



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

November 21, 2022

DIVISION MEMORANDUM

NO. 945, s2022

4th QUARTER DIVISION HYBRID COORDINATION MEETING OF CLUSTER SCHOOLS ICT ADVISERS AND COORDINATORS CY2022

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

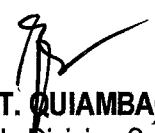
1. Please be informed of the conduct of the 4th Quarter meeting with Cluster Schools' ICT Adviser and Coordinators on **December 2, 2022 (Friday) at 8:00 a.m.** at Conference Hall, Baliwag North Central School;
2. Agenda are as follows:
 - 2.1 Submission and reporting of ICT related programs (see *Annex A Div Memo No. 035, s2022*)
 - a. DCP Repair and Maintenance – Submission of District and School maintenance log and preventive maintenance report
 - b. Status report on DCP2021 Delivery Monitoring
 - c. Digital Assets Management
 - d. PNPKI Applications
 - e. ICTS Updates
 - f. Other Matters
3. The following Cluster Schools ICT Coordinators will present their reports as mentioned in item number 2.
 - 3.1 EDDIS I - Calumpit North and South
 - 3.2 EDDIS II - Baliwag South and Plaridel
 - 3.3 EDDIS III - San Miguel Central and San Rafael East
 - 3.4 EDDIS IV - Marilao North and South
 - 3.5 EDDIS V - Pandi North and South
 - 3.6 EDDIS VI - Sta. Maria East and West
4. Reporting shall be guided by the following:
 - 5.1 Slide 1 – Situational Analysis of ICT Programs and Projects
 - 5.2 Slide 2 – Issues, challenges and recommendations
 - 5.3 Slide 3 – Lessons Learned in the implementation of the Program/Existing Policies
 - 5.4 Slide 4 – Source/s (District/School Issuances)





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5. The participants to this activity include the following:
 - a. Face-to-face, Conference Hall, Baliwag North Central School
 - District ICT Coordinators for Data Management (33)
 - b. Via MS Teams
 - District ICT Advisers (33)
 - District ICT Coordinators for Infrastructure (33)
6. Anent to DepEd Order No. 9, s. 2005 on Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith, school heads shall assign teachers as substitute in behalf of these personnel to ensure continuous conduct of classes.
7. Expenses for meals and venue will be charged against the Program Support Fund for Monitoring of Various DepEd Computerization Program (DCP) Packages, while participants' travel expenses will be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
8. This Memorandum shall serve as the travel authority of all participants.
9. Your full cooperation is highly appreciated.


ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

