



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

March 16, 2023



DIVISION MEMORANDUM
No. 111, s. 2023

DISSEMINATION OF ADVISORY ON THE PAYMENT FOR SPECIAL HARDSHIP ALLOWANCE (SHA) FOR FISCAL YEAR 2023

To: Assistant Schools Division Superintendents
Division Chiefs
Unit Heads
Public Schools District Supervisors
Public Elementary and Secondary School Heads/Principals
All Others Concerned

1. This Office disseminates Advisory from the Office of the Office of the Undersecretary for Human Resource and Organizational Development (OUHROD) titled "Advisory on the Payment for the Special Hardship Allowance (SHA) for Fiscal Year 2023".
2. In compliance with the said memorandum, all concerned are requested to facilitate the coordination with their counterparts in the SDO Proper for matters concerning this matter.
3. Immediate and wide dissemination of this Memorandum is desired.

Accounting Unit
March 16, 2023


ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent
OIC–Office of the Schools Division Superintendent 



With reference to the increase of the FY 2023 budget for Special Hardship Allowance (SHA), the Department of Education (DepEd), in coordination with the Department of Budget and Management (DBM), shall expand the list of hardship posts provided in Annex A of DepEd Order 39, s. 2021.

In this regard, the **Regional and Schools Division Offices are directed to wait for the revised Annex A which will serve as the official list of hardship posts for FY 2023.** A new Department Order shall be issued amending the HI cut-off and the list of hardship posts. Once the new DO is issued, a separate memorandum for the processing of payment for SHA recipients (with reference to the new DO and revised Annex A) shall be issued to serve as guide to the SDOs in processing the payment of SHA to all eligible teachers for FY 2023, on a quarterly basis.

Further, this is to reiterate the eligibility criteria for SHA as articulated in Section 3.0 of the DBM-DepEd Joint Circular (JC) No. 1, s. 2021 entitled "Revised Guidelines on the Grant of Special Hardship Allowance" and Section 5.1 of the DepEd Order (DO) 039, s. 2021 entitled "Guidelines on the Provision of Special Hardship Allowance for Public School Teachers," the following DepEd personnel are qualified to receive the SHA:

1. **All teachers** in elementary and secondary schools located in **hardship posts** as determined by the hardship index (HI);
2. **Multi-grade teachers in pure multi-grade schools;**
3. **Mobile teachers and Alternative Learning System (ALS) coordinators concurrently handling ALS classes;** and
4. **School heads** assigned in hardship posts or pure multi-grade schools.

For information and appropriate action.

Thank you.

Sincerely,



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and Organizational Development (OUHROD)
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