



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

March 02, 2023

To: Assistant Schools Division Superintendent
Concerned Administrative Assistants/Officers
Planning and Research unit, SMME(SEPS/EPS), Budget, Accounting
All others Concerned

1. In line with the uploading of Project Management Information System (PMIS), SDO Bulacan requests the assistance of the concerned Administrative Assistants/Officers for the encoding of the PPMP in the PMIS portal on March 7 and 8, 2023 Tuesday and Wednesday from 8:30 onwards at the conference hall 3rd floor DepEd Building, SDO Bulacan.
2. To assist and train the assigned personnel, SDO Bulacan requests the following on the aforesaid date.

Name	Station
Christian Noel Sixto	Tabang Elementary School (Plaridel District)
Enelynn C. Aquino	Marcelo H. del Pilar Elem. School (Bulacan District)
Maricel Mailig	Tabang Elem. School (Guiguinto District)
Hana Hernandez	Personnel Unit
Loradel B Pasco	Personnel Unit
Claire De Jesus	Accounting
Ma. Angela Dionisio	Budget
Bianca Borlongan	Budget

3. This division letter shall serve as travel authority of the PMIS participants.
4. Expenses to be incurred such as meals and snacks in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this letter is desired.

Digitally signed by
Quiambao Rowena
Tizon
Date: 2023.03.06
09:00:15 +08'00'

ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Division Letter no. 045 s. 2023



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