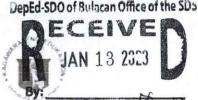
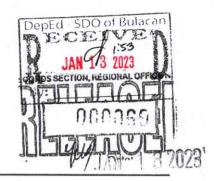
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ROWENA T. QUIAMBAO, CESE
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent
SCHOOLS DIVISION OF BULACAN



Republic of the Philippines 1940

REGION III-CENTRAL LUZON



**REGIONAL MEMORANDUM** 

NO. 611, S. 2023

VALIDATION OF SCHOOL SITES FOR SURVEY AND TITLING IN FY 2023 AND MONITORING OF SURVEY AND TITLING OF SCHOOL SITES IN FY 2019-2021

To

All Schools Division Superintendents

All Others Concerned

- The Legal Affairs Strand, through the Sites Titling Office (STO), will conduct
  a validation for survey and titling of school sites for FY 2023 and monitoring
  of the survey and titling of school sites in FY 2019-2021 for Schools Division
  Offices (SDOs) downloaded with funds for survey and titling.
- The said activity aims to ensure that only SDOs with school sites that will qualify for survey and titling shall be downloaded with funds in FY 2023, taking into consideration those requests for survey and titling that were not accommodated in previous fiscal years.
- 3. In view of this, the SDOs are hereby directed to identify untitled school sites within their respective areas that will qualify for survey and titling. The SDOs shall consolidate the following documentary requirements of untitled school sites in preparation for its survey and titling:
  - a. Copy of the notarized Deed of Donation;
  - Original copy of owner's duplicate of OCT/TCT, if donated property is a titled property;
  - c. Copy of Approved Survey Plan;
  - d. Certified true copy of Tax Declaration;
  - e. Certificate of no tax delinquency;
  - f. Transfer tax;
  - g. BIR clearance; and
  - h. DAR clearance (if agricultural land/camotal land).
- The representative/s from the STO will conduct the validation and monitoring of school sites for survey and titling at DepEd Regional Office III on February 8, 2023.
- 5. In line with this, the SDOs are requested to submit the abovementioned documentary requirements of untitled school sites on or before January 20, 2023 in order for this Office to consolidate the documents that will be subject of the validation and monitoring.







## Republic of the Philippines

# Department of Education

REGION III-CENTRAL LUZON

6. For immediate action.

Olgitally signed by Eder
May Ederage
Date 2023.01.13 05:55:14

MAY B. ECLAR; OPhD, CESO III

Regional Director

Encl.:

Memorandum from the Office of the Undersecretary for Legal Affairs and Office of the Assistant Secretary for Legal Affairs dated January 11, 2023







### Republic of the Philippines

## Department of Education

Legal Affairs

DepEd Complex, Meralco Avenue, Pasig City

#### **MEMORANDUM**

TO

**ALL REGIONAL OFFICES** 

FROM

JOSE ARTURO C. DE CASTRO, J.D., LL.M., J.S.D.

Undersecretary for Legal Affairs

ammonde

AMANDA MARIE F. NOGRALES, J.D. Assistant Secretary for Legal Affairs

SUBJECT

Validation of School Sites for Survey and Titling in FY 2023 and

Monitoring of Survey and Titling of School Sites in FY 2019-2021

DATE

JAN 1 1 1023

The Legal Affairs Strand through the Sites Titling Office (STO) will conduct a validation for survey and titling of school sites for FY 2023 and monitoring of the survey and titling of school sites in FY 2019 – 2021 for Schools Division Offices (SDOs) downloaded with funds for survey and titling. This activity aims to ensure that only SDOs with school sites that will qualify for survey and titling shall be downloaded with funds in FY 2023, taking into consideration those requests for survey and titling that were not accommodated in previous fiscal years.

In view of this, you are hereby directed to coordinate with your respective SDOs to identify untitled school sites within your area that will qualify for survey and titling. The SDOs shall start consolidating the following documentary requirements of untitled school sites in preparation for its survey and titling:

- a. Copy of the notarized Deed of Donation
- b. Original copy of owner's duplicate of OCT/TCT, if donated property is a titled property;
- c. Copy of Approved Survey Plan
- d. Certified true copy of Tax Declaration
- e. Certificate of no tax delinquency
- f. Transfer tax
- g. BIR clearance
- h. DAR clearance (if agricultural land/camotal land)

Representative/s from the STO will conduct the validation and monitoring of school sites for survey and titling starting January 2023. Below are the schedules of the regional visits of STO personnel:

Region	Date	Venue
Region I	February 1, 2023	Regional Office No. I
		Flores St., Catbangen, San Fernando,
		La Union City
Region II	March 2, 2023	Regional Office II
	·	Carig, Tuguegarao City, Cagayan
Region III	February 8, 2023	Regional Office III
		Maimpis, City of San Fernando,
		Pampanga
Region IV-A	January 18, 2023	Regional Office IV-A
	, , , , , , , , , , , , , , , , , , , ,	Karangalan ES, Karangalan Village,
		Cainta, Rizal
Region IV-B	January 25, 2023	Regional Office IV-B
	,,	Meralco Ave. corner St. Paul Road
	į	Pasig City
Region V	April 19, 2023	Regional Office V
		Rawis, Legazpi City
Region VI	March 10, 2023	Regional Office VI
	13, 132	Duran St., Iloilo City
Region VII	March 29, 2023	Regional Office VII
	1110101123, 2020	Sudlon, Lahug, Cebu City
Region VIII	February 22, 2023	Regional Office VIII
	1 002 11 11 12 12 12 12 12 12 12 12 12 12 12	Government Center, Candahug, Palo,
	<u> </u>	Leyte
Region IX	April 26, 2023	Regional Office IX
	1.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Tiguma, Airport Road, Pagadian City
Region X	January 31, 2023	Regional Office X
	022222	Masterson Avenue, Upper Balulang,
		Cagayan de Oro City
Region XI	March 22, 2023	Regional Office XI
	112010111 22, 2020	F. Torres., Davao City
Region XII	April 12, 2023	Regional Office XII
	119111 12, 2020	Carpenter Hill, Koronadal City
CAR	February 15, 2023	Regional Office of CAR
	10014419 10, 2020	Wangal, La Trinidad, Benguet
CARAGA	March 16, 2023	Regional Office of CARAGA
	1	Km. 3, Libertad St., Butuan City
NCR	March 17, 2023	Regional Office of NCR
		Misamis St., Bago Bantay, Quezon City
BARMM	February 10, 2023	Ministry of Basic Education
	1001444 10, 2020	ORC Compound, Cotabato City, 9600
	<b>\$</b>	Maguindanao
		meganiqanav

For further information and clarifications, please contact Ms. Angeline Lana of the STO at telephone number (02) 8637-3743 or through email address: <a href="mailto:sto@deped.gov.ph">sto@deped.gov.ph</a>.

For your information and guidance.

Doc No. 91760