**DIVISION EVALUATION OF TEACHER'S REFLECTION FORM (TRF)  
WRITING OF TEACHER I APPLICANTS IN THE ELEMENTARY LEVEL**

To: Assistant Schools Division Superintendents  
CID and SGOD Chiefs  
Division Education Program Supervisors  
Public Schools District Superintendents  
Elementary School Heads  
All Others Concerned

1. Anent to Division Memorandum No. 198, s. 2023, on the schedule of Activities in Recruitment, Selection, and Appointment (RSA) for Teacher I Positions in the Elementary and Secondary Levels, the Schools Division Office of Bulacan through the Human Resource Merit Promotion and Selection Board (HRMPSB) shall conduct a Division Evaluation of Teacher's Reflection Form (TRF) Writing of Teacher I Applicants in the Elementary Level on July 5 -7, 2023 at Guiguinto Central School, Guiguinto, Bulacan.
2. The objective of this activity is to have an accurate score that will be assigned to teacher I applicants in their Teacher's Reflection Form (TRF) writing/outputs in compliance to existing order and policy.
3. Participants to this Division Evaluation are the public schools district supervisors and select school heads in charge of TRF writing checking as assigned by the division chairman of HRMPSB.
4. This Memorandum shall serve as the Travel Authority of all participants.
5. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
6. It is expected that all participants observe the minimum health protocols in compliance to health standards as pre-emptive interventions to prevent the spread of any infectious diseases.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN, EdD., CESO V**  
Schools Division Superintendent

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