



Fwd: Corrected copy of DepEd Order 002, s. 2023

1 message

Directorate Office <ord.ro3@deped.gov.ph>
To: sdo.r3@deped.gov.ph

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Time: Jan 20, 2023 at 3:03 PM

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From: **PAU RO III** <pau.ro3@deped.gov.ph>
Date: Fri, Jan 20, 2023 at 1:18 PM
Subject: Fwd: Corrected copy of DepEd Order 002, s. 2023
To: Directorate Office <ord.ro3@deped.gov.ph>

DepEd - SDO of Bulacan
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By: [Signature]

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From: **Publications Division** <pas.pd@deped.gov.ph>
Date: Fri, Jan 20, 2023 at 8:40 AM
Subject: Corrected copy of DepEd Order 002, s. 2023
To: DepEd I Ilocos Region <region1@deped.gov.ph>, <region2@deped.gov.ph>, Department of Education Regional Office III <region3@deped.gov.ph>, DepEd Region IV-A CALABARZON <region4a@deped.gov.ph>, <mimaropa.region@deped.gov.ph>, DepEd V Bicol Region <region5@deped.gov.ph>, DepEd VI Western Visayas <region6@deped.gov.ph>, DepEd Region VII Central Visayas <region7@deped.gov.ph>, RAMIR UYTICO <region8@deped.gov.ph>, DepEd RO-IX ZamPen <region9@deped.gov.ph>, Department of Education Region 10 <region10@deped.gov.ph>, DepEd XI Davao Region <region11@deped.gov.ph>, <region12@deped.gov.ph>, DepEd Region XIII CARAGA <caraga@deped.gov.ph>, <car@deped.gov.ph>, DepEd NCR <depedncrph@gmail.com>

Dear Ma'am/Sir,

Good day.

This Office respectfully transmits the enclosed corrected copy of DepEd Order (DO) No. 002, s. 2023 titled **Amendment to DepEd Order No. 017, s. 2019 (Guidelines on the Provision and Use of Official Mobile Phones, Postpaid Lines and Prepaid Loads as Amended)**. This was previously written as DO 002, s. 2022.

This revision is done to correct the year series of the said DO posted on the DepEd website on January 18, 2023.

Thank you and we apologize for any inconvenience this may have caused.

Kind regards,

Publications Division/jdmc
Public Affairs Service
Department of Education Central Office
(02) 8633-9341

We'd like to hear your feedback: https://bit.ly/PUBS_CSS

1/25/2023
Reproduction No. 023, s. 2023
For dissemination and compliance.
ROWENA T. QUIAMBAO, CESE
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent
SCHOOLS DIVISION OF BULACAN

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Republic of the Philippines
Department of Education

DepEd ORDER
No. **002**, s. 2023

JAN 17 2023

AMENDMENT TO DEPED ORDER NO. 017, S. 2019
(Guidelines on the Provision and Use of Official Mobile Phones,
Postpaid Lines and Prepaid Loads as Amended)

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The various impact of the COVID-19 Pandemic has largely changed the way education service delivery is carried out. There is a need to closely coordinate programs, projects, and activities in all levels of governance, hence, the increased utilization of messaging applications and virtual meeting platforms as an alternative for in-person meetings require more mobile data inclusion to allow quick dissemination and generation of data and information to facilitate timely informed policy decision.

2. Thus, the following provisions of DepEd Order (DO) Nos. 017, s. 2019 and 004, s. 2020 are amended, to wit:

a. **Section IV, Item 3** of DO 017, s. 2019 and **Sections 3 and 4** of DO 004, s. 2020

3. The authorized/eligible recipients and their maximum monthly provision for the postpaid line and prepaid are as follows:

Designation	New Monthly Ceiling
Central Office	
Secretary	Actual expenses incurred
Undersecretary	P 8,000.00
Assistant Secretary	7,000.00
Director IV	6,000.00
Director III	5,000.00
Head Executive Assistant	5,000.00
Division Chief	3,500.00
Assistant Division Chief	2,000.00
Staff of the Office of the Secretary - Proper	10,000.00
Staff of the Office of the Undersecretary	5,000.00
Staff of the Office of the Assistant Secretary	4,000.00
Staff of the Office of the Director	2,000.00
Regional Office	
Regional Director	P 6,000.00
Assistant Regional Director	5,000.00

Designation	New Monthly Ceiling
Division Chief	3,500.00
Assistant Division Chief	2,000.00
Other staff authorized by the Regional Director	9,000.00
Schools Division Office	
Schools Division Superintendent	P 4,000.00
Assistant Schools Division Superintendent	3,500.00
Division Chief	3,000.00
Education Program Supervisor	800.00
Public Schools District Supervisor	800.00
School Heads/Principal	1,500.00
Assistant Schools Principal managing SHS in Integrated SS	1,000.00
Other staff authorized by the Schools Division Superintendent	9,000.00

xxx

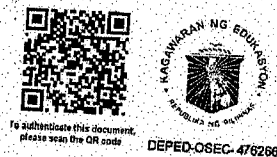
3. Further, this Order reiterates that for payment of postpaid line and prepaid loads, **only the following documents are needed** as provided for under Section V (B.1.e) of DO 017, s. 2019: **the SOA/Bill/Invoice/Official Receipt or machine validated SOA, and Certification by Agency Head or the authorized representative or the eligible recipient stating that calls made are all official in nature. Provided, however, that additional documents may be required from the claimant should the abovementioned documents are not complied with.**

4. All other provisions of DO 017, s. 2019 and DO 004, s. 2020 shall remain in effect.

5. This Order shall take effect immediately upon its approval, issuance, and publication online at www.deped.gov.ph, and its filing with the University of the Philippines Law Center-Office of the National Administrative Register (UP LC-ONAR).

6. For more information, please contact the **Office of the Undersecretary for Finance** through email at usec.financebpm@deped.gov.ph or at telephone number (02) 8633-9432.

7. Immediate dissemination of and strict compliance with this Order is directed.



Sara Zimmerman Duterte
SARA Z. DUTERTE
 Vice President and Secretary
TVR 1/3

References: DepEd Order: (Nos. 004, s. 2020 and 017, s. 2019)
 To be indicated in the Perpetual Index under the following subjects:

AMENDMENT	PAYMENT
BUREAUS AND OFFICES	POLICY
COMMUNICATIONS	PROCEDURE
OFFICIALS	



Republic of the Philippines
Department of Education

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JAN 20 2023
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Time: 0:25 P

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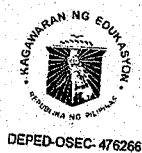
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SARA Z. DUTERTE
 Vice President and Secretary
TJR 1/3 Agm

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