



Republic of the Philippines
Department of Education

REGION III
Schools Division of Bulacan

March 20, 2023

DIVISION MEMORANDUM

No. 104, s. 2023

DIVISION EXECUTIVE COMMITTEE MEETING

To: Assistant Schools Division Superintendents
Division Chiefs
Unit Heads
Education Program Supervisors
Public Schools District Supervisors
All Others Concerned

1. This Office announces the conduct of Division Executive Committee Meeting (EXECOM) on March 27, 2023, at 8:30 AM at the SDO Conference Hall, 3rd Floor SDO Office, Malolos City, Bulacan.
2. The aim of this meeting is to discuss, clarify and consolidate issues and concerns to be presented during the Online Management Committee (MANCOM) meeting on March 28, 2023, for both elementary and secondary school heads.
3. Attendees to this meeting include the Assistant Schools Division Superintendents, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, section heads of the SGOD, and unit heads of the OSDS.
4. Attached is the copy of the Minutes of Meeting dated February 14, 2023, for reference.
5. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
6. It is expected that all participants observe the minimum health standard protocols in compliance to Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines for the Management of Emerging Infectious Disease as pre-emptive interventions to combat COVID 19.
7. Immediate and wide dissemination of this Memorandum is desired.


ROWENA T. QUIAMBAO, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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MINUTES OF THE DIVISION EXECUTIVE COMMITTEE MEETING

DATE OF MEETING: February 14, 2023, Tuesday, (As per D.M. No. 43, s. 2023)

TIME OF THE MEETING: 8:30 AM

VENUE OF MEETING: SDO Conference Hall, 3rd Floor, Malolos, Bulacan

ATTENDEES:

Name	Designation
Rowena T. Quiambao, CESE	Assistant Schools Division Superintendent OIC – Office of the Schools Division Superintendent
Cecilia E. Valderama, PhD.	Assistant Schools Division Superintendent
Gregorio C. Quinto, Jr., PhD	Chief Education Program Supervisor (CID)
Cecilia S. Custodio, PhD.	Chief Education Program Supervisor (SGOD)
Education Program Supervisors	
Public Schools District Supervisors	
SGOD Section Heads	
OSDS Unit Heads	

A. PRELIMINARIES

The meeting started at 8:30 AM with the singing of a Nationalistic Song followed by a Prayer and the DepEd Bulacan March through an audio-visual presentation. Mr. Christian V. Dela Cruz, Project Development Officer I facilitated the meeting.

B. AGENDA

TOPICS	DISCUSSIONS	COMMENTS/AGREEMENTS
Call to Order and Approval of the Agenda of the Division Executive Committee Meeting	Rowena T. Quiambao, CESE, Assistant Schools Division Superintendent and OIC – Office of the Schools Division Superintendent, presided the meeting Christian V. Dela Cruz, PDO I, presented the Minutes of the Previous Division Executive Committee Meeting.	1. The Minutes of the Previous Division Executive Committee Meeting was approved. 2. The Agenda of the Division Executive Committee Meeting was approved.





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Reminders from School Health Section	<p>Carlo Angelo P. Castillo, MD Medical Officer IV, presented and discussed the following:</p> <p>On-going Activities:</p> <ol style="list-style-type: none">1. On-going validation of Wash in Schools prior to uploading2. School Canteen monitoring- compliance to D.O. 13 s20173. Medical examination of athletes- for EDDIS (done), certification is still valid for Prov meet (3 months), next updating will be for CLRAA Meet except for athletes/coaches and chairpersons with noted risk factors/ co-morbidities.4. National Dental Health Month –February 2023 <p>Concerns:</p> <ol style="list-style-type: none">5. Deworming medications will be coming from the LGU's. No deworming meds will be channeled to SDO.6. Coordination with RHU/ BHC for number of dewormed students by school focal persons on health for output and reporting. <p>To Prevent the spread of highly transmissible disease among our school children like HFMD:</p> <ol style="list-style-type: none">1. Ensure handwashing facilities in all schools are utilized and always functional and that water and soap are always available.2. Coordinated with Local Chief Executive through Local Health Units for regular disinfection of classrooms and offices.3. Utilize all locally available information and campaign materials including playbooks for schools on hand, hygiene and sanitation.4. Intensify information dissemination on proper handwashing to students, teachers and all school personnel.5. Inform parents of students to also monitor other family members for signs	<ol style="list-style-type: none">1. Prevent the spread of highly transmissible disease among our school children like HFMD2. For information, dissemination, and implementation
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	and symptoms and seek immediate medical advice when these are present.	
Announcement and Concerns from CID	<p>Gregorio C. Quinto, Jr., PhD, CID Chief, presented and discussed the following:</p> <ol style="list-style-type: none"> 1. Advance Information: Division Workshop of Elementary School Heads on the Preparation of SDO's Blueprint for learning 2. Interventions Anchored on Futures Thinking and Foresight, in Key Stage 1 3. Concerns from LRMDS 4. Concerns from ALS 5. Concerns from Education Program Supervisors 6. Good News! 	<ol style="list-style-type: none"> 1. Require parents' consent/permit to the SHS poster making contest on February 16, 2023 2. Join in the Celebration of National Astronomy Week by PAGASA 3. For information, dissemination, and implementation
Announcement & Concerns from SGOD	<p>Cecilia S. Custodio, PhD, SGOD Chief, presented and discussed the following:</p> <ul style="list-style-type: none"> • Survey on the Revision of School Restricting Policy (DM OUHROD-2023-0132) <p>I. Human Resource Development Unit</p> <ul style="list-style-type: none"> • Multi-Year Guidelines on the Results-Based Performance Management System – Philippine Professional Standards for Teachers (RPMS-PPST) 2023 (DepEd Memorandum 8, s. 2023) • Division Memorandum No. 030, s. 2023 • Division Memorandum No. 024, s. 2023 • GAD Accomplishment Report <p>II. Social Mobilization and Networking</p> <ul style="list-style-type: none"> • Recognition of the Exemplary Performance of Division Partnership Focal Persons Gawad KATIG Awards 2022 of DepEd Regional Office III • Teacher's Desks and School Chairs' Donation Program • Installation and Hand Over of Interactive Multi-Media Audio-Visual Teaching Aids 	<ol style="list-style-type: none"> 1. Conduct reorientation on GFPS/GAD implementation and discuss the role /function of the members 2. Include anti-bullying in LAC Session and PTA conference 3. Draft memo on child protection and anti-bullying 4. Address all communications to the Office of SDS and releases at the Records Office 5. For information, dissemination, and implementation





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	<p>Technology and DOST Starbooks Digital Library</p> <ul style="list-style-type: none">• Handover of feeding program donation by Actions Hub Philippines Inc.• Turnover of 2 motherboard donations of Rendon Trading and Actions Hub Philippines Inc.• MOA signing on DepEd School Partnership Stakeholders Engagement• Discussion on Republic Act No. 11313 or Safe Spaces Act (Bawal Bastos Law)• Distribution of Ascorbic Acid Ceelin Syrup 120ml bottles from United Laboratories (UNILAB) for the learners• Partnership and INSET Monitoring• Free eye check-up and consultation courtesy of OJO Eyewear and Dr. J Specs Opto On Call <p>Information Office Concern:</p> <ul style="list-style-type: none">• RM 067, s. 2023• Additional Members of the Division Public Affairs Team <p>III. School Management Monitoring and Evaluation</p> <ul style="list-style-type: none">• Administration of National Achievement Test for grade 12 (NAT G12) held last January 30-31, 2023• Advisory from Bureau of Education Assessment dated February 7, 2023, regarding "Administration of the Qualifying Examination in Arabic Language and Islamic Studies (QEALIS) date of administration will be announced in separate memorandum.• On-site inspection on SHS application of schools conducted by RO - QAD• Monitoring and Technical Assistance of the following schools in the functionality of School Governance Council <p>IV. Planning and Research</p>	
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1. Government School Profile is now available for encoding and uploading in the Basic Education Information System (BEIS) through your LIS account.
2. NAT Result can now be generated in Learners Information System through the LIS user account of all school personnel.
3. Encoding of Learners Quarterly Grades is now available in the LIS as the new system facility.

V. Youth Formation

- DepEd Order 003, s 2023; An Order Allowing the Conduct of In-Person Activities in Schools
- Memorandum Dated February 2, 2023 Distribution of Child Protection Advocacy Posters
- Pictures of posted advocacy poster shall be uploaded (on or before February 16, 2023) through the link that will be provided
- Memorandum Dated February 8, 2023 Distribution of DepEd Learners and Schools as Zone of Peace and Executive Order No. 70 Advocacy Posters
- Pictures of posted advocacy poster shall be uploaded (on or before February 23, 2023) through the link that will be provided
- National Awareness Week for the Prevention of Child Sexual Abuse and Exploitation

VI. DRRM

- Conduct of Coordination Meeting between DepEd Field Offices and PNP Counterparts: Report on School Violence

VII. Sports Development, Programs, & Activities

- Virtual Meeting of All Tournament Managers and Screening Committee for PAM 2023





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OSDS Announcement & Concerns	<p>Agnes M. Seifnezhad, CPA, Accountant III, presented and discussed the following:</p> <ol style="list-style-type: none">1. Meeting with AOILs on Salaries of Newly-hired Personnel last February 2, 20232. Reasons for late submission of Payroll Documents of AOILs3. Top 3 Districts for the 4th Quarter of 20224. UNPAID GRATUITY PAY <p>Cecilia E. Valderama, PhD, discussed concerns in the ranking and reclassification of teachers and other issues.</p> <p>Rowena T. Quiambao, CESE, presented and discussed the following:</p> <p>PRELIMINARIES:</p> <ul style="list-style-type: none">• Catch Champion Servant-Heroes• Featured schools on quality learning environment• Congratulations on Promotions <p>AGENDA:</p> <ol style="list-style-type: none">1. Latest DepEd issuances2. Agenda of Regional Management Committee Meeting3. Concerns of OSDS Unit4. COA's Concerns	<ol style="list-style-type: none">1. Announcement of partnership with PRC to provide mobile service center for three days for renewal of license, change of name, exam application, and other services.2. Refer to memorandum and refrain from posting pictures of field trips on social media. Comply with the remaining requirements after the conduct of the activity.3. AOs' designation/ station are the schools under the supervision of the school head4. Supervisor should also check inventory of step per year and submit required attachments5. Once the moratorium is lifted ERF will be prioritized and submitted6. Ranking of TII-TIII and HTI except TI shall be done as vacancy exists based on guidelines and not exclusive for schools and district.7. For information, dissemination, implementation, and compliance.
Closing Remarks	<p>Virgilio L. Laggi, DEPS, greeted the members of the Division Executive Committee (ASDSs, Chiefs, PSDSs, DEPSs, and Unit Heads at SDO Bulacan) Happy Valentine's Day and encouraged them to celebrate with their families and love ones.</p>	





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Having no more matters to be discussed, the meeting was adjourned at 2:00 PM.

-----Nothing Follows-----

Prepared by:


CHRISTIAN V. DELA CRUZ, RPLM, RGC
Project Development Officer I - YFD

Reviewed by:


CECILIA S. CUSTODIO, Ph.D.
Chief Education Program Supervisor - SGOD

Noted by:


ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent

