



Republic of the Philippines
Department of Education
 REGION III
 Schools Division of Bulacan

June 8, 2023

DIVISION MEMORANDUM
 No. 235, s. 2023

DIVISION MANAGEMENT COMMITTEE MEETING

To: Assistant Schools Division Superintendents
 SGOD and CID Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 Assistant Principals from SHS Implementers
 Unit Heads of the OSDS
 Section Heads of the SGOD
 All Others Concerned

1. This Office announces the conduct of Division Management Committee Meeting (MANCOM) on the following schedules:

Levels	Dates	Participants
Elementary Level	June 23, 2023, at 8:30 AM at KB Gym, Capitol Compound, City of Malolos	Assistant Schools Division Superintendents CID and SGOD Chiefs Public Schools District Supervisors Unit Heads from the OSDS SEPSs, EPS II, Planning Officer, DRRM Focal Person and Division Engineer from SGOD Elementary School Heads
Secondary Level	June 26, 2023, at 8:30 AM at Fortunato F. Halili National Agricultural School, Santa Maria	Assistant Schools Division Superintendents CID and SGOD Chiefs Education Program Supervisors Unit Heads from the OSDS Secondary School Heads, and Assistant Principals from the SHS Implementers

2. The agenda of the meeting are as follows:

- 2.1 CID Concerns
- 2.2 SGOD Concerns
- 2.3. OSDS Concerns
- 2.4 Schools Division Superintendent/Assistant Schools Division Superintendents' Concerns





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3. Attached is the copy of the Minutes of Meeting dated May 5 and 8, 2023, for references.
4. There will be a registration fee of P600.00 for each participant to cover meal expenses to be charged against school MOOE. An official receipt shall be released upon payment to the Office of the Cashier on or before June 19, 2023. While registration fee of the SDO personnel shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
5. This Memorandum shall serve as the travel authority of all participants.
6. It is expected that all participants observe the minimum health standard protocols in compliance to Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines for the Management of Emerging Infectious Disease as pre-emptive interventions to combat any infectious diseases.
7. Immediate and wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN, EdD., CESO V
Schools Division Superintendent

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