



Republic of the Philippines
Department of Education
 DepEd-SDO of Bulacan Office
 REGION III-CENTRAL LUZON

DepEd - SDO of Bulacan
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RECORDS SECTION, REGIONAL OFFICE III
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 OCT 07 2022
 Date: *10/07/2022*

REGIONAL MEMORANDUM

No. 569, s. 2022

HYBRID SEMINAR FOR RETIRING EMPLOYEES

To: Schools Division Superintendents,
 and Regional Functional Division Chiefs

1. The Department of Education, through the Bureau of Human Resource and Organizational Development – Employee Welfare Division (BHROD-EWD), will conduct a holistic wellness and pre-retirement seminar for all DepEd senior citizen employees titled “Healthy Aging and Retirement Transition (HeART)” on October 25 – 27, 2022.
2. In view of the foregoing, all DepEd Employees ages 55 to 58 years old are invited to participate in the online seminar. Interested participants must fill out the registration form to confirm the attendance through this link – bit.ly/Reg_HEARTonline.
3. Enclosed is the Memorandum DM-OUHROD-2022-0126 from Gloria Jumamil-Mercado, Undersecretary for Human Resource and Organizational Development, National Educators Academy of the Philippines, Teacher Education Council Secretariat, and DepEd Employees’ Associations Coordinating Office, for reference.
4. Dissemination of this Memorandum is desired.

[Signature]
MAY B. ECLAR, PhD, CESO III
 Regional Director

Encl.: As stated
 Reference: see the attachment
 To be indicated in the Perpetual Index
 under the following subjects:

Employee Welfare Financial Wellness Senior Citizen

HRDD1/hrdd3
 October 5, 2022

Republic of the Philippines
 Department of Education
10/07/2022
 Reproduction No. 298, s. 2022
 For dissemination and compliance.
ZENIA G. MOSTOLES, EdD, CESO V
 Schools Division Superintendent



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Republika ng Pilipinas

Department of Education


OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES,
TEACHER EDUCATION COUNCIL SECRETARIAT, AND
DEPED EMPLOYEES' ASSOCIATIONS COORDINATING OFFICE

MEMORANDUM

DM-OUHROD-2022-0126

TO : Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Division Chiefs
Heads of Schools
All Others Concerned

FROM :  **GLORIA JUNAMIL-MERCADO**
*Undersecretary for Human Resource and Organizational Development,
National Educators Academy of the Philippines,
Teacher Education Council Secretariat, and
DepEd Employees' Associations Coordinating Office*

SUBJECT : **Conduct of Hybrid Seminar for Retiring Employees entitled,
"Healthy Aging and Retirement Transition (HeART)"**

DATE : October 03, 2022

Pursuant to *Memorandum Circular No. 23, s. 1993* of the Civil Service Commission - enjoining all government agencies to adopt a pre-retirement seminar for their respective officials and employees, and in compliance to Republic Act No. 9994, Rule V, *Expanded Senior Citizens Act of 2010* - an act granting additional benefits and privileges to senior citizens, the Department of Education (DepEd), through the Bureau of Human Resource and Organizational Development - Employee Welfare Division (BHROD-EWD), will conduct a holistic wellness and pre-retirement seminar for all DepEd senior citizen employees and prospective retirees entitled "**Healthy Aging and Retirement Transition (HeART)**" on **October 25-27, 2022**, exclusive of travel time, in Laguna (exact venue to be announced on a later date).

The activity shall help the participants to prepare physically, psychologically, socially, and financially for "life after DepEd." The seminar aims to equip senior citizen employees and prospective retirees with additional knowledge and skills to enhance their capabilities in activities that can be useful for them on their senior years and/or after retirement.

Below are the expected participants for the aforementioned activity:

- **Face-to-face seminar** - DepEd Central Office (CO) regular employees between 55 and 58 years old are encouraged to attend this seminar. Kindly fill out the registration/confirmation slip through this link - [bit.ly/Reg HEART2022](https://bit.ly/Reg_HEART2022).
- **Online** - DepEd field offices employees ages 55 to 58 years old. Please fill out the registration form to confirm your attendance through this link - [bit.ly/Reg HEARTonline](https://bit.ly/Reg_HEARTonline).

The following are the administrative guidelines:

- Following the health and safety protocols, slots for the face-to-face seminar are limited to fifty-five (55) persons. **Only the first fifty-five (55) CO personnel who are able to register** through the link will be accommodated. However, those who are unable to secure a slot, may join through the online platform. Details of which shall be provided.
- Face-to-face participants are requested to be in the venue on Day 0 (October 24). First meal to be served is PM snacks and the last meal to be served is Lunch on Day 4 (October 28).
- Expenses to be incurred shall be charged to the 2022 CO-OPDNTF budget subject to the usual accounting and auditing rules and regulations.
- Expenses shall include travel expenses and board and lodging of the face-to-face participants and secretariat, supplies, training kits, materials, honoraria for resource speakers, communications, and contingency.

Should you have immediate queries or concerns, please contact Ms. Marge Latosa of BHRD-EWD via telephone and mobile number at (02)8633-7229 and +63906-3413364 or via email at margery.latosa@deped.gov.ph.

Immediate dissemination of this Memorandum is desired.

ACTIVITY SCHEDULE:

TIME	DAY 0	DAY 1	DAY 2	DAY 3	DAY 4
MORNING SESSION					
8:00-8:15		Attendance Preliminaries <i>-National Anthem</i> <i>-Opening Prayer</i>	Attendance Ice Breaker	Ice Breaker	
8:15-9:00		Welcome Message Opening Message/Introduction Ice Breaker: GTKY Expectation Setting	Session 5: Financial Wellness <i>-Retirement Fund</i>	Practicum	
9:00-10:00		Check in Secretariat <i>First Meal of Secretariat: AM Snacks</i>			
10:00-11:00			Session 6: Occupational Wellness <i>-DepEd Retirement Process</i>		Check Out <i>Last Meal: Lunch</i>
11:00-12:00					
AFTERNOON SESSION					
1:00-1:15		Ice Breaker	Ice Breaker	Ice Breaker	
1:15-2:00		Session 3: Occupational Wellness <i>-Senior Citizen Benefits</i>	Session 5: GSIS Benefits	Session 6: Spiritual Wellness	
2:00-3:00		Session 4: Emotional Wellness			
3:00-3:15	Check in participants <i>First Meal of Participants: PM Snacks</i>			Closing Program	
3:15-4:00					
4:00-5:00					

[BHROD-EWD/Latosaj]

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