



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

December 6, 2022

DIVISION MEMORANDUM

No. 462. S. 2022

**PREPARATION OF SDO BULACAN'S ANNUAL ACCOMPLISHMENT
REPORT 2022**

To: Assistant Schools Division Superintendents
Division Chiefs
DEPS (English, Filipino, Mathematics, Science, SGOD)
EDDIS Chairpersons
Senior Education Program Specialists
EPS II (SMME, ALS)
Planning and IT Officers
Division Accountant
Select School Paper Advisers
All Others Concerned


1. Section 5 (b) of RA 6713 titled "An Act Establishing a Code of Conduct and Ethical Standards for Public Officials and Employees" states that all heads or other responsible officers of offices and agencies of the government and of government-owned or controlled corporations shall, within forty-five (45) working days from the end of the year, render a performance report of the agency or office or corporation concerned. Such report shall be open and available to the public within regular office hours. Hence, in compliance with this, this Office shall conduct an activity on the preparation of the Annual Accomplishment Report on December 12-14, 2022, at Galilee Wonderland Waterpark Hotel and Resort, Bustos, Bulacan.
2. The activity aims to:
 - 2.1 Review and Deliberate on the contents of the Annual Accomplishment Report;
 - 2.2 Lay-out, Finalize and Print the Annual Report 2022; and
 - 2.3 Report to the stakeholders the accomplishment of the office through distributing of copies





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3. All participants are required to stay in at the venue during the duration of the undertaking.
4. Attached is Enclosure No. 1, List of Participants. This Memorandum shall serve as the Travel Authority of all participants.
5. Attached is Enclosure No. 2, Matrix of Activities as reference.
6. In compliance to DepEd Order No. 9, s. 2005 on Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith, it is expected that school heads of the said teacher-participants shall assign substitute teacher who will handle the classes of these teacher-participants for continuous delivery of learning opportunities among learners.
7. It is expected that all participants shall observe minimum health protocols to continuously prevent the spread of COVID-19 viruses.
8. All expenses relevant to the conduct of this activity shall be charged against Division MOOE funds subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of and compliance with this Memorandum are earnestly desired.


ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent





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Enclosure No. 1 to Division Memorandum No. 462, s. 2022

NAME OF PARTICIPANT	POSITION	NAME OF OFFICE/SCHOOL
Rowena T. Quiambao, CESE	ASDS	SDO Bulacan
Cecilia E. Valderama, PhD	ASDS	
Cecilia S. Custodio, PhD	Chief- SGOD	
Gregorio C. Quinto, Jr., EdD	Chief- CID	
Anastacia Victorino, PhD	DEPS – Filipino	
Jay Arr Sangoyo, PhD	DEPS - English	
Francisco Macale	DEPS – Mathematics	
Marinela Garcia-Sy, PhD	DEPS - Science	
Alexander Adonis, PhD	EDDIS 1 Chairperson	
Irene L. Elizalde, EdD	EDDIS 2 Chairperson	
Daniel V. Ortega, EdD	EDDIS 3 Chairperson	
Maximo Herrera, EdD	EDDIS 4 Chairperson	
Jonar David, EdD	EDDIS 5 Chairperson	
Priscila Iliscupidez, EdD	EDDIS 6 Chairperson	
Jay-Arr C. Tayao	DEPS - SGOD	
Ma. Lourdes J. Patag	SEPS - SMME	
Marilen G. Ramos	SEPS - HRD	
Bryan Amiel F. De Jesus	SEPS - SMN	
Maribel S. Perez	SEPS - Research	
Cecille E. Cruz	EPS II - SMME	
Armando M. Nabong, Jr.	EPS II – ALS	
Julie Ann C. Cruz	EPS II - ALS	
Agnes Siefnezhad	Division Accountant	
Paulo Eduardo Cruz	Planning Officer	
Richard Biglete	ICT Officer	
Shirley Burgos	Nurse	
Editha E. Bequizo	Nurse	
Victoria O. Madrigal	Personnel Officer	
Inah Marifaye M. Blanco	PDO II	
Anita Sabino	Master Teacher	Sta. Monica High School
Winston DR. Santos	Teacher III	Dr. Pablito Mendoza High School



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Jowel N. Dela Cruz	Teacher II	JJ Russel Memorial High School
Chris Dianne E. Dela Cruz	Teacher II	Obando Central School
Emma Guitaba	Head Teacher	FF Halili National High School
Gwen P. Macasinag Racho	Teacher I	Prenza National High School
Jenn Malitan	Teacher III	Perez Elementary School
Efraim C. Mendoza	Teacher III	Lolomboy National High School
Sigfred Allen D. Alisbo	Teacher III	Calumpit National High School
Jayson Caluag	Special Science Teacher	Calumpit National High School
Christopher Glenn Santos	Head Teacher	Pulong Buhangin High School





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Enclosure No. 2 to Division Memorandum No. 462, s. 2022

MATRIX OF ACTIVITIES

TIME	December 12, 2022 (DAY 1)
8:30 – 9:00 a.m.	Registration
9:00 – 12:00 noon	PRELIMINARY ACTIVITIES Lupang Hinirang Prayer DepEd Bulacan March Roll Call Welcome Remarks ----- Rowena T. Quiambao, CESE Assistant Schools Division Superintendent Officer In-charge Office of the Schools Division Superintendent Statement of Purpose And Setting of Direction ---- Cecilia S. Custodio, PhD Chief, SGOD
12:00 – 1:00 p.m.	HEALTH BREAK
1:00 – 5:00 p.m.	Preparation of Outputs (Per Areas: Access, Equity, Quality, and Resiliency and Well-Being with Governance as enabling mechanism)
	December 13, 2022 (DAY 2)
8:30 – 12:00 noon	Management of Learning (MOL) Continuation of the Preparation of Outputs (Per Areas: Access, Equity, Quality, and Resiliency and Well-Being with Governance as enabling mechanism)
12:00 – 1:00 p.m.	HEALTH BREAK
1:00 – 5:00 p.m.	Preparation of Outputs (Per Areas: Access, Equity, Quality, and Resiliency and Well-Being with Governance as enabling mechanism)
	December 14, 2022 (DAY 3)
8:30 – 12:00 noon	Management of Learning (MOL) Presentation and Critiquing of Outputs (Per Areas: Access, Equity, Quality, and Resiliency and Well-Being with Governance as enabling mechanism)





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1:00 – 4:30 p.m.	Finalization of SDO BULACAN's Annual Accomplishment Report of 2022
4:30 – 5:00 p.m.	CLOSING PROGRAM Nationalistic Song Prayer Closing Remarks Cecilia E. Valderama, PhD Assistant Schools Division Superintendent HOME SWEET HOME

