



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

March 20, 2023

DIVISION MEMORANDUM

No. 118 s. 2023

**DIVISION OPEN RANKING FOR THE VACANT SCHOOL PRINCIPAL
AND HEAD TEACHER POSITIONS IN THE ELEMENTARY LEVEL**

To : Assistant Schools Division Superintendents
CID and SGOD Chiefs
HRMPSB Members
Heads of Elementary and Secondary Schools
All Others Concerned

1. This Office announces the Division Open Ranking for the following vacant positions in the elementary level:

School Principal IV	- 1
School Principal III	- 6
School Principal II	- 4
Head Teacher III	- 3
Head Teacher II	- 1
Head Teacher I	- 1

2. Enclosed to this Memorandum are the following:

- 2.1.1 List of vacant positions, specializations and schools where the vacancies exist
- 2.1.2 Qualification Standards for School Principal II, III and IV and Head Teacher I, II and III
- 2.1.3 Schedule of recruitment and selection
- 2.1.4 List of documents to be submitted
- 2.1.5 Composition of the Division HRMPSB



3. This Office emphasizes the provision of equal opportunity to all qualified applicants who meet the Qualification Standards (QS). There shall be no discrimination in the selection of employees on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliations.





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4. Immediate and wide dissemination of this Memorandum is desired.


ROWENA T. QUIAMBAO, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent






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Enlosure No. 1 to the Division Memorandum No. 118 s. 2023

SDO Bulacan preferred Qualification Standards for the following positions:

Position Title/Salary Grade	Education	Experience	Training	Eligibility
School Principal II/SG-20	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in Education plus 6 units of Management	1 yr as Principal	40 hours relevant training	RA 1080 (Teacher)
School Principal III/SG-21	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in Education plus 6 units of Management	2 yrs as Principal	40 hours relevant training	RA 1080 (Teacher)
School Principal IV/SG-22	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in Education plus 6 units of Management	3 yrs as Principal	40 hours relevant training	RA 1080 (Teacher)
Head Teacher I/SG-14	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in Education	TIC for 1 year; or Teacher for 3 years	24 hours of relevant training	RA 1080 (Teacher)
Head Teacher II/SG-15	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in Education	HT for 1 yr; or TIC for 1 year; Teacher for 4 yrs	24 hours of relevant training	RA 1080 (Teacher)
Head Teacher III/SG-16	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional units in Education	HT for 2 years; or TIC for 2 years; or Teacher for 5 years	24 hours of relevant training	RA 1080 (Teacher)

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Enclosure No. 3 to the Division Memorandum No. 118 s. 2023

SCHEDULE OF RECRUITMENT AND SELECTION PROCESS

DATE	ACTIVITY
March 29, 2023	Submission of scanned documents on Qualification Standards to the sdobulacanhmrmps@deped.gov.ph
March 30, 2023	Assessment of documents on QS
March 31, 2023	Emailing of qualified applicants
Assessment of documents shall be based on DepEd Order Nos. 39 & 42, s. 2007	
April 03, 2023	
8:30am onwards	School Principals IV, III and II Head Teachers I, II and III

Enclosure no. 4 to the Division Memorandum No. s. 2023



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
website: <https://bulacandeped.com> email: bulacan@deped.gov.ph

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**DIVISION HUMAN RESOURCE MERIT PROMOTION SELECTION BOARD
(HRMPSB)**

Chairperson : CECILIA E. VALDERAMA, PhD
Assistant Schools Division Superintendent

Members : GREGORIO C. QUINTO, JR., EdD
CID Chief

CHARITO N. LAGGUI
PESPA President

JOSEFINA S. PEDROCHE
Administrative Officer V

VICTORIA O. MADRIGAL
Administrative Officer IV

Secretariat : HANA HERNANDEZ
LORADEL PASCO

