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ZENIA G. MOSTOLES, EdD, CESO V
Schools Division Superintendent

Republic of the Philippines
Department of Education
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REGION III-CENTRAL LUZON

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REGIONAL MEMORANDUM
No. 559, s. 2022

ADDENDUM TO REGIONAL MEMORANDUM NO. 063, S. 2021, RE:
IMPLEMENTATION GUIDELINES ON THE OPERATIONS OF
REGIONAL AND DIVISION FIELD TECHNICAL ASSISTANCE
TEAMS IN THE PROVISION OF TECHNICAL ASSISTANCE

To: Assistant Regional Director
Schools Division Superintendents
School Governance Operations Division Chiefs
Curriculum Implementation Division Chiefs
School-Based Management/Monitoring & Evaluation Focal Persons
All Others Concerned

1. In line with the existing policy in the provision of technical assistance to Schools Division Offices (SDOs) as stipulated in Regional Memorandum No. 063, s. 2021, otherwise known as "Implementing Guidelines in the Provision of Technical Assistance (TA)," the following enhancements are hereby added:

- a. **District /Cluster Schools TA Team Composition**
 - Team Leader** : Education Program Supervisor/ Public Schools District Supervisor
 - Members** : School Heads/Department Heads
District Subject Leaders/Coordinators

b. **Roles and Functions of the District/Cluster Schools Field Technical Assistance Teams**

- b.1 Collaborate with the Division Field Technical Assistance Team (DFTAT) to harmonize the provision of technical assistance to all schools and Learning Centers (LCs) and assist in the delivery of quality basic education services;
- b.2 Provide support and guidance to the school leaders/teaching and non-teaching personnel for continuous improvement in the instructional leadership and School Based Management;
- b.3 Appraise the status of performance to ensure schools together with their communities are equipped and empowered to make decisions on what is best for their learners;
- b.4 Guide and help schools and LCs in planning, strategizing, implementing plans, and evaluating performance and accomplishments by providing support, coaching, and mentoring;




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- e.6 execute the TA plan according to the steps provided in the RM 063, s.2022;
- e.7 accomplish Agreement Form and other related reports;
- e.8 facilitate continuous improvement mechanism by providing timely and vital feedback on their roles and functions to serve the stakeholders better;
- e.9 follow up with school leaders to ensure the success of the TA provision; and
- e.10 utilize relevant gathered data to inform DFTAT that will aid in formulating and developing policies.

2. The cited enhancements are added to:
 - a. enhance the implementing guidelines for the more effective and efficient provision of technical assistance;
 - b. articulate the roles and responsibilities of the District/Cluster TA Team Composition and school TA composition;
 - c. promote collaboration in various levels of governance for a more inclusive TA provision; and
 - d. serve as guide for all schools divisions in sustaining their performance by providing timely, relevant, and appropriate technical assistance.
3. Immediate dissemination of and strict compliance with this Memorandum is directed.


MAY B. ECLAR, PhD, CESO III
Regional Director

Encl.: none

References: RA 9155, RM 063, s. 2021

To be indicated in the Perpetual Index
under the following subjects:

**CLUSTER SCHOOLS
FIELD TECHNICAL ASSISTANCE TEAM**

**TECHNICAL ASSISTANCE
SUPERVISORS**

Ftad 3
October 3, 2022



POLICY REVIEW FORM

APPROVED BY: Thelma Martin
DATE: July 1980
SUBJECT: August 13, 1979
TITLE: Ordinance to Regulate Prostitution in the City of St. Louis
ISSUED BY: Reginald Martin, 1980
STL 1, 173

What comments should be made on this ordinance?
Comments:

Please see page 173

Specific changes to be made to the proposed implementation of the ordinance:

Reviewer's Signature: Thelma Martin