



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

March 16, 2023

DIVISION MEMORANDUM

No. 101, s. 2023

**CONDUCT OF FIRST QUARTER PROGRAM IMPLEMENTATION REVIEW
(PIR)/DIVISION MONITORING EVALUATION AND ASSESSMENT (DMEA)
CY 2023 PRESENTATION**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors/Public Schools District Supervisors
Unit Heads of the OSDS and SGOD
All Others Concerned

1. Pursuant to the Regional Memorandum No. 005, s. 2022, on the schedule of the conduct of RMEA and DMEA, the Schools Division Office of Bulacan through the Schools Management, Monitoring and Evaluation Unit shall conduct the first quarter report presentation of the Program Implementation Review (PIR)/ Division Monitoring, Evaluation and Adjustment (DMEA) on April 11, 12, 13, 2023 at the 3rd Floor, Conference Hall of SDO Bulacan Building.
2. This activity aims to:
 - a. Present the appropriate, relevant and accurate information necessary for the adjustment of work plans and strategies;
 - b. Discuss the issues/concerns encountered in the First Quarter and actions taken; and
 - c. Set recommendations/agreements/actions to improve performance.
3. The participants in this activity are the Assistant Schools Division Superintendents, SGOD and CID Chiefs, Unit Heads of OSDS and SGOD with their alternates, Select Education Program Supervisors from the CID (Subject Area Supervisors, Inclusive Education and LRMDs) and from the SGOD, EDDIS Chairpersons from the PSDS group, EPS II-SMME, Project Development Officers and members of the working committee.
4. In the essence of time and smooth flow of activities, the following terms of engagement shall be followed:
 - a. All unit/section heads shall encode the reports/accomplishments with complete numerical data, findings, interpretation and analysis (qualitative and quantitative analysis of data) via google drive <https://tinyurl.com/DMEA-CY-2023> on or before March 28, 2023 ;
 - b. Refer to Enclosure No. 1 for schedule of the specific unit/section on April 11, 12, 13, 2023 for the presentation at the Conference Hall ;





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- c. The unit/section head shall present the report and to be assisted by his/her alternate representative, and
 - d. It is highly advised to observe the assigned presentation date and time allotted for each unit/section.
5. Attached is Enclosure No. 1, Program of Activities as reference.
 6. It is expected that all participants observe the minimum health standard protocols in compliance to Omnibus Guidelines on the Implementation of community quarantine in the Philippines for the Management of Emerging Infectious Diseases as pre-emptive interventions to combat COVID-19.
 7. All expenses to be incurred in the aforesaid activity shall be charge against DIVISION INSET FUND subject to usual accounting/auditing rules and regulations.
 8. Immediate dissemination and compliance with this Memorandum are earnestly desired.


ROWENA T. QUIAMBAO, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent





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(Enclosure No. 1 to Division Memo No. 101, s. 2023)

**FIRST QUARTER PROGRAM IMPLEMENTATION REVIEW
(PIR)/DIVISION MONITORING EVALUATION AND ASSESSMENT (DMEA)
CY 2023 PRESENTATION
March 28,29,30, 2023**

PROGRAM MATRIX AND ACTIVITIES

SCHEDULE	ACTIVITY	PERSONS IN-CHARGE
Day 1		
8:30 – 9:00 am	Nationalistic Song Interfaith Prayer Checking of Attendance	AVP - SMME Unit
	Welcome Remarks	Cecilia E. Valderama, PhD ASDS
	Inspirational Message	Rowena T. Quiambao, CESO VI ASDS OIC – OSDS
Presentation of Reports per Unit – OSDS		
9:00 – 12:00 noon	Accounting Budget Cash Legal	Agnes M. Seifnezhad Alice A. Almazar Rona Jema R. Mercurio Atty. Elmer D. Lopez
1:00 – 5:00 pm	Administrative Personnel Records Supply and Property ICTS	Josefina S. Pedroche Victoria O. Madrigal Lorena P. Bodoso Racquel I. Climaco Richard C. Biglete
Day 2		
CID		
8:45 – 9:00 am	Nationalistic Song Prayer Roll Call	AVP SMME Unit
9:00 – 12:00 noon	District Instructional Supervision - PSDS LRMDS Youth Formation	EDDIS Chairpersons Raineldo M. Blanco, PhD Inah Marifaye M. Blanco



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1:00 – 5:00 pm	Instructional Management Section - EPS ALS DRRM	Education Program Supervisors Agnes R. Bernardo, PhD Peter G. Lacap
DAY 3		
SGOD		
8:30 – 8:45 am	Nationalistic Song Prayer Roll Call	AVP - SMME Unit
8:45 – 12:00 noon	SMME Private School SHN Education Facilities	Ma. Lourdes J. Patag Jay Arr C. Tayao Carlo Angelo P. Castillo, MD Engr. Carl Paulo A. Fernando
1:00 – 4:30 pm	HRD SMN Planning & Research	Marilene G. Ramos Bryan Amiel F. De Jesus Maribel S. Perez Paulo Eduardo C. Cruz
4:30 – 5:00 pm	Closing Program Interfaith Prayer Closing Remarks	AVP Zurex T. Bacay, PhD ASDS

PANEL OF REACTORS

OIC-ASDS Rowena T. Quiambao, CESO VI

ASDS Cecilia E. Valderama, PhD

ASDS Zurex T. Bacay, PhD

Chief – CID Gregorio C. Quinto, Jr. EdD

Chief – SGOD Cecilia S. Custodio, PhD

President – PSDS Daniel V. Ortega, EdD

Administrative Officer V Josefina S. Pedroche



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