



Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division of Bulacan

December 5, 2022

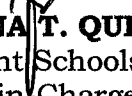
DIVISION MEMORANDUM

No. **456**, s. 2022

**DIVISION EXECUTIVE COMMITTEE MEETING**

To: Assistant Schools Division Superintendent  
Division Chiefs  
Unit Heads  
Education Program Supervisors  
Public Schools District Supervisors  
All Others Concerned

1. This Office announces the conduct of Division Executive Committee Meeting (EXECOM) on December 12, 2022, at 8:30 AM at a venue to be announced later.
2. The aim of this meeting is to discuss, clarify and consolidate issues and concerns to be presented during the Management Committee (MANCOM) meeting on December 14, 2022, for elementary school heads and December 21, 2022, for secondary school heads.
3. Attendees to this meeting include the Assistant Schools Division Superintendent, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, section heads of the SGOD, and unit heads of the OSDS.
4. Attached is the copy of the Minutes of Meeting dated November 21, 2022, for reference.
5. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
6. It is expected that all participants observe the minimum health standard protocols in compliance to Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines for the Management of Emerging Infectious Disease as pre-emptive interventions to combat COVID 19.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**ROWENA T. QUIAMBAO, CESE**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

SGOD  
December 5, 2022





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**MINUTES OF THE DIVISION EXECUTIVE COMMITTEE MEETING**

**DATE OF MEETING:** November 21, 2022, Monday, (As per D.M. No. 404, s. 2022)

**TIME OF THE MEETING:** 8:30 AM

**VENUE OF MEETING:** SDO Conference Hall, 3<sup>rd</sup> Floor SDO Office, Malolos, Bulacan

**ATTENDEES:**

Name	Designation
Rowena T. Quiambao, CESE	Assistant Schools Division Superintendent OIC – Office of the Schools Division Superintendent
Cecilia E. Valderama, PhD.	Assistant Schools Division Superintendent
Gregorio C. Quinto, Jr., PhD	Chief Education Program Supervisor (CID)
Cecilia S. Custodio, PhD.	Chief Education Program Supervisor (SGOD)
Education Program Supervisors	
Public Schools District Supervisors	
SGOD Section Heads	
OSDS Unit Heads	

**A. PRELIMINARIES**

The meeting started at 8:30 AM with the singing of the Philippine National Anthem followed by a Prayer through an audio-visual presentation. Ms. Cecilia E. Cruz, Education Program Specialist II facilitated the meeting.

**B. AGENDA**

TOPICS	DISCUSSIONS	COMMENTS/AGREEMENTS
Call to Order and Approval of the Agenda of the Division Executive Committee Meeting	Rowena T. Quiambao, CESE, Assistant Schools Division Superintendent and OIC – Office of the Schools Division Superintendent, presided the meeting  Christian V. Dela Cruz, PDO I, presented the Minutes of the Previous Division Executive Committee Meeting.	1. The Minutes of the Previous Division Executive Committee Meeting was approved. 2. The Agenda of the Division Executive Committee Meeting was approved.



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<b>Reminders from School Health Section</b>	<b>Carlo Angelo P. Castillo, MD</b> <b>Medical Officer IV</b> , presented and discussed the updates on Covid-19 Cases and Vaccination Status. The SDO Bulacan Summary of Covid-19 Cases as of November 11, 2022, Vaccination Status Update on Public and Private Schools (Learners, teaching & non-teaching personnel) and Hand, Foot, and Mouth disease as of November 21, 2022.	<ol style="list-style-type: none"><li>1. Highly encourage the wearing of facemask for added protection not only for Covid-19 but for other diseases.</li><li>2. Observance of the basic health and safety protocols</li><li>3. For information, dissemination, and implementation</li></ol>
<b>Announcement and Concerns from CID</b>	<b>Gregorio C. Quinto, Jr., PhD, CID Chief</b> , presented and discussed the following: <ol style="list-style-type: none"><li>1. Division Memorandum on Newly-Filled Items and Portfolio Reassignments</li><li>2. Division Memorandum – Reiteration on DO 9, s. 2015 in the Conduct of Co-curricular Activities</li><li>3. Central Office warning to personnel who are disparaging DepEd</li><li>4. Training for Program Supervisors in Providing TA on Instructional Supervision and Response to Learning Deficiency</li><li>5. Announcement on Titling of School Lots</li><li>6. Concerns from Alternative Learning System</li><li>7. Concerns from Learning Resources Management Development System</li><li>8. Concerns from Education Program Supervisors</li><li>9. Good News, announcement of contests wins!</li></ol>	<ol style="list-style-type: none"><li>1. Reminded the responsible use of social media as per CO memo</li><li>2. Schedule of activities on November 25-27, 2022 at Anne Raquel's Resort</li><li>3. Assignment of stations for the new batch of NQESH passers</li><li>4. Coordinate to Districts the Titling of School Lots</li><li>5. For information, dissemination, and implementation</li></ol>
<b>Announcement &amp; Concerns from SGOD</b>	<b>Cecilia S. Custodio, PhD, SGOD Chief</b> , presented and discussed the following: <ol style="list-style-type: none"><li>1. DepEd Order No. 108, s. 2022</li><li>2. DepEd Order No. 48, s. 2022</li><li>3. DepEd Order No. 50, s. 2022</li><li>4. Regional Memorandum No. 621, s. 2022</li><li>5. DepEd Memorandum No. 108, s. 2022</li><li>6. DepEd Memorandum No. 101, s. 2022</li></ol>	<ol style="list-style-type: none"><li>1. Learners shall be allowed not to wear facemask inside the school premises</li><li>2. School Head shall prepare the school calendar as attachment in the request for the conduct of co-curricular activities including other</li></ol>



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	<p><b>SOCIAL MOBILIZATION AND NETWORKING CONCERNS:</b></p> <ul style="list-style-type: none"><li>Received 138 cases containing 72 bottles each of Ceelin Syrup 120ml. (Total of 9,936 bottles) from United Laboratories (UNILAB) distributed in various elementary schools in coordination with the School Health and Nutrition Unit;</li><li>Distribution of Green Cross Protektahand Kits for Teachers courtesy of Redscope Communications, Inc. on November 21, 2022 at Baliwag South Central School and Montessori de Sagrada Familia</li></ul> <p><b>DIVISION PUBLIC AFFAIRS /INFORMATION OFFICE CONCERNS:</b></p> <ul style="list-style-type: none"><li>First Region III Public Affairs Annual Recognition Program on November 25, 2022, 9:00AM at Hacienda Gracia Hotel and Resort, Lubao, Pampanga to be attended by the OIC-SDS and Members of the Division Public Affairs Team;</li><li>Monthly airing of DepEd Tayo Bulacan Talks via DepEd Tayo Bulacan Facebook page. Our first episode will feature the National Reading Month (exact schedule: TBA)</li></ul> <p><b>IV. Planning and Research Concerns</b></p> <ul style="list-style-type: none"><li>Accomplished Activity: Research Caravan 2022 (DM No. 312, s. 2022) October 27-28, 2022, Baliwag North Central School, Baliwag, Bulacan</li><li>Upcoming Activity: 2022 Division Research Festival (DM No. 371, s. 2022)</li></ul> <p><b>V. DRRM</b></p> <ul style="list-style-type: none"><li>Disaster Risk Reduction Management Division Memorandum No. 379 s. 2022 Winners of the 2nd Search for Outstanding DRRM Coordinators and Advocates</li></ul>	<p>11. Submission of TA Accomplishment 2022 on or before December 9, 2022 (link shall be provided for the submission of the report)</p> <p>12. For information, dissemination, and implementation</p>
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	<p><b>VI. Physical Facilities</b></p> <ul style="list-style-type: none"><li>• 123 schools with a total shortage of 1,572 classrooms were identified and are now on process of preparation of Program of Works and other requirements as per D.O. 36 s 2022 by the Division Engineers for possible inclusion on the proposed DepEd School Building Program</li></ul> <p><b>VII. School Management Monitoring and Evaluation</b></p> <ul style="list-style-type: none"><li>• Congratulations for the successful conduct of simultaneous administration of SCIENCE PROCESS SKILLS ASSESSMENT FOR GRADE 7 last November 11, 2022</li><li>• Congratulations to the successful conduct of Pilot Testing of PHIL-IRI FOR JUNIOR HIGH SCHOOL last November 15-16, 2022 (Oral and Silent Reading)</li><li>• Assessment on PHILLIPPINE ASSESSMENT FOR LEARNING LOST SOLUTIONS (Pilot study) at Guiguinto National Vocational High School conducted on November 16 – 22, 2022</li><li>• Congratulations to the following schools for the success of the recent validation of School Governance Council functionality tool based on DepEd Order no. 26, s. 2022</li><li>• Division Validation will commence starting on the 2nd week of December onwards</li><li>• Note: All SGC both elementary and secondary must be functional guided by DepEd Order 26, s. 2022</li><li>• QUALITY ASSURANCE MONITORING AND EVALUATION RESULTS ON TRAININGS CONDUCTED OCTOBER 2022</li></ul> <p>UPCOMING ACTIVITIES:</p>	
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	<ul style="list-style-type: none"><li>• DepEd Regional Office will conduct a Regional Capacity Building on Enhancing Capabilities of DFTAT on Technical Assistance Provision for the Development of School Standards toward Higher Performance on November 24, 2022, venue to be announced later</li><li>• This is a Cluster training to be participated by PSDSes and select elementary and secondary school head of SDO BULACAN, SDO Meycauyan and SDO San Jose Del Monte City</li><li>• Continuous reporting on weekly updates on issues/concerns/problems on opening of classes/learning modalities</li></ul> <p>WAYS FORWARD:</p> <ul style="list-style-type: none"><li>• OPCRf for Schools – subject for discussion and finalization</li><li>• SIP appraisal shall be conducted January, 2023 prior to the release of the DEDP 2022 – 2028</li><li>• AIP 2023 must be validated/evaluated by the PSDSs (elementary) and EPSs (secondary) before the submission to SDO on or before December 2, 2022 (tool for validation/evaluation shall be provided)</li><li>• Submission of TA accomplishments 2022 on or before December 9, 2022 (link shall be provided for the submission of the report)</li></ul> <p><b>Jay-Arr C. Tayao, MIT, EPS</b>, presented the certificate of recognition to the top schools for obtaining an effective performance rating of 5.0 for school year 2021-2022</p>	
<b>OSDS Announcement &amp; Concerns</b>	<p><b>Richard C. Biglete, IT Officer</b>, presented and discussed concerns from the ICTS</p> <p><b>Cecilia E. Valderama, PhD</b>, discussed the following concerns:</p>	<p>1. Clarify the issuance of smart television to kindergarten for instructional purposes</p>





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	<ol style="list-style-type: none"><li>1. Announcement of the Overall SDO Election Result for the National Employee Union (NEU)</li><li>2. Open Ranking for Master Teacher II on November 29, 2022</li><li>3. Open Ranking for Administrative Officer II on November 29, 2022 (Orientation, Online exam and interview on December 9, 2022.</li><li>4. Regional Memorandum re: Observations on the SHA Fund utilization Report (DM-OUHROD-2022-0342)</li><li>5. Downloading of Nov and Dec regular MOOE funds</li><li>6. Updates on Provident Funds as of 10/31/2022, Trends in the number of loans provided in the last 3 years, Updates on Delinquent Provident Loans as of 11/21/2022</li><li>7. Web-based system of the release, receipt, utilization and reporting of MOOE Funds, Update from the regional office as of November 21, 2022, Project Mom FUMES: Monitoring of MOOE Funds Utilization Made Easy in School (A Web-Based Approach)</li></ol> <p><b>Rowena T. Quiambao, CESE</b>, presented and discussed the following agenda:</p> <ol style="list-style-type: none"><li>1. Latest DepEd Issuances</li><li>2. DepEd Order 49, s. 2022 – Amendments to DepEd Order 47, s. 2022 (Promotion of Professionalism in the Implementation and Delivery of Basic Education Programs)</li><li>3. 8<sup>th</sup> Regional ManCom Meeting Summary of agreements</li><li>4. Sharing of Lessons from the National Planning Conference – Nov. 15-17, 2022</li><li>5. Proposed SEF Budget, CY 2023</li></ol>	<ol style="list-style-type: none"><li>2. Submission of pertinent papers for the open ranking of AO II is until November 25, 2022, 5:00 PM.</li><li>3. Payment of electricity bill at schools shall be on time</li><li>4. Encourage employees to avail of the provident fund</li><li>5. Review DepEd Order No. 50, s.2022. Schools shall comply with 203 days of face-to-face classes.</li><li>6. Schedule of interview of top performing school is on November 21, 2022</li><li>7. For information, dissemination, implementation, and compliance.</li></ol>
<b>Closing Remarks</b>	<b>Daniel V. Ortega, EdD, PSDS</b> , describe the two ASDSes having 5M-attributes such as <i>“mahusay, matalino, maganda, mabuti at mapagmahal”</i> . He acknowledged his fellow PSDS, EPS, and Unit	<i>“Nothing is impossible, the term itself implies I’m possible” and “Focus of being productive instead of busy”</i>







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	Heads, and thanked the top management for sharing the learnings and directions to take in the performance of duties at the Division Office.	
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Having no more matters to be discussed, the meeting was adjourned at 4:25 PM.

-----Nothing Follows-----

Prepared by:

**CHRISTIAN V. DELA CRUZ, Rpm, RGC**  
Project Development Officer I - YFD

Reviewed by:

**CECILIA S. CUSTODIO, Ph.D.**  
Chief Education Program Supervisor - SGOD

Noted by:

**ROWENA T. QUIAMBAO, CESE**  
Assistant Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent

