



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

DIVISION MEMORANDUM
No. 223 s. 2023

SCHOOL RANKING FOR VACANT TEACHER II POSITION IN THE SENIOR HIGH SCHOOL (SPORTS TRACK) OF SAN PEDRO NATIONAL HIGH SCHOOL

To: Public Schools District Supervisor
HRMPSB Members
School Principals/OICs
Teaching Personnel of San Pedro NHS
All Others Concerned

1. This is to announce that School Open Ranking for vacant Teacher II position (SHS-Sports) in San Pedro National High School shall be held on June 15, 2023, 9:00am at Sn Pedro NHS.
2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Teacher II position.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Teacher II/SG-12 (Sports)	Bachelor's degree majoring in fields under the Track; or any Bachelor's degree plus 15 units of specialization in fields under the Track	one year relevant teaching/industry work experience	4 hours of training relevant to the courses in the Strand	RA 1080 (Teacher)

5. School HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor
Members : School Principal
One (1) Master Teacher
One (1) Head Teacher





Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

Secretariat : Administrative Officer II or Administrative Assistant

6. The evaluation of original documents shall be based on DepEd Order 3, s. 2016 and DepEd Order No. 66, s. 2007. No additional documents will be accepted after the ranking procedure.
 - Letter of Intent (indicate the position/s you intend to apply)
 - Official Transcript of Records
 - Updated Service Records
 - Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
 - Performance Rating for three (3) consecutive rating periods
 - Certificates, MOVs and other documents determinants

7. The Schools Division Superintendent must be furnished with the following:
 - a. Comparative Assessment Result (School HRMPSB)
 - b. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
 - c. Complete documents of the applicants used in the evaluation
 - d. Minutes of the ranking

8. The Comparative Assessment Result for Teacher III and Teacher II should be posted in three (3) conspicuous places and shall be valid for School Year 2022-2023 only.

9. Wide dissemination of this Memorandum is desired.


NORMA P. ESTEBAN EdD, CESO V
Schools Division Superintendent *NE*

May 31, 2023
HR/hrmo

