



Republic of the Philippines
Department of Education
Region III

SCHOOLS DIVISION OF BULACAN

December 9, 2022

DIVISION MEMORANDUM

No. 461, s. 2022

**REKINDLING THE FLAME OF SELFLESS COMMITMENT AND SERVICE: A
REFRESHER LEADERSHIP TRAINING FOR BULACAN
PUBLIC SECONDARY SCHOOL HEADS**

To : Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Secondary School Heads
All Others Concerned

1. This Office announces the conduct of the division training sponsored by the Bulacan Public Secondary School Heads Association (BPSSHA) entitled Rekindling the Flame of Selfless Commitment and Service: A Refresher Leadership Training for Bulacan Public Secondary School Heads on December 12 to 14, 2022 at Guiguinto Central School, Guiguinto, Bulacan.
2. The objectives of the training are:
 - a. to renew among new and long serving secondary school heads the true meaning of service and commitment;
 - b. to enhance the leadership skills and competence of the participants conforming with Philippine Professional Standards for School Heads (PPSSH); and
 - c. to identify issues and concerns relative to the realization of the desired skills and competence of the participants.
3. Participants to this training are all Public Secondary School Heads in the Schools Division of Bulacan.
4. A registration fee of ₱1,800.00 chargeable against canteen funds shall be collected from each participant to defray the cost of food and other administrative expenses subject to the usual government accounting and auditing procedures.
5. Enclosure No. 1 contains the opening program and training matrix for the activity. Enclosure No. 2 contains the Working Committee in charge of the training.





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6. This Division Memorandum shall serve as the authority to travel of all the participants.
7. Adherence to the existing health and safety protocols is hereby required.
8. Immediate and wide dissemination of this issuance is desired

Digitally signed by
Quiambao Rowena Tizon
Date: 2022.12.09 10:40:22
+08'00'

ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent
Officer in Charge
Office of the Schools Division Superintendent





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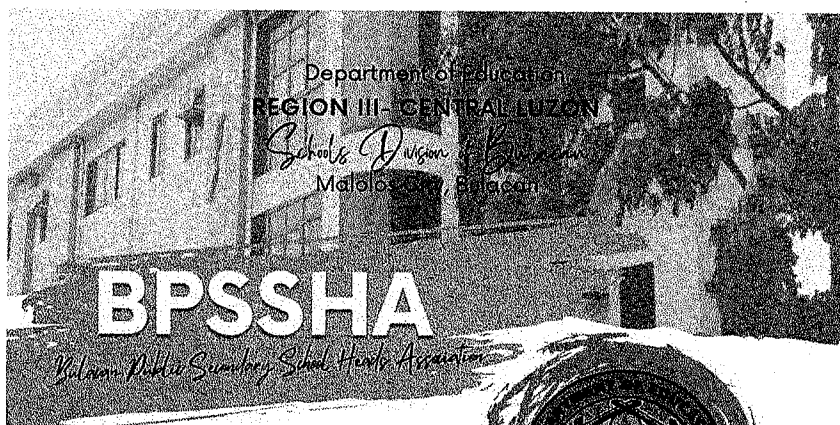
Enclosure No. 1 to Division Memorandum No. 461, s. 2022

**REKINDLING THE FLAME OF SELFLESS COMMITMENT AND SERVICE:
A REFRESHER LEADERSHIP TRAINING FOR
BULACAN PUBLIC SECONDARY SCHOOL HEADS**

December 12, 13 and 14, 2022

Guiguinto Central School

OPENING PROGRAM AND TRAINING MATRIX



REKINDLING THE FLAME OF

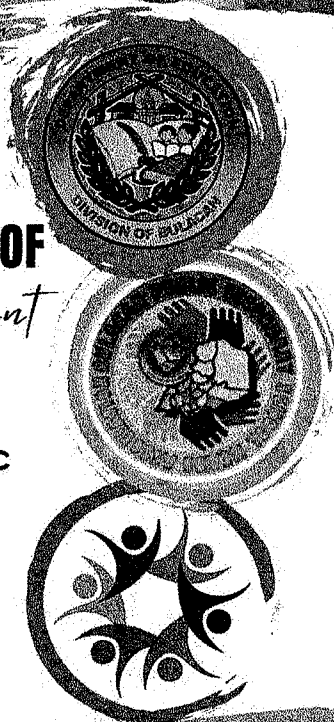
*Selfless Commitment
and Service*

**A REFRESHER LEADERSHIP
TRAINING FOR BULACAN PUBLIC
SECONDARY SCHOOL HEADS**

as per Division Memorandum No. s. 2022

December 12, 13 and 14, 2022

Guiguinto Central School
GUIGUINTO, BULACAN



this serves as an invitation



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
<https://bulacandeped.com>
bulacan@depd.gov.ph



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REKINDLING
the FLAME
OF SELFLESS
COMMITMENT AND
SERVICE

PROGRAMME

A REFRESHER LEADERSHIP TRAINING FOR BULACAN PUBLIC
SECONDARY SCHOOL HEADS

07:30-08:00	Registration	BPSSHA Secretariat
08:00-09:00	Opening Program	
	National Anthem	AVP
	Prayer	AVP
	DepEd Bulacan March	AVP
	Welcome Remarks	MA. NERIZA F. FANUNCIO, EdD Public Schools District Supervisor - Guiguinto District
	Inspirational Message	VIRGILIO L. LAGGUI, PhD Education Program Supervisor
	Statement of Purpose	NANCYLITA C. CUBOL, PhD Principal IV

09:00-09:30 Health Break

Date and Time	Activity / Topic	Facilitator
December 12, 2022 MONDAY		
9:30 AM - 10:45 AM	Session 1: Personnel Benefits, Privileges and Promotion	MS. VICTORIA O. MADRIGAL Administrative Officer IV
10:45 AM - 12:00 NN	Session 2: Management of Physical Facilities	ENGR. CARL PAULO A. FERNANDO Engineer III
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 1:15 PM	Energizer	EDDIS
1:15 PM - 2:45 PM	Session 3: Legal Issues and Concerns Relative to School Management	ATTY. WADE A. LATAWAN Attorney III DepEd Schools Division Office Quezon City
2:45 PM - 3:15 PM	Health Break	
3:15 PM - 4:45 PM	Session 4: Professional Etiquette and Values-Based Leadership	MRS. ROWENA T. QUIAMBAO, CESE Assistant Schools Division Superintendent Officer in Charge Office of Schools Division Superintendent
4:45 PM - 5:00 PM	Administrative Tasks/Evaluation	
December 13, 2022 TUESDAY		
8:00 AM - 8:30 AM	Management of Learning	EDDIS
8:30 AM - 10:00 AM	Session 5: Leading and Managing Schools in a VUCA World	DR. CECILIA E. VALDERAMA Assistant Schools Division Superintendent
10:00 AM - 10:30 AM	Health Break	
10:30 AM - 12:00 NN	Session 6: Duties and Responsibilities of School Heads	DR. RHODA T. RAZON, CESO IV Assistant Regional Director
12:00 NN - 1:00 PM	Lunch Break	
1:00 PM - 1:15 PM	Energizer	EDDIS
1:15 PM - 2:30 PM	Session 7: Fiscal Management	MR. ERICSON B. AQUINO State Auditor III, OIC Team Leader Commission on Audit
2:30 PM - 3:00 PM	Health Break	
3:00 PM - 4:30 PM	Session 8: Effective Communication for School Administrators	DR. GEGORIO C. QUINTO Chief Education Supervisor, Curriculum Implementation Division
4:30 PM - 5:00 PM	Closing Program	Bulacan Public Secondary School Heads Association Officers and EDDIS Chairs
December 14, 2022 WEDNESDAY		
8:00 AM - 12:00 NN	Preparation of Action Plan	
1:00 PM - 5:00 PM	Submission of Action Plan	

TIMOTHEUS CEANCENO M. ESPIRITU Jr., PhD
Master of Ceremony



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Enclosure No. 2 to Division Memorandum No. 461, s. 2022

**REKINDLING THE FLAME OF SELFLESS COMMITMENT AND SERVICE:
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BULACAN PUBLIC SECONDARY SCHOOL HEADS**

*December 12, 13 and 14, 2022
Guiguinto Central School*

WORKING COMMITTEE

Chairman	:	CESAR V. VALONDO	<i>School Principal IV, President</i>
Vice Chairman	:	NANCYLITA C. CUBOL, PhD	<i>School Principal IV, Vice President</i>
Registration and Documentation	:	MA. REGINA M. LOPEZ	<i>School Principal II, EDDIS II Chair</i>
	:	ODETTE V. ESPIRIDION	<i>School Principal I, EDDIS III Chair</i>
Physical Arrangement	:	MARIA LOURDES L. RAMOS	<i>School Principal III, EDDIS V Chair</i>
	:	ROMAN M. CARREON	<i>School Principal IV, Bus. Mngr.</i>
Program, Invitation and Certificates	:	LOIDA G. RILLERA	<i>School Principal II, EDDIS I Chair</i>
	:	FREDERICK G. DEL ROSARIO	<i>School Principal I, BPSSHA PIO</i>
Finance	:	RIZALDY C. PIDLAOAN	<i>School Principal IV, Treasurer</i>
	:	NERI L. DIZON	<i>School Principal II, Auditor</i>
Communication	:	IRENE S. VELASCO	<i>School Principal I, Secretary</i>
	:	FREDERICK G. DEL ROSARIO	
Food and Refreshment	:	NANCYLITA C. CUBOL, PhD	
	:	IRENE S. VELASCO	
Master of Ceremony	:	CEANCENO M. ESPIRITU, JR., PhD	<i>School Principal III, EDDIS VI Chair</i>

