



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF BULACAN

OFFICE MEMORANDUM

Office Memorandum No. 022, s2022

To: Assistant Schools Division Superintendents
Division Chiefs
Unit Heads
All Others Concerned

From: The Schools Division Superintendent

Date: September 9, 2022

Subject: Delivery and distribution of deped computerization program(DCP) FY2021 packages

1. Pursuant to **OUA-OUT-091522-016** Memorandum entitled "**DELIVERY AND DISTRIBUTION OF DEPED COMPUTERIZATION PROGRAM FY2021 PACKAGES**", this office is requesting all OSDS, ASDS, CID, and SGOD unit heads to submit the list of personnel who have not been issued laptops from the Central Office deliveries from 2018 to 2022, on or before September 23, 2022 via google form: <https://bit.ly/DCPFY2021>.
2. The DCP FY2021 Package are as follows:
 - 2.1 14 " Acer Travelmate P2
 - 2.2 1tb External HDD
3. The Division Supply Officer shall be responsible for releasing the devices based on the approved recipient list following the established property and supply management processes.
4. The devices may be reassigned as needed, including but not limited to when on of the identified recipients is transferred, reassigned, resigned, retired or terminated.
6. Maximum involvement and cooperation of all concerned is enjoined.
7. For information and compliance.

ZENIA G. MOSTOLES, EdD, CESO V
Schools Division Superintendent





Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim sa Pangangasiwa

MEMORANDUM
15 September 2022

OUA-OUT-091522-016

TO : **REGIONAL DIRECTORS
SCHOOL DIVISION SUPERINTENDENTS**

FROM : **ATTY. KRISTIAN R. ABLAN**
Undersecretary for Administration

SUBJECT : **DELIVERY AND DISTRIBUTION OF DEPED
COMPUTERIZATION PROGRAM FY 2021 PACKAGES**

The Department of Education (DepEd) continues to support education delivery and operations by providing information technology equipment across various governance levels.

Each DepEd Computerization Program (DCP) FY 2021 package contains a laptop and hard drive. These packages are being delivered by a third party logistics provider to the Regional Offices (RO), Schools Division Offices (SDO) and schools, based on the approved allocation list.

In the ROs and SDOs, the Information Technology Officer (ITO) shall recommend a list of recipients, subject to the approval of the Regional Director or Schools Division Superintendent, prioritizing personnel who have not been issued laptops from the Central Office deliveries from 2018 to 2022.

In the schools, the School Head shall identify the list of recipients primarily for use in teaching and learning. It is recommended that the designated School ICT Coordinator be considered as one of the recipients. Since the allocation is intended for the school, the devices may be reassigned as needed, including but not limited to when one of the identified recipients is transferred to another school, reassigned, resigned, retired or terminated.

The Supply Officers and School Property Custodians shall be responsible for releasing the devices based on the approved recipient list following the established property and supply management processes.

For clarifications or queries, please contact Mr. John Harvey Hontiveros of the Technology Infrastructure Division through dcp.recipients@deped.gov.ph or (02)86332363.

For your information and guidance.

Thank you.

Office of the Undersecretary for Administration

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