



Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

June 8, 2023

**DIVISION MEMORANDUM**

No. 238 . s. 2023

**CONDUCT OF SECOND QUARTER PROGRAM IMPLEMENTATION REVIEW  
(PIR) / DIVISION MONITORING EVALUATION AND ASSESSMENT  
(DMEA) CY 2023 PRESENTATION**

To: Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Unit Heads of the OSDS and SGOD  
All Others Concerned

1. Pursuant to the Regional Memorandum No. 005, s.2022, on the schedule of the conduct of RMEA and DMEA. The Schools Division Office of Bulacan under the Schools Management Monitoring and Evaluation Unit shall conduct a quarterly report and presentation of the Program Implementation Report (PIR)/Division Monitoring, Evaluation and Adjustment (DMEA). A mandate of assuring quality implementation and sustainability of the monitoring and evaluation for the effective and efficient delivery of the programs, projects, and activities.
2. The activity aims to:
  - a. Present the appropriate, relevant and accurate information necessary for the adjustment of work plans and strategies;
  - b. Discuss the issues/concerns encounter for the quarter and actions taken;
  - c. State the factors that hindered or facilitated the attainment of target;
  - d. Align the corresponding KRA/PPA's of the unit to SDO OPCRf; and
  - e. Set recommendation/agreements/actions to improve performance
3. The participant in this activity are the Assistant Schools Division Superintendents, CID and SGOD Chiefs, Unit Heads of OSD and SGOD, Select Education Program Supervisors from the SGOD and CID (2 Subject area Supervisors, Inclusive Education and LRMS), EDDIS Chairpersons from the PSDS group, EPS II-SMME, Project Development Officers and members of the working committee.





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6. Attached is Enclosure No. 1, List of Participants. This Memorandum shall serve as the Travel Authority of all participants.
7. All participants are required to stay in at the venue during the duration of the undertaking.
8. In the essence of time and smooth flow of activities, All unit/section heads shall encode the reports/accomplishments with complete numerical data, findings interpretation and analysis (qualitative and quantitative analysis of data) via google drive <https://tinyurl.com/PIR-CY-2023> on or before June 22, 2023.
9. Attached is Enclosure No. 2, Matrix of Activities as reference and the schedule of specific unit/section on July 3,4 & 5, 2023 for the presentation.
10. It is expected that all participants shall observe minimum health protocols to continuously prevent the spread of COVID-19 viruses.
11. Immediate dissemination of and compliance with this Memorandum are earnestly desired.

  
**NORMA P. ESTEBAN, EdD, CESO V**  
Schools Division Superintendent





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Enclosure No. 1 to Division Memorandum No. 238, s. 2023

<b>NAME OF PARTICIPANT</b>	<b>POSITION</b>
Norma P. Esteban, EdD., CESO V	SDS
Cecilia E. Valderama, PhD	ASDS
Zurex T. Bacay, PhD	ASDS
Cecilia S. Custodio, PhD	Chief- SGOD
Gregorio C. Quinto, Jr., EdD	Chief- CID
Virgilio L. Laggui, PhD	DEPS-ArPan
Agnes R. Bernardo, PhD	DEPS – Inclusive Ed
Rainelda M. Blanco, PhD	DEPS - LRMS
Ariston E. Manuel	DEPS - MAPEH
Jay-Arr C. Tayao	DEPS - SGOD
Alexander I. Adonis, PhD	EDDIS I - Chairperson
Irene L. Elizalde, EdD	EDDIS II - Chairperson
Ma. Nina P. Avendano, PhD	EDDIS III - Chairperson
Maximo C. Herrera, EdD	EDDIS IV - Chairperson
Jonar C. David, EdD	EDDIS V - Chairperson
Priscila P. Iliscupidez, EdD	EDDIS VI - Chairperson
Ma. Lourdes J. Patag	SEPS - SMME
Marilen G. Ramos	SEPS - HRD
Bryan Amiel F. De Jesus	SEPS - SMN
Maribel S. Perez	SEPS - Research
Cecille E. Cruz	EPS II - SMME
Ma. Bella Fajardo	EPS II - HRD
Ma. Jesusa V. Pampilon, PhD	EPS II - SMN
Paulo Eduardo C. Cruz	Planning Officer
Engr. Carl Paulo A. Fernando	Div. Engineer
Peter G. Lacap	PDO II-DRRM
Inah Marifaye M. Blanco	PDO II - YF
Christian Dela Cruz	PDO II - YF
Engelbert S. Dela Cruz	PDO II - YF
Carlo Angelo P. Castillo, MD	Div. Medical Officer IV
Vilma O. Aguas	Head Dentist
Shirley P. Burgos, RN	Nurse
Josefina S. Pedroche	Admin Officer V
Victoria O. Madrigal	Personnel Officer
Lorena P. Bodoso	Record Officer II
Rona Jema R. Mercurio	Cashier II
Raquel I. Climaco	Supply Officer II
Agnes M. Siefnezhad, CPA	Accounting Officer III
Aren A. Astoveza, CPA	Budget Officer
Richard Biglete	IT Officer I
Atty. Elmer D. Lopez	Attorney III





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Enclosure No. 2 to Division Memorandum No. 238, s. 2023

**MATRIX OF ACTIVITIES**

TIME	DAY 1
7:30 – 8:30 a.m.	Arrival/Registration/Breakfast
8:30 – 9:00 a.m.	PRELIMINARY ACTIVITIES  Lupang Hinirang Prayer DepEd Bulacan March Roll Call  Welcome Remarks ----- <b>Cecilia E. Valderama, PhD</b> Assistant Schools Division Superintendent  Inspirational Message ----- <b>Norma P. Esteban, PhD</b> Schools Division Superintendent  Statement of Purpose And Setting of Direction ---- <b>Cecilia S. Custodio, PhD</b> Chief, SGOD
9:00 – 12:00 noon	CID – Division Education Program Supervisors
12:00 – 1:00 p.m.	<b>LUNCH BREAK</b>
1:01 – 4:00 p.m.	CID – Public Schools District Supervisors
4:01 – 4:30 p.m.	OPEN FORUM
4:31 – 5:00 p.m.	Ways Forward





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TIME	DAY 2
7:30 – 8:30 a.m.	Breakfast
8:30 – 9:00 a.m.	Management of Learning  Nationalistic Song Prayer DepEd Bulacan March Roll Call  Recap
9:00 – 12:00 noon	OSDS – Budget, Finance, Cash, Legal, ICT
12:00 – 1:00 p.m.	<b>LUNCH BREAK</b>
1:01 – 4:00 p.m.	OSDS – Administrative Office, Personnel, Records, Supply
4:01 – 4:30 p.m.	OPEN FORUM
4:31 – 5:00 p.m.	Ways Forward

TIME	DAY 3
7:30 – 8:30 a.m.	Breakfast
8:30 – 9:00 a.m.	Management of Learning  Nationalistic Song Prayer DepEd Bulacan March Roll Call  Recap
9:00 – 12:00 noon	SGOD – SHN, YFD, DRRM, Educ Facilities, Private Schools
12:00 – 1:00 p.m.	<b>LUNCH BREAK</b>
1:01 – 4:00 p.m.	SGOD – HRD, SMN, Planning & Research, SMME
4:01 – 4:30 p.m.	OPEN FORUM
4:31 – 5:00 p.m.	<b>CLOSING PROGRAM</b>  Nationalistic Song Prayer DepED Bulacan March  Closing Remarks ----- Zurex T. Bacay, PhD Assistant Schools Division Superintendent
<b>HOME SWEET HOME</b>	

