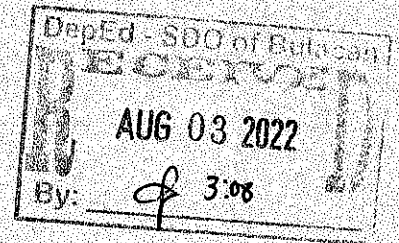
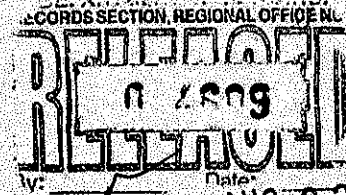
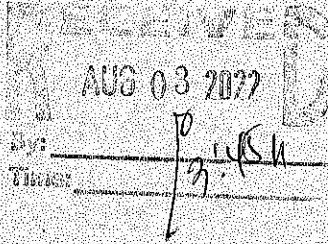




Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON



REGIONAL MEMORANDUM  
No. 439, s. 2022



**DISSEMINATION OF THE REQUEST OF THE MANAGEMENT OF AIA PHILIPPINES LIFE AND GENERAL INSURANCE COMPANY (AIA Phils.) TO INFORM PHILAMLIFE MEMBERS TO CONTINUE PAYMENT OF THEIR MONTHLY INSURANCE PREMIUM THRU THE IDENTIFIED PAYMENT CHANNELS**

To: Schools Division Superintendents  
Heads of Secondary School Implementing Units  
All Others Concerned

1. Please find attached copy of Memorandum OUF-2022-0372 dated July 25, 2022 instructing the dissemination of the request of the management of AIA Philippines Life and General Insurance Company (AIA Phils.) formerly Philippine American Life and General Insurance Company (Philamlife) to inform Philamlife's members from DepEd to pay their insurance premiums at the option the company has identified to avoid lapses of payment, due to the non-renewal of their APDS accreditation and stoppage of payroll deduction of their APDS Code 005 (A and B) effective August 2022.
2. Attached is a copy of the said request letter dated July 11, 2022, together with the list of identified AIA Philippines payment channels, for ready reference.
3. Widest dissemination of this Memorandum is desired.

  
**MAY B. ECLAR, PhD, CESO III**  
Regional Director

CAO/SAO  
08/01/2022





Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

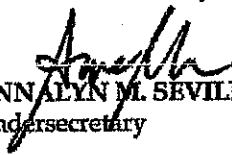
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**MEMORANDUM**

OUF-2022-0372

**TO :** ALL DEPED REGIONAL DIRECTORS  
DIRECTOR ABRAM Y.C. ABANIL, Information, and Communications  
Technology Service

**ATTENTION:** *Chiefs, Finance, and Administrative Divisions*  
*Heads of Regional Payroll Services Unit (RPSU)*  
*School Heads of Implementing Unit-Secondary School (IU-SS)*

**FROM :**   
ANNALYN M. SEVILLA  
Undersecretary

**SUBJECT :** REQUEST FROM AIA PHILIPPINES LIFE AND GENERAL INSURANCE  
COMPANY FOR ASSISTANCE TO INFORM THE PHILAMLIFE  
MEMBERS TO PAY THEIR MONTHLY PREMIUMS

**DATE :** July 25, 2022

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This pertains to the directives from this office in Memorandum OUF-2022-0338 dated July 11, 2022, to stop the payroll deductions under APDS Code 005 (A and B) for PhilamLife, effective August 2022.

In view of the above, Mr. Rommel Rabano, Head of Policy Owner's Administration, AIA Philippines Life and General Insurance Company (AIA Phils.), in his letter dated July 11, 2022, is requesting assistance to inform PhilamLife's members from DepEd to pay their insurance premiums at the options the company has identified, to avoid lapses of payment. Thus, you are hereby instructed to disseminate the copy of the said letter to all concerned members of PhilamLife, for their appropriate action.

For compliance. Thank you.

*eamd/fca*



AIA Philippines Life and General  
Insurance Company, Inc.  
(formerly The Philippine American Life  
and General Insurance Company)

16F -- 18F AIA Philippines Head Office  
Six/NEO, 5<sup>th</sup> Avenue cor. 28<sup>th</sup> Street  
Bonifacio Global City, Taguig 1634, Philippines

(832) 8528 2000

aia.com.ph

Ms. Analyn M. Sevilla  
Undersecretary  
Department Of Education  
Office of the Undersecretary for Finance  
DEPED Complex, Maralco Avenue

July 11, 2022

**SUBJECT: Letter of Request to Update contact information and other payment facilities**

Dear Madam,

This is in reference to the letter from your office dated June 27, 2022, regarding disapproval of APDS re-accreditation of AIA Philippines. In line with this, may we ask again for your assistance to inform DepEd employees to kindly pay their premiums through different payment channels offered by our company.

They may settle their premium payment through different payment channels: over the counter, payment centers, bank facilities, e-wallet, or pay through AIA website. For detailed steps please see next page of this letter or they may visit <https://www.aia.com.ph/en/help-support/payment-facilities.html>.

To ensure that we also have the correct contact information on record, please advise DepEd employees to update their details through customer service channels or update it through our website <https://www.aia.com.ph/en/help-support/contact-info-update.html#get-in-touch>.

For any concerns regarding this request, please contact us through [PHI.worksite.support@aia.com](mailto:PHI.worksite.support@aia.com).

Our customer service channels are also available for further queries on updating contact information and payment facilities.

Email: [CUSTOMERSERVICE.PH@AIA.COM](mailto:CUSTOMERSERVICE.PH@AIA.COM)

Landline: (02) 8528-2000 OR VIA PLDT TOLL FREE 1800-10-5282000

Chat: Aya of AIA Philippines in FB Messenger <https://m.me/AvaofAIAPhilippines>

Thank you very much for your time and consideration.

Regards,

Romel Rabano

Head of Policyowner's Administration



**AIA Philippines Life and General Insurance Company, Inc.**  
 (formerly The Philippine American Life and General Insurance Company)

18F-18F AIA Philippines Head Office  
 Six/NEC, 5<sup>th</sup> Avenue cor. 28<sup>th</sup> Street  
 Bonifacio Global City, Taguig 1634, Philippines

(032) 8528 2000

aia.com.ph

**AIA PHILIPPINES PAYMENT CHANNELS**

<b>Pay in Cash</b>	
<p><b>Over the counter</b></p> <p>Visit any of the following branches for your premium payment. Simply fill up the bills payment form.</p> <p><b>Partner Banks:</b></p> <p>Bank of Philippine Islands            BDO Unibank            East West Bank            Metrobank            Security Bank            Union Bank            Philippine National Bank            Sterling Bank of Asia            China Bank Savings</p> <p><b>Requirement</b></p> <p>Merchant Name: AIA Philippines Life and General Insurance Company (AIA Philippines or AIAPH)            Reference Number: Indicate your Policy Number</p> <p><b>Other Information:</b>            Ensure that the Bills Payment form is used for over-the-counter transactions.</p>	<p><b>Payment Centers</b></p> <p>Premium payments can be made at any Bayad Center, SM Bills Center and Mhullier Branch.</p> <p><b>Requirement:</b></p> <p>Bring your Statement of Account to the Payment Center to pay your premium or simply indicate your policy number to the branch cashier.</p>
<b>Pay through Bank Facility</b>	
<p style="text-align: center;"><b>Online Banking</b></p> <p>Pay online by enrolling AIA Philippines as your biller in your online banking account.</p> <p><b>Partner Banks:</b></p> <ul style="list-style-type: none"> <li>• Bank of the Philippine Islands</li> <li>• BDO Unibank Inc</li> <li>• Union Bank</li> <li>• Metrobank</li> <li>• Philippine National Bank</li> <li>• All Bancnet Members</li> </ul>	<p style="text-align: center;"><b>Auto-Debit and Auto Charge Arrangement</b></p> <p>For detailed steps please visit AIA PH Website  <a href="https://www.aia.com.ph/en/help-support/payment-facilities.html">https://www.aia.com.ph/en/help-support/payment-facilities.html</a></p>
<b>Pay through E-Wallet</b>	
<p>Pay online by enrolling AIA Philippines as a biller in your G-Cash, PayMaya or Bayad Center App.</p>	
<b>Pay Electronically through AIA PH website</b>	
<p>Please access: <a href="https://www.aia.com.ph/en/help-support/payment-facilities.html">https://www.aia.com.ph/en/help-support/payment-facilities.html</a></p>	