



Republic of the Philippines
Department of Education
REGION III
Schools Division of Bulacan

February 10, 2023

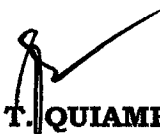
DIVISION MEMORANDUM

No. 043, s. 2023

DIVISION EXECUTIVE COMMITTEE MEETING

To: Assistant Schools Division Superintendent
Division Chiefs
Unit Heads
Education Program Supervisors
Public Schools District Supervisors
All Others Concerned

1. This Office announces the conduct of Division Executive Committee Meeting (EXECOM) on February 14, 2023, at 8:30 AM at the SDO Conference Hall, 3rd Floor SDO Office, Malolos City, Bulacan.
2. The aim of this meeting is to discuss, clarify and consolidate issues and concerns to be presented during the Online Management Committee (MANCOM) meeting on February 23, 2023, for both elementary and secondary school heads.
3. Attendees to this meeting include the Assistant Schools Division Superintendent, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, section heads of the SGOD, and unit heads of the OSDS.
4. Attached is the copy of the Minutes of Meeting dated January 20, 2023, for reference.
5. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
6. It is expected that all participants observe the minimum health standard protocols in compliance to Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines for the Management of Emerging Infectious Disease as pre-emptive interventions to combat COVID 19.
7. Immediate and wide dissemination of this Memorandum is desired.


ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent





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MINUTES OF THE DIVISION EXECUTIVE COMMITTEE MEETING

DATE OF MEETING: January 20, 2023, Friday, (As per D.M. No. 17, s. 2023)

TIME OF THE MEETING: 8:30 AM

VENUE OF MEETING: SDO Conference Hall, 3rd Floor SDO Office, Malolos, Bulacan

ATTENDEES:

Name	Designation
Rowena T. Quiambao, CESE	Assistant Schools Division Superintendent OIC – Office of the Schools Division Superintendent
Cecilia E. Valderama, PhD.	Assistant Schools Division Superintendent
Gregorio C. Quinto, Jr., PhD	Chief Education Program Supervisor (CID)
Cecilia S. Custodio, PhD.	Chief Education Program Supervisor (SGOD)
Education Program Supervisors	
Public Schools District Supervisors	
SGOD Section Heads	
OSDS Unit Heads	

A. PRELIMINARIES

The meeting started at 8:30 AM with the singing of the Philippine National Anthem followed by a Prayer through an audio-visual presentation. Ms. Ma. Bella S. Fajardo, Education Program Specialist II facilitated the meeting.

B. AGENDA

TOPICS	DISCUSSIONS	COMMENTS/AGREEMENTS
Call to Order and Approval of the Agenda of the Division Executive Committee Meeting	Rowena T. Quiambao, CESE, Assistant Schools Division Superintendent and OIC – Office of the Schools Division Superintendent , presided the meeting Christian V. Dela Cruz, PDO I , presented the Minutes of the Previous Division Executive Committee Meeting.	1. The Minutes of the Previous Division Executive Committee Meeting was approved. 2. The Agenda of the Division Executive Committee Meeting was approved.
Reminders from School Health Section	Carlo Angelo P. Castillo, MD Medical Officer IV , presented and discussed the following: On-going Activities: 1. Continuous Assessment of learners SY 2022-2023	1. Special prize awaits the winner of fit and fab biggest loser 2. Fund utilization of Canteen Fund must include: 35% school-based feeding program





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	<ol style="list-style-type: none">2. Provision of technical assistance and WinS validation in schools by health personnel prior to uploading on OMS. Physical examination of athletes, coaches and chaperon for CLRAA 2023. <p>Upcoming activities:</p> <ol style="list-style-type: none">3. WinS uploading –via E-WinS On-line Monitoring System.4. School Canteen Monitoring.	<p>(school initiated) 2. 5 % - School Clinic</p> <ol style="list-style-type: none">3. Check the status of breastfeeding stations in schools4. For information, dissemination, and implementation
Announcement and Concerns from CID	<p>Gregorio C. Quinto, Jr., PhD, CID Chief, presented and discussed the following:</p> <ol style="list-style-type: none">1. Portfolio Assignments of EPS and their Alaga Districts (DM No. 2, s. 2023)2. Drawing Up the Blueprint of Learning Interventions Anchored on Strategic Foresight (RM No. 3, s. 2023)3. Division Search for Best Innovation Projects, CY 2023 (DM No. 468, s. 2022)4. Implementation Guidelines on the Preparation of Continuous Improvement Projects (DM. 9, s. 2023) <p>Perlita Pagdanganan, EPS, discussed the following concerns:</p> <ol style="list-style-type: none">5. Concerns from LRMDs6. Concerns from ALS7. Concerns from Education Program Supervisors8. Good News!	<ol style="list-style-type: none">1. Conduct an orientation on division search for best innovation project CY 2023.2. Supervisors are instructed to attend and conduct a Focus Group Discussion (FGD) to team leaders/ teachers on key stage 1 for the crafting of blueprints and learning interventions before participating in the region.3. Attend to or send a representative to the anniversary of the inauguration of the First Philippine Republic at Barasoain Church on January 23, 20234. Schools are encouraged to have a Learning Resources Center5. Reorient parents during PTA meetings on how to handle bullying cases in schools6. For information, dissemination, and implementation
Announcement & Concerns from SGOD	<p>Cecilia S. Custodio, PhD, SGOD Chief, presented and discussed the following:</p> <ul style="list-style-type: none">• DepEd Order No. 54, s. 2022• DepEd Order No. 01, s. 2023• DepEd Memorandum No. 01, s. 2023• DepEd Memorandum No. 02, s. 2023• Regional Memorandum No. 17, s. 2023	<ol style="list-style-type: none">1. Conduct an orientation before the implementation of activities2. Refer to existing policies and related guidelines in the conduct of educational field trips





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	<p>Christian V. Dela Cruz, PDO-I, discussed the following concerns:</p> <p>I. Youth Formation</p> <ul style="list-style-type: none">• DO No. 40, s. 2012: DEPED CHILD PROTECTION POLICY• DO No. 55, s. 2013: Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10627 otherwise known as "The Anti-Bullying Act of 2013"• DO No. 003, s. 2021: Creation of the Child Protection Unit and the Child Rights in Education Desk in the Department of Education; RM No. 034, s. 2022: Submission of Data on Child Protection Committees in Schools and DM No. 030, s. 2022: Child Protection Committees in Schools <p>Bryan Amiel De Jesus, SEPS, discussed the following concerns:</p> <p>II. DRRM</p> <ul style="list-style-type: none">• DepEd Order No. 53 s. 2022• Division Memorandum No. 004 s. 2023 <p>III. Physical Facilities</p> <ul style="list-style-type: none">• DepEd Order No. 01, s. 2023 <p>IV. Human Resource Development Unit</p> <ul style="list-style-type: none">• Recognition of the Two (2) Pillars in February 2023• Accreditation of the Two (2) Pillars in February 2023• The First Division in Region 3 to submit the GAD Accomplishment 2022• Certificates from the Regional Office <p>V. Social Mobilization and Networking</p> <ul style="list-style-type: none">• Consultative meeting with Food for the Hungry Philippines• Consultative meeting with representatives from University of the Asia and the Pacific (UA&P)• Turnover of donations from Share A Toy Program of Mercantile Stores Group, Inc.• Regional Coordination Meeting on Partnership Engagements	<p>and other similar activities. Theme parks are not allowed. The Education Supervisors shall be informed in the conduct of field trips or outside activities. Refrain from posting field trips on social media. The Schools Division Office do not endorse field trips.</p> <ol style="list-style-type: none">3. The names indicated as representative per unit shall have edit access to the Division Calendar of Activities: Joel Vasallo (CID), Richard Biglete (OSDS), and Christian Dela Cruz (SGOD)4. For information, dissemination, and implementation
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	<ul style="list-style-type: none">Newly Elected Partnership Focal Person Officers of Region III for F.Y. 2023 <p>VI. Planning and Research</p> <ul style="list-style-type: none">Basic Education Information System (BEIS) Data Collection for SY 2022-2023Preparation of data inputs for government school profile for SY 2021-2022 for submission online until April 2023.Requests for data gathering in studies (thesis, dissertation, etc.) involving teaching, teaching-related, non-teaching personnel and learners of DepEd BulacanConsultative meeting (online) with Public Schools District Supervisors and Education Program Supervisors on monitoring of on-going research initiatives and research utilization <p>VII. School Management Monitoring and Evaluation</p> <ul style="list-style-type: none">Administration of National Achievement Test for grade 12 (NAT G12) on January 30-31, 2022 <p>Other concerns:</p> <ul style="list-style-type: none">Sports<ul style="list-style-type: none">Modified <i>Palarong Pambansa</i>Proposed Schedule of Competition-related ActivitiesStrategic Planning on SDO Sports Program	
OSDS Announcement & Concerns	<p>Cecilia E. Valderama, PhD, discussed the following Director's Note:</p> <ol style="list-style-type: none">1.6B devolved fundsNo cancellation of classes – suspension onlyMSP. Until the end of JanuaryLRP/LCP – Status of ImplementationTeaching Crisis resulted to learning crisisTeacher education graduates inadequately prepared to enter the teaching professionTEI poor let passing rateTeacher dev't needs – only 2% answered difficult questions <p>OTHERS:</p> <ul style="list-style-type: none">Teachers Quality	<ol style="list-style-type: none">Classes with SLM activities will not be replaced during suspensionsThere should be an effective teacher development programSIP validation will be rescheduledThere shall be a nurse on duty during the practice of athletes for the <i>Palarong Pambansa</i>For information, dissemination,





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	<ul style="list-style-type: none">• Innovations• Finance• Cases-Grievances and formal charges <p>Rowena T. Quiambao, CESE, presented and discussed the following: PRELIMINARIES:</p> <ul style="list-style-type: none">• Catch Champion Servant-Heroes• Featured schools on quality learning environment• Congratulations on Promotions <p>AGENDA:</p> <ol style="list-style-type: none">1. Latest DepEd issuances2. Agenda of Regional Management Committee Meeting3. Concerns of OSDS Unit4. COA's Concerns	implementation, and compliance.
Closing Remarks	Daniel V. Ortega, EdD, PSDS , acknowledged the members of the Division Executive Committee (ASDSs, Chiefs, PSDSs, DEPSs, and Unit Heads at SDO Bulacan). He thanked the resource persons for giving directions and for the lessons learned from their experiences.	<i>Shared a quote from Walt Disney, "If you can visualize it, if you can dream it, there's some way to do it"</i>

Having no more matters to be discussed, the meeting was adjourned at 2:00 PM.

-----Nothing Follows-----

Prepared by:

CHRISTIAN V. DELA CRUZ, Rpm, RGC
Project Development Officer I - YFD

Reviewed by:

CECILIA S. CUSTODIO, Ph.D.
Chief Education Program Supervisor - SGOD

Noted by:

ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent

