



Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

June 29, 2023

DIVISION MEMORANDUM

No. 271 s. 2023

**SCHEDULE OF MEDICAL EXAMINATION OF ATHLETES COACHES AND TRAINORS
FOR PALARONG PAMBANSA 2023**

To: Assistant Schools Division Superintendents
CID/ SGOD Chiefs
Public Schools District Supervisors
Public and Private Elementary/Secondary School Heads
Coaches, Trainers, Officials
School Health Personnel
All Others Concerned

1. In preparation for the Palarong Pambansa – Cluster Region to be held at Region II, this Office announces the schedule for medical and dental examination of athletes, coaches, trainers, officiating officials, and chaperons on July 6, 2023, at 9:00 AM at Guiguinto District Hall, Guiguinto, Bulacan.
2. Forms to be utilized are the same forms used during the provincial meet to be signed by the Medical Officer. Coaches, trainers, officiating officials, and chaperons are responsible for the accomplishment of the said forms.
 - a. For Athletes – Medical History Form and Parental Consent (must be dully signed by the parents prior to medical examination)
 - b. Medical Certificate
 - c. Dental Certificate
 - d. Coaches, Chaperons, and Officiating Officials shall use the Forms for Coaches and Chaperons
3. A waiting area shall be designated at the lobby of the District Hall for ease in facilitating the activity. Examination shall be on a first come first serve basis.
4. The flow of the activity shall be as follows:
 - Step 1. All participants are ready with their accomplished forms and sign the attendance sheet.
 - Step 2. Nurses in charge shall check the accomplished forms.
 - Step 3. Nurses shall take and assess the height and weight.
 - Step 4. Medical officer to perform medical assessment.
 - Step 5: Dentists shall perform dental assessment.
 - Step 6. Documents to be checked by the school health unit if properly signed and complete.
5. This Memorandum shall serve as the Travel Authority of all participants.





Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

6. Expenses to be incurred in the conduct of the said activity shall be charged against school local fund subject to the usual accounting and auditing rules and regulations.
7. It is expected that all participants observe the minimum health protocols in compliance with health standards as pre-emptive interventions to combat any infectious diseases.
8. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, Ed.D. CESO V
Schools Division Superintendent

