

Dear **Regional Directors** and **Schools Division Superintendents**,

With reference to the increase of the FY 2023 budget for Special Hardship Allowance (SHA), the Department of Education (DepEd), in coordination with the Department of Budget and Management (DBM), shall expand the list of hardship posts provided in Annex A of DepEd Order 39, s. 2021.

In this regard, the **Regional and Schools Division Offices are directed to wait for the revised Annex A which will serve as the official list of hardship posts for FY 2023.** A new Department Order shall be issued amending the HI cut-off and the list of hardship posts. Once the new DO is issued, a separate memorandum for the processing of payment for SHA recipients (with reference to the new DO and revised Annex A) shall be issued to serve as guide to the SDOs in processing the payment of SHA to all eligible teachers for FY 2023, on a quarterly basis.

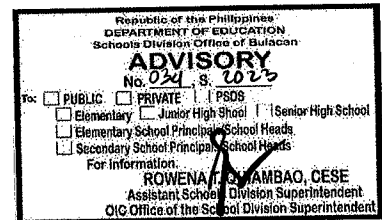
Further, this is to reiterate the eligibility criteria for SHA as articulated in Section 3.0 of the DBM-DepEd Joint Circular (JC) No. 1, s. 2021 entitled "Revised Guidelines on the Grant of Special Hardship Allowance" and Section 5.1 of the DepEd Order (DO) 039, s. 2021 entitled "Guidelines on the Provision of Special Hardship Allowance for Public School Teachers," the following DepEd personnel are qualified to receive the SHA:

1. **All teachers** in elementary and secondary schools located in **hardship posts** as determined by the hardship index (HI);
2. **Multi-grade teachers** in **pure multi-grade schools**;
3. **Mobile teachers and Alternative Learning System (ALS) coordinators** concurrently **handling ALS classes**; and
4. **School heads** assigned in hardship posts or pure multi-grade schools.

For information and appropriate action.

Thank you.

Sincerely,



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