



Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division of Bulacan

August 8, 2022

**DIVISION MEMORANDUM**

No. 267 s. 2022

**PLANNING – MEETING FOR OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM  
(OPCRF) PHASE 1: PERFORMANCE TARGET SETTING AND DEVELOPMENT  
FOR SCHOOL YEAR 2022 – 2023**

To: Assistant Schools Division Superintendents  
Division Chiefs  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to DepEd Order No. 2, s. 2015 on the Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education, and DM-PHROD 2020 – 0223 on Adjusted Timeline for RPMS Implementation in view of the Amended School Calendar for SY 2022 – 2023, this Office shall conduct planning – meeting for the Office Performance Commitment and Review Form (OPCRF) for schools in preparation for the Phase 1: Performance Target Setting and Development for SY 2022 – 2023 on August 16, 2022 at the SDO Conference Hall, City of Malolos.
2. This planning – meeting aims to set the targets of the schools for SY 2022 – 2023 as reflected in the OPCRf and finalize the Performance Target Setting and Development for both elementary and secondary schools.
3. Participants to this conference are the assistant schools division superintendents, officers of the elementary and secondary schools associations and HRD unit.
4. All participants are expected to bring laptop with all the data necessary for this planning – meeting. This Memorandum serves as the travel authority of all participants.
5. It is expected that all participants observe the minimum health standard protocols in compliance to Inter-Agency Task Force (IATF) policies under Alert Level as pre-emptive interventions to combat COVID 19.



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6. All expenses to be incurred in the conduct of the aforesaid activity shall be charged against the remaining registration fee from the Division Management Committee Meeting subject to usual accounting/auditing rules and regulations.
7. It is desired that this Memorandum be given widest dissemination and compliance of all concerned is enjoined.

**ZENIA G. MOSTOLES, EdD., CESO V**  
Schools Division Superintendent

