



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

June 13, 2023

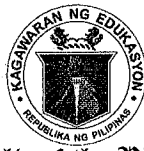
DIVISION MEMORANDUM
No. 240, s.2023

DIVISION HYBRID TRAINING OF SCHOOL HEADS ON INSTRUCTIONAL LEADERSHIP AND MANAGEMENT IN ADDRESSING LEARNING POVERTY: MANAGING VARIED LEARNING ASSESSMENTS

To: Assistant Schools Division Superintendents
Division Chiefs
Public School District Supervisors
Public Elementary and Secondary School Heads
All other concerned.


1. Anent to Regional Memorandum No. 239, s. 2023, entitled "Division Roll-out of the Training Program for School Heads on Instructional Leadership and Management in Addressing Learning Poverty (Module 1: Managing Varied Learning Assessments)", this Office shall conduct a Division Hybrid Training of School Heads on Instructional Leadership and Management in Addressing Learning Poverty (Module 1: Managing Varied Learning Assessments) on June 20-22, 2023 at 8 Waves Waterpark Hotel and Resort, San Rafael, Bulacan.
2. The objectives of this training are as follows:
 - a. Develop a clear understanding of why assessments are conducted in learning and how they contribute to the learning process.
 - b. Acquire knowledge and skills in designing effective learning assessments.
 - c. Learn how to administer learning assessments effectively.
 - d. Develop the ability to construct well-designed assessment items that align with learning objectives and accurately measure student knowledge and skills.
 - e. Develop the skills to analyze assessment data and interpret the results.
 - f. Provide meaningful and constructive feedback to learners based on assessment results.
 - g. Recognize the importance of fairness and equity in assessment, develop strategies to minimize bias, and ensure that assessments accommodate diverse student populations.
 - h. Provides technical assistance to teachers in terms of learning assessments.
3. For in-person participants, the training shall be held at Catalinos Hall, 8 Waves Waterpark Hotel and Resort, San Rafael, Bulacan, while virtual participants can access the link through a virtual platform to be sent to the HRD Focal Persons and EDDIS Chairpersons (Secondary participants) one day before the training. The in-person participants shall be identified by the Public School District Supervisors (2 school heads per district) and by the EDDIS Chairperson (2 school heads per EDDIS).
4. This Memorandum shall serve as the travel authority of the participants.





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5. All participants must observe the minimum health standard protocols as pre-emptive interventions to combat infectious diseases.
6. The Learning and Development (L&D) matrix is found in Enclosure No. 1.
7. Expenses to be incurred in this training shall be charged to InSeT Fund and other eligible activities subject to the usual accounting and auditing rules and regulations.
8. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD, CESO V
Schools Division Superintendent





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Enclosure No. 1 to Division Memorandum No. 240 s. 2023

**DIVISION TRAINING OF SCHOOL HEADS ON INSTRUCTIONAL LEADERSHIP AND
 MANAGEMENT IN ADDRESSING THE LEARNING POVERTY; MANAGING VARIED
 LEARNING ASSESSMENTS**

June 20-22, 2023

TIME	DAY 1	TIME	DAY 2	TIME	DAY 3
7:45	Arrival	7:45	Management of Learning	7:45	Management of Learning
8:00	Registration Distribution of Training Kit	8:00	Lecture and Workshop on the Philosophical Foundations of Higher Order Thinking Skills (HOTS) – Bloom’s Revised Taxonomy (Rico Paulo G. Tolentino)	8:00	Workshop on the Construction of PISA – Patterned Assessments (Bienvenido L. Guevara, Jr.)
9:00	Inspirational Message: -Norma P. Esteban, EdD, CESO V Schools Division Superintendent Welcome Remarks: -Zurex T. Bacay, PhD Assistant Schools Division Superintendent Statement of Purpose -Bienvenido L. Guevara, Jr.			9:00	Blended Learning Assessment Showcasing of Tech-Aided/Computer-Based Assessment & Gamification of Assessments (Sheila Marie DR. De Silva)
10:00	Health Break			10:00	Health Break
10:30	Special Topic: The Art and Heart of Technical Assistance in the School Level (Bienvenido L. Guevara, Jr.)	10:00	Preparation of Table of Specifications (TOS) (Rico Paulo G. Tolentino)	10:30	Application of Appropriate Data Analysis and Interpretation; Techniques to Address Learning Gaps Due to Pandemic-Related Disruptions (Virginia S. San Gabriel)
		11:00	Lecture and Workshop on the Art of Questioning (Engaging Learners to Critical Thinking to Bridge Learning Gaps) <ul style="list-style-type: none"> • Establishing HOTS Culture to Develop Lifelong Learning Skills (Frederick G. Del Rosario)		
12:00	Health Break	12:00	Health Break	12:00	Health Break
1:00	Revisiting Principles of Effective Assessment and Appropriate Types of Assessment (Virginia S. San Gabriel)	1:00	Applying Technical Standards on Test Construction with Workshop (Ma. Aurea Rhodora DC. Geronimo)	1:00	Valuing the Significance of Data Analysis and Interpretation of Assessment Results; Ways Forward (Crafting of Application Project) (Rico Paulo G. Tolentino)
2:00	Metacognitive Development Thinking <ul style="list-style-type: none"> • Concept of Metacognition (Lisette M. Gregorio)	2:00	Item Analysis (Difficulty and Discrimination Index) and Item Banking (Ma. Aurea Rhodora DC. Geronimo)	2:00	Demonstration Teaching Submission/Publication of Workshop Outputs 1. Observation Form (Google Docs/Forms)
3:00	Health Break	3:00	Health Break	3:00	Health Break
3:30	Metacognitive Development Thinking <ul style="list-style-type: none"> • 8 Ways to Develop Metacognitive Skills • Developing Self-Directed Learning Through Metacognition (Lisette M. Gregorio)	3:30	Designing Rubrics for Authentic Assessment with Workshop (Frederick G. Del Rosario)	3:30	Closing Ceremonies
4:30	Submission/Publication of Workshop Outputs	4:30	Submission/Publication of Workshop Outputs		





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Enclosure No. 2 to Division Memorandum No. 240 s. 2023

Training Program Management Team

Overall Program Manager: Zurex T. Bacay PhD
Assistant Schools Division Superintendent

Assistant Program Manager: Cecilia S. Custodio PhD
Chief, SGOD

Training Manager: Marilene G. Ramos LPT, MAT
SEPS, HRD

Assistant Training Manager/Secretariat: Ma. Bella S. Fajardo
EPS II, HRD

QATAME Associate:

1. Ma. Lourdes J. Patag LPT, MAE (SEPS, SMME)
2. Cecille E. Cruz LPT, MAE (EPS II, SMME)
3. Rodel D. Lintag (NEAP Chief Trainer)

Technical Work Group:

1. Kathrine Jane Luna
2. Romyboy Punongbayan
3. Clarissa DC. Flores
4. Enrique Rigor P. Flores
5. Isagani Aguinaldo
6. Christian Santos
7. Ronel Castor Marfa