



Republic of the Philippines
Department of Education
REGION III
Schools Division of Bulacan

July 25, 2022

DIVISION MEMORANDUM

No. 248 s. 2022

DIVISION ESTABLISHMENT OF SCHOOL GOVERNANCE COUNCIL

To: Assistant Schools Division Superintendents
Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. Anent to DepEd Order No. 26, s. 2022 entitled Implementing Guidelines on the Establishment of School Governance Council, the Department establish the School Governance Council (SGC) as a structure for shared governance and a feedback mechanism at the school level. This aims to recognize and strengthen the role of school stakeholders, alongside Local Government Units (LGUs), as partners in providing learners accessible and quality education, upholding children's rights, and promoting respect and well-being in the learning environment to ensure effective education service delivery. The SGC shall be the overall coordinating body of all committees, associations, and organizations in their schools that shall translate the principle of shared governance enshrined in RA 9155 and contribute to strengthening the implementation of School-Based Management. Hence, this Office shall assist all elementary and secondary schools to establish their respective School Governance Councils.

2. For clarification purposes the following discussions shall be given emphasis based on the said Order.

I. For identification purposes, the SGC shall carry a name which shall include the name of the school like: School Governance Council of Jose Rizal Elementary School, or Jose Rizal Elementary School-School Governance Council.

II. The SGC as a structure for Shared Governance:

a. serve as a collective and consultative body for school plans, programs, activities, and strategic directions;

b. serve as the overall coordinating body that will synergize, harmonize, and put together the work of the different school committees, including but not limited to the SPT, School Disaster Risk Reduction Management (DRRM) Committee, Child Protection Committee (CPC), Supreme Pupil Government / Supreme Student Government, Faculty C1ub, Non-teaching Association, PTA, Alumni Associations, DepEd-recognized teacher organizations, and National Employees Union at school level; among others; and

c. serve as a platform to cultivate the spirit of bayanihan among stakeholders to support the school and encourage active participation of the stakeholders in the implementation of DepEd policies and programs, while promoting equal opportunity



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for all regardless of age, gender, disability, marital status, ethnical, and religious beliefs.

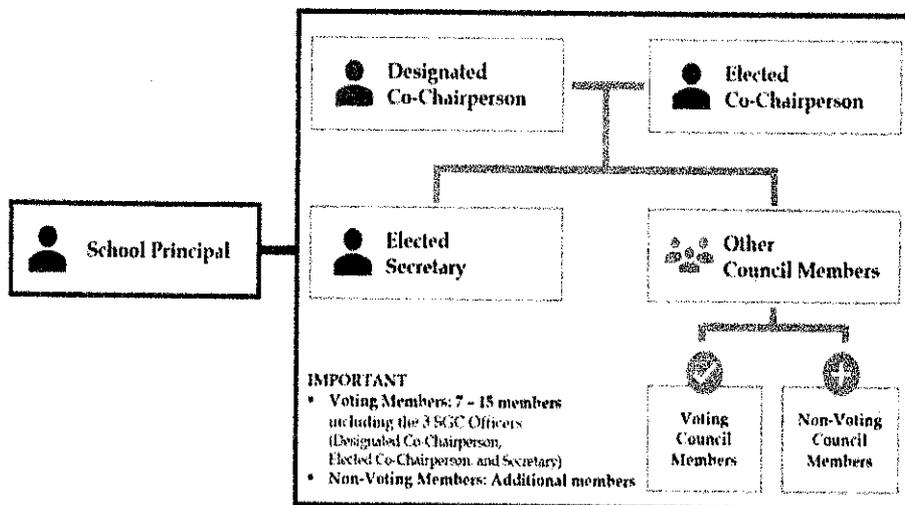
III. The SGC as a structure for Feedback Mechanism

- a. help the school improve and sustain its feedback system by strengthening practices that promote stakeholders' participation;
- b. assist the school in ensuring transparency in its operations and performance, specifically school programs and resources management; and
- c. recommend ways of improving the quality of basic education services and school performance to the school management and school planning team, its means of respecting, protecting, fulfilling, and promoting children's rights in the education context.

IV. Composition and Structure

The basic organizational structure of SGC is composed of the Designated Co-Chairperson, Elected Co-Chairperson, Secretary, and Council Members. The Designated Co-Chairperson shall be a school representative chosen by the School Head, while the Elected Co-Chairperson shall be chosen from the external stakeholders within the council through voting.

Structure of School Governance Council





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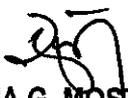
V. Election of SGC Officers

The School Head shall call for the election of SGC Officers, namely the Co-Chairperson from the external stakeholders and Secretary. This shall happen after the elections of other committees/ associations/organizations internal to the school (for example Teachers' Association, SSG/SPG, etc.) and PTA. Thus, the election shall be held on or before the sixth week after the opening of classes which can also serve as the first meeting of the council.

VI. Tenure

All voting SGC members shall hold office for a maximum of three (3) School Years. Accordingly, all SGC officers (Designated Co-Chairperson, Elected Co-Chairperson, and Secretary) shall serve and assume their positions for three (3) SYs.

5. The School and Governance Operations Division through the Social Mobilization and Networking Unit shall monitor and consolidate reports on the schools' organization of School Governance Council immediately after the election of officers.
6. For more details of DepEd Order No. 26, s. 2022, please download copies from DepEd website.
7. It is desired that this Memorandum be given widest dissemination and strict compliance of all schools is enjoined.


ZENIA G. MOSTOLES, EdD., CESO V
Schools Division Superintendent

