



Republic of the Philippines
Department of Education
Region III

SCHOOLS DIVISION OF BULACAN

October 26, 2022

DIVISION MEMORANDUM

No. 38, s. 2022

CAPACITY BUILDING OF IMPLEMENTING UNITS ON REPORTORIAL REQUIREMENTS CONDUCTED BY
THE DEPARTMENT OF BUDGET AND MANAGEMENT

To: Assistant Schools Division Superintendents
Division Chiefs
Head of SDO Accounting Unit
Head of SDO Budget Unit
Accountants I and Bookkeepers of all Implementing Units
All Others Concerned

1. This is to inform all concerned of the Face-to-Face Capacity Building for Implementing Units on Reportorial Requirements to the Department of Budget and Management on Friday, October 28, 2022 at 8:30am to 5:00pm at Guiguinto Central School, 674 Mac Arthur Highway, Guiguinto, Bulacan.
2. The objectives of the activity are:
 - 2.1. To ensure timely release of funds for critical programs/projects, consistent with the work and financial plans/targets submitted by the office/unit; and
 - 2.2. To set the yardstick of the office/unit performance that shall be used in assessing whether the objectives and targets in the delivery of services are attained.

3. The participants in the training include:

Division Accountant	1
Budget Officer	1
Representatives from the SDO Accounting Unit Office	5
Representatives from the SDO Budget Unit Office	2
Accountants I and Bookkeepers from the Implementing Units	66
Total participants	75

4. The meals of the speakers, SDO Accounting Unit and Budget Unit, and TWG from Guiguinto Central School shall be charged to the SDO's MOOE Funds subject to the usual accounting and auditing rules and regulations.
5. The participants other than those mentioned in no. 4 are instructed to bring their own meals. Likewise, all other incidental expenses are to be charged to their office's/school's MOOE Funds.
6. Immediate and wide dissemination of this Memorandum is desired.


ROWENA T. QUIAMBAO, CESE

Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent

