



Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

September 30, 2022

DIVISION MEMORANDUM
No. 340 s. 2022

CAPACITY BUILDING ON GENDER SENSITIVITY IN THE EDUCATIONAL SETTING

To: Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. This is to announce the conduct of the Orientation on Gender Sensitivity in the Educational Setting on October 12-14, 2022 at The Redd Manor Condotel, Dolores Heights Subd., Dolores, City of San Fernando, Pampanga, and via MS Teams online platform. Meeting link shall be sent to the HRD focal persons before the scheduled date.

2. The activity aims to orient on the importance of Gender Sensitivity as it clarifies issues about gender disparities and gender issues primarily in our education system, in which it needs to become gender sensitive and gender friendly at all times. Also, it plans to create best possible strategies to minimize gender discrimination at all levels in our society.

Specifically, this undertaking intends to:

- a. Enhance appreciation and knowledge of GAD;
- b. Develop an understanding of basic gender concepts and their application to the long- term implementation of programming and initiatives;
- c. Have significantly increased their receptiveness and support for the social, economic and political empowerment of women.
- d. Prepare school GAD Plan and Budget for 2023
- e. Cascade the training to other GAD focal persons in all EDDISes both Elementary and Secondary

4. Participants in this hybrid activity are select Division GAD Focal Point System members, select School GAD Coordinators, Registered Guidance Counselors (RGC), Public School District Supervisors (PSDS), Secondary School EDDIS Chairpersons, Designated Division HRD Focal Persons, and members of the Technical Work Group (TWG) (please see attached list). For onsite and online participants, kindly register on this link: <https://bit.ly/PreRegHRDBulacan> on or before October 4, 2022.

5. Expenses for meals, venue and lodging will be charged against Division GAD funds, while participants' travel expenses will be charged against their local funds, subject to the usual accounting and auditing rules and regulations.

6. Health and safety protocols set by the Inter-Agency Task Force (IATF), Department of Health (DOH) and DepEd shall be strictly implemented and observed at all times.

6. Maximum involvement and cooperation of all concerned is enjoined.

7. Immediate and wide dissemination of this Memorandum is desired.


ZENIA G. MOSTOLES, EdD, CESO V
Schools Division Superintendent





Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

Enclosure to Division Memorandum No. 340, s. 2022

CAPACITY BUILDING ON GENDER SENSITIVITY IN THE EDUCATIONAL SETTING
October 12 – 14, 2022, 8:00AM – 5:00PM, The Redd Manor Condotel, Dolores Heights Subd., Dolores, City of San Fernando, Pampanga and via MS Teams online platform

Training Matrix

October 12	October 13	October 14
Day 1	Day 2	Day 3
7:00 Registration	7:00 A.M. Breakfast	7:00 A.M. Breakfast
7:30 Breakfast		
8:00 Opening program	8:00 Management of Learning	8:00 Management of Learning
9:00 Session 1: Expectation Setting	8:30 Session 4: Comprehensive Sexuality Education (CSE)	8:30 Session 5: Laws/mandates on Women Empowerment
10:00 Health Break	10:00 Snack	10:00 Snack
10:30 Session 2: Why GAD?	10:30 Continuation of CSE	10:30 Continuation of session 5
12:00 P.M. Lunch break	12:00 P.M. Lunch break	12:00 P.M. Lunch break
1:00 Check-in	1:00 Workshop #2 CSE	1:00 Presentation of Workshop Outputs
2:00 Session 3: Integration of Gender-Responsive Contents in Social Media Utilization/ Safe Spaces Act	4:00 Snacks	4:00 Snacks
4:00 Snacks	4:30 Workshop #3 Evaluation of GAD Plan Accomplishment Report 2022	4:30 Closing Program
4:30 Workshop #1 Gender Analysis Tools (e.g, GMEF, HGDG)		
6:30 Dinner time	6:30 Dinner time	
7:00 Continuation of workshop # 1	7:00 Workshop #4 Development of School's GAD Plan & Budget 2023	
9:00 Lights off	9:00 Lights off	

Note: There will be assigned officers per day who will lead in the Management of Learning (MOLs) and facilitate the conduct of the activity.





Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

Enclosure to Division Memorandum No. 340, s. 2022

CAPACITY BUILDING ON GENDER SENSITIVITY IN THE EDUCATIONAL SETTING
October 12 – 14, 2022, 8:00AM – 5:00PM, The Redd Manor Condotel, Dolores Heights
Subd., Dolores, City of San Fernando, Pampanga and via MS Teams online platform

List of On-Site Participants

No	Name	School	District
1	Daisy B. Olleras	Tibig Elementary School	Bulakan
2	Michelle B. Samson	Marcelo H. Del Pilar MS	Bulakan
3	Virgilio S. Gabriel Jr.	Sta. Ana Elementary School	Bulakan
4	Mylene F. Dy	Buguion Elementary School	Calumpit South
5	Patricia D. Ramos	Calizon Elementary School	Calumpit South
6	Evelyn M. Manalo	Dona Damiana DLM MES	Caumpit North
7	Cristina G. Santos	Teodora Cruz Elementary School	Hagonoy East
8	Maria Neriza V. Nabong	Abulalas Elementary School	Hagonoy East
9	Gerald O. Bonustro	Hagonoy West Central School	Hagonoy West
10	Luzviminda F. San Juan	Sta. Cruz National High School	Paombong
11	Gleynes R. Cruz	Engr. Virgilio V. Dionisio Mhs	Pulilan
12	Julie P. Lumaban	Sta Peregrina High School	Pulilan
13	Gio Renz N. Hermono	Josefa V. Ycasiano MS	Baliwag North
14	Myla E. Anier	Sto. Niño High School	Baliwag North
15	Aurita T. Dayandante	Concepcion Elementary School	Baliwag South
16	Nelyd P. Villalon	Virgen Delas Flores High School	Baliwag South
17	Evelyn M. Payuran	Virgen Delas Flores ES	Baliwag South
18	Ma. Michelle P. Perez	San Pedro Elementary School	Bustos
19	Melissa R. Caoc	Simplicio S. Del Rosario MES	Bustos
20	Ressonikka Dl. Francisco	Bonga Mayor Elementary School	Bustos
21	Aldvin B. Evangelista	Banga High School	Plaridel
22	Grace V. Bernardo	Lagundi Elementary School	Plaridel
23	Marites Salvadora Dela Pena	Jaime J. Vistan High School	Plaridel
24	Ofelia S. Tono	Lalangan Elementary School	Plaridel
25	Mary Anne D. Batalla	Sapang Bulac High School	DRT
26	Erwin E. Guevarra	Kalayakan Elementary School	DRT
27	Camille S. Gatchalian	Bubulong Malaki Elementary Sch	San Ildefonso N
28	Corazon C. Calakhan	Mataas Na Parang Elementary	San Ildefonso N
29	Lorena N. Manalastas	Akle High School	San Ildefonso S
30	Lorna B. De Mesa	Casalat Elementary School	San Ildefonso S
31	Lotis P. Martin	Vedasto R. Santiago High School	San Miguel C
32	Elsa S. Dela Paz	Pinambaran Elementary School	San Miguel N
33	Gemma Mina P. Chico	Bardias Elementary School	San Miguel N
34	Rosemarie O. Garcia	Tibagan Elementary School	San Miguel S
35	Connie V. Bayani	Pasong Inchik Elementary School	San Rafael West
36	Ericson A. De Guzman	Lydia D. Villangca Trade School	San Rafael West
37	Marites S. Navarro	Lias Elementary School	Marilao South
38	Rowena B. Anderson	Northville Iv Elementary School	Marilao South
39	Maricel G. Tarroquin	Prenza Elementary School	Marilao North
40	Kamille Rhoda Kalaw-Ortal	Marilao Central School	Marilao North





Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

Enclosure to Division Memorandum No. 340, s. 2022

CAPACITY BUILDING ON GENDER SENSITIVITY IN THE EDUCATIONAL SETTING
October 12 – 14, 2022, 8:00AM – 5:00PM, The Redd Manor Condotel, Dolores Heights
Subd., Dolores, City of San Fernando, Pampanga and via MS Teams online platform

List of On-Site Participants

No	Name	School	District
41	Analisa B. Cristobal	Paco Elementary School	Obando
42	Jenelyn Dl. Eusebio	Salambao Elementary School	Obando
43	Liza B. Sumalinog	Panghulo Elementary School	Obando
44	Mary Jane R.Enriquez	Obando Senior High School	Obando
45	Sheila E. Matias	San Pascual Elementary School	Obando
46	Aiza B. Ventura	Balagtas National Agricultural HS	Balagtas
47	Cecilia L. Cundangan	Francisco Balagtas MS	Balagtas
48	Jessica R. Manaoat	Longos Elementary School	Balagtas
49	Violeta G. Lim	Balagtas Central School	Balagtas
50	Bella A. Macaorog	Batia High School	Bocaue
51	Clarisse P. Gonzales	Illuminada Roxas-Mendoza MHS	Bocaue
52	Marites M. Friginal	Bocaue Hills Elementary School	Bocaue
53	Mary Jane L. Gonzales	Bambang Elementary School	Bocaue
54	Marie Rose S. Valerio	Tiaong National High School	Guiguinto
55	Annie R. Cruz	Daungan Elementary School	Guiguinto
56	Roel Dc. Sta. Teresa	Guiguinto National Vocational HS	Guiguinto
57	Jobelle S. Capillas	Matias B. Salvador MES	Pandi North
58	Ronald Mb. Malig-On	Eusebio Roque Elementary School	Pandi North
59	Mary Anne B. Santos	Malibong Bata Elementary School	Pandi South
60	Richelle G. Silvestre	Masuso Elementary School	Pandi South
61	Angelica A. Gonzales	Paltok Elementary School	Angat
62	Evangeline C. Cruz	Antonio C. Cruz-Sulucan ES	Angat
63	Mariennett T. Del Rosario	Angel M. Del Rosario High School	Angat
64	Ruby Ana C. Principe	Angat National High School	Angat
65	Bethylene C. Esquivel	Timoteo Policarpio Memorial ES	Norzagaray East
66	Mary Joy Santiago Cruz	Padling Elementary School	Norzagaray East
67	Cristal B. Calara	Partida Elementary School	Norzagaray West
68	Myrna A. Cruz	Bitungol Elementary School	Norzagaray West
69	Elizabeth S. Gojo Cruz	Kaylawig Elementary School	Sta. Maria C
70	Judella H. Bonifacio	Sta.Maria National High School	Sta. Maria East
71	Emmylou B. Cinco	Garden Village Elementary School	Sta. Maria West
72	Marites G. Genebraldo	Mag-Asawang Sapa ES	Sta. Maria West

**ONLINE PARTICIPANTS : All Public School District Supervisors (PSDS),
Secondary School EDDIS Chairpersons, Registered Guidance Counselors (RGC),
Designated Division HRD Focal Persons, and Division GAD Focal Point System
(GFPS) Members**



Address: Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
Website: <https://bulacandeped.com> Email: bulacan@deped.gov.ph



Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

Enclosure to Division Memorandum No. 340, s. 2022

CAPACITY BUILDING ON GENDER SENSITIVITY IN THE EDUCATIONAL SETTING
October 12 – 14, 2022, 8:00AM – 5:00PM, The Redd Manor Condotel, Dolores Heights
Subd., Dolores, City of San Fernando, Pampanga and via MS Teams online platform

List of On-Site Resource Speakers And Technical Work Group

	Name	Designation / Tasks	Office
1	Marilene G. Ramos, LPT, MAT	Senior Education Program Specialist/ Division GAD Coordinator/ Resource Speaker	SDO Bulacan
2	Bryan Amiel F. De Jesus, LPT	Senior Education Program Specialist/ Resource Speaker	SDO Bulacan
3	Cecille S. Cruz, LPT, MAEd	Education Program Specialist II/ Monitoring of the proceedings of the activity/ Resource Speaker	SDO Bulacan
4	Virgillio L. Laggui, PhD	Education Program Supervisor/ Resource Speaker	SDO Bulacan
5	Romy Boy C. Punongbayan	Master Teacher I/ Master of Ceremony	San Roque National High School
6	Kathrine Jane L. Ople	Master Teacher I/ TWG	Talipit National High School
7	Enrique Rigor P. Flores	Head Teacher III/ TWG	Dona Candelaria Meneses Duque NHS
8	Clarissa DC. Flores	Head Teacher III/ TWG	Iba National High School
9	Isagani M. Aguinaldo	Head Teacher II/ TWG	Felizardo C. Lipana National High School
10	Ma. Bella S. Fajardo	Education Program Specialist II/ Secretariat	SDO Bulacan
11	Representatives from SHNU, SGOD (2 pax)	Ensure safety and wellness of the participants	SDO Bulacan
12			





Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

Enclosure to Division Memorandum No. 340, s. 2022

CAPACITY BUILDING ON GENDER SENSITIVITY IN THE EDUCATIONAL SETTING
October 12 – 14, 2022, 8:00AM – 5:00PM, The Redd Manor Condotel, Dolores Heights Subd., Dolores, City of San Fernando, Pampanga and via MS Teams online platform

Guidelines for On-Site Participants

1. Participants are advised to stay in the event's venue. (Accommodation and meals are provided.)
2. Bring laptop computer, mobile broadband and extension cord.
3. Be on time.
4. Wear proper attire.
5. Stay focused and avoid multitasking.
6. Respect the speakers by listening attentively.
7. Do not leave the conference hall without permission.
8. Participate in capacity building by accomplishing all the required activities.
9. Strictly follow the health and safety protocols.

Guidelines for Online Participants

1. Check your internet connection, headset, microphone, and camera.
2. Be on time.
3. Wear proper attire even you are at home.
4. When you are not speaking, mute your microphone.
5. If there is a question use the chatbox or raise the hand icon and wait to be recognized.
6. Stay focused and avoid multitasking.
7. Respect the speakers by listening attentively.
8. Do not leave the online platform without permission.
9. Participate in capacity building by accomplishing all the required activities.

