



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

January 24, 2023

DIVISION MEMORANDUM

No. 024 s. 2023

COMPOSITION OF GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM (GFPS) & SUBMISSION OF GENDER AND DEVELOPMENT (GAD) PLANS AND BUDGETS FOR FISCAL YEAR 2023

1. In accordance with the provisions of DepEd Order No. 27, s. 2013 entitled "Guidelines and Procedure on the Establishment of DepEd Gender and Development (GAD) Focal Point System (GFPS) at the Regional, Division, and School Levels," and as per Regional Memorandum No. 125, s. 2021, titled "Regional Implementation of DepEd Order No. 32, s. 2017 entitled "The 2017 Gender-Responsive Basic Education (GRBE) Policy," the Division GAD Focal Points System (GFPS) shall be re-established to ensure gender mainstreaming.
2. The purpose of this Memorandum is to: institutionalize the gender and development focal point system and its functions; improve the preparation of gender and development (GAD) plans, use of GAD budgets, and submission of accomplishment reports; attribute GAD PPAs using the HGDG and other tools and mechanisms; and use standardized monitoring and evaluation of GAD PPAs.
3. Below is the composition of the 2023 Division GAD Focal Point System (DGFPS)
Chairperson : Rowena T. Quiambao, CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Technical Working Group (TWG):

Head : Cecilia E. Valderama, PhD.
Asst. Schools Division Superintendent

Members: Cecilia S. Custodio, PhD. (Chief, SGOD)
Gregorio C. Quinto Jr., EdD. (Chief, CID)
Agnes M. Seifnezhad, CPA, MBA, CB (Accountant III)
Alice A. Almazar (AO V, Finance)

Division GAD Coordinator:

Marilene G. Ramos, LPT, MAT (SEPS, HRD)

Secretariat:

Bryan Amiel F. De Jesus, LPT, MAE (SEPS, SMN)
Josefina S. Pedroche (AO V, Admin Services)
Ma. Bella S. Fajardo (EPS II, HRD)
Bernadette D.R. De Jesus, RN (School-Based Feeding Coor)
Mylene B. Dela Cruz, RN (Health & Wellness Coordinator)
Arminda R. Valentino, RN (Breastfeeding Awareness Coor)

Monitoring & Evaluation:

Ma. Lourdes J. Patag, LPT, MAEd (SEPS-SMME)
Paulo Eduardo C. Cruz Jr. (Planning Officer)
Cecille E. Cruz, LPT, MAEd (EPS II-SMME)
Raquel I. Climaco (Administrative Officer IV)



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GFPS Head or Chairperson: School Head


Members: School GAD Coordinator, Assistant Principal/Department Head for Senior High School

Grade Level Coordinator/s:

(Elementary) Guidance Teacher/ Coordinator, School Bookkeeper

(Secondary) Administrative Assistant

5. To address GAD issues and concerns, GFPS shall establish a database system by preparing employee profiles. GAD Database/Sex-disaggregated data must also be institutionalized by developing or integrating GAD information into its existing database as inputs for planning, budgeting, programming, and policy formulation. In relation to this, all SDO employees are expected to complete the GAD Questionnaire at the following URL <https://bit.ly/GADProfile2023>.
6. In reference to PCW-NEDA-DBM Joint Circular 2012-01: Guidelines for the Preparation of Annual GAD Plans and Budgets, as well as Accomplishment Reports to Implement the Magna Carta of Women, this office urges School GFPS to continue the uploading/submission of GAD Plans & Budgets (GPBs); and GFPS composition for FY 2023, as well as the GAD Accomplishment Report for FY 2022 through this URL <https://bit.ly/SchoolGADPlanBudget2023> on or before January 31, 2023.
7. The following shall be observed in crafting GPBs:
 - a) The gender issues/GAD mandates and corresponding GAD programs, activities, and projects (PAPs) to be included in the GPB should be within the context of the agency's mandates. In identifying gender issues and corresponding GAD PAPs, agencies shall include those that directly respond to mandates provided in international and national laws, commitments and plans on women and gender equality.
 - b) The identification of gender issues and GAD PAPs shall also be informed by results of genders analysis and gender audit, particularly the application of the Gender Mainstreaming Evaluation Framework (GMEF).
 - c) The agency shall prioritize addressing gender issues brought about by the COVID-19 pandemic. The Department of Budget and Management (DBM) has provided instructions under National Budget Memorandum No. 136, dated 21 May 2020 for the review and reprioritization of PAPs toward containing the spread and mitigating the effects of COVID-19 pandemic. In addition, the agency is encouraged to use the Harmonized Gender and Development Guidelines (HGDG) tool to ensure the gender responsiveness of PAPs to be implemented.
 - d) The GAD PAPs should contribute to the DepEd GAD goal which aims to ultimately reduce disparities in enrollment, completion, participation, cohort survival, and learning achievement between boys and girls
8. For information and compliance.


ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent