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Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF BULACAN**


November 28, 2022

DIVISION MEMORANDUM  
No. 444 S. 2022

**ADDENDUM TO DIVISION MEMORANDUM NO.444, S. 2022 ENTITLED DIVISION  
CAPACITY BUILDING SEMINAR FOR MASTER TEACHERS ON TECHNICAL ASSISTANCE  
PROVISION**

To: CID and SGOD Chiefs  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. This is to announce the venue of this training stated in Division Memorandum No.444, s. Division Capacity Building Seminar for Master Teachers on Technical Assistance Provision on December 2-4, 2022, at Galilee Resort, San Pedro, Bustos, Bulacan.
2. This Office will provide 2-day Service Credit to all teacher-participants in lieu of Saturday and Sunday.
3. The participants are requested to bring the following:
  - 3.1 2 lesson plans ( 1 used by the MT during class observation and 1 used by their mentee)
  - 3.2 Sample used coaching and mentoring form
  - 3.3 Sample filled enrolment form
  - 3.4 Sample activity sheet/learning materials
4. All provisions in the previously issued memorandum are still in effect.
5. Wide dissemination and compliance of this Memorandum is desired.

  
**ROWENA T. QUIAMBAO, CESE**  
Assistant Schools Division Superintendent  
Officer In- Charge, Office of the Schools Division Superintendent



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