



Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF BULACAN**

DIVISION MEMORANDUM  
No. 180 s. 2023

**SCHOOL RANKING FOR VACANT TEACHER II POSITION IN THE JUNIOR  
HIGH SCHOOL OF SAN RAFAEL NATIONAL TRADE SCHOOL**

To: Public Schools District Supervisor  
HRMPSB Members  
School Principals/OICs  
Teaching Personnel of San Rafael NTS  
All Others Concerned

1. This is to announce that School Open Ranking for vacant Teacher II position in San Rafael National Trade School shall be held on May 11, 2023, 9:00am at San Rafael NTS.
2. The said school open ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Teacher II position.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants for the position who meet the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations.
4. The Qualification Standards (QS) for the positions are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Teacher II/SG-12	Bachelor in Secondary Education or Bachelor's degree with 18 professional units in Education with appropriate major	1 year of relevant experience	None required	RA 1080 (Teacher)

5. School HRMPSB shall be composed of the following:

Chairperson : Division Education Program Supervisor  
Members : School Principal  
One (1) School Principal  
One (1) Master Teacher





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Secretariat : Administrative Officer II or Administrative Assistant

10. The evaluation of original documents shall be based on DepEd Order No. 66, s. 2007. No additional documents will be accepted after the ranking procedure.

- Letter of Intent (indicate the position/s you intend to apply)
- Official Transcript of Records
- Updated Service Records
- Latest CSC Attested Appointment (or SDS signed appointment in lieu of attested appointment if still not released by CSC)
- Performance Rating for three (3) consecutive rating periods
- Certificates, MOVs and other documents determinants

11. The Schools Division Superintendent must be furnished with the following:

- e. Comparative Assessment Result (School HRMPSB)
- f. Comparative Assessment Result (to be signed by the Division HRMPSB and approved by the Schools Division Superintendent)
- g. Complete documents of the applicants used in the evaluation
- h. Minutes of the ranking

12. The Comparative Assessment Result for Teacher III and Teacher II should be posted in three (3) conspicuous places and shall be valid for School Year 2022-2023 only.

13. Wide dissemination of this Memorandum is desired.

  
**NORMA P. ESTEBAN EdD, CESO V**  
Schools Division Superintendent

April 27, 2023  
HR/hrmo





Republic of the Philippines  
Department of Education  
REGION III  
SCHOOLS DIVISION OF BULACAN  
SAN RAFAEL NATIONAL TRADE SCHOOL

Office of the Vocational School Administrator

April 18, 2023

NORMA P. ESTEBAN, EdD, CESO V  
Schools Division Superintendent  
Office of the Schools Division Superintendent  
Malolos City, Bulacan

ATTENTION:

CECILIA E. VALDERAMA, PhD  
Assistant Schools Division Superintendent

M a d a m:

Greetings of peace!

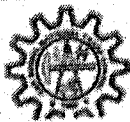
This is to inform your good office that Mrs. Queenmarisa T. Infantado retired from her post effective November 1, 2022. She had left the Teacher II item, which has already been published.

In connection with this, may I request to conduct School Level Ranking for Teacher II (JHS) position to fill out the vacant item.

We are looking forward to your positive response. Thank you very much and God Bless.

Very truly yours,

  
JULIAN S. CANONAY, MSAd, D. HUM  
Vocational School Administrator I



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