



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

July 22, 2022

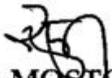
DIVISION MEMORANDUM

No. 244 s. 2022

**DIVISION OPEN RANKING FOR VACANT SCHOOL PRINCIPAL I
POSITIONS IN THE JUNIOR HIGH SCHOOL**

To : Assistant Schools Division Superintendents
SGOD and CID Chiefs
HRMPSB Members
Elementary and Secondary School Principals/OICs
All Others Concerned

1. This Office announces the eleven (11) vacant Principal-I positions in the secondary level which were transferred from the elementary as approved by the Department of Budget and Management (DBM).
2. The selection process will be conducted on July 28, 2022, 8:30 AM at Dr. Felipe De Jesus NHS. All interested qualified applicants shall bring their pertinent documents based on DepEd Order 42, s.2007 on the day of the open ranking.
3. This Office emphasizes the provision of equal opportunity to all applicants who meet the Qualification Standards (QS). There shall be no discrimination in the selection of employees on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation. (2017 ORA-OHRA Rule IX, sec. 83 page 17)
4. Attached to this Memorandum are the following:
 - 4.1 List of schools where the vacancies exist
 - 4.2 Qualification standards for Principal I position
 - Schedule of selection process
 - 4.3 Pertinent documents to be submitted
 - 4.4 Composition of the Division HRMPSB
5. Immediate and wide dissemination of this Memorandum is desired.


ZENIA G. MOSTOLES, EdD., CESO V
Schools Division Superintendent

/HRMPSB-Secondary



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
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Enclosure No. 1 to Division Memorandum No. 244, s. 2022

List of Schools Where the Vacancies Exist

1. Fortunato F. Halili NAS, Caypombo Annex
2. Gat. Francisco Balagtas HS
3. Maligaya HS
4. Romeo Acuña Santos MHS
5. Sta. Cruz HS
6. Angel Del Rosario HS
7. Sta. Catalina Bata HS
8. Dr. Pablito V. Mendoza Sr. HS
9. Sapang Bulac HS
10. Teodoro Evangelista HS
11. Upig HS

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Enclosure No. 2 to Division Memorandum No. 244, s. 2022

Qualification Standards (QS) for Principal Position

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
School Principal I/SG-19	Bachelor's degree in Secondary Education or Bachelor's Degree with 18 professional education units	HT for 1 year; or TIC for 2 yrs; or MT for 2 yrs; or Teacher for 5 yrs	40 hours of relevant training	RA 1080 (Teacher Principals' Test passer

Reference: DO 39, s. 2007

SCHEDULE OF SELECTION PROCESS

DATE	SELECTION PROCESS	VENUE/PLATFORM
July 28, 2022	Open ranking, examination, and interview	Dr. Felipe De Jesus National High School, Plaridel, Bulacan
July 29, 2022	Background Investigation	Google form

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Enclosure No. 3 to Division Memorandum No. 249, s. 2022

PERTINENT DOCUMENTS TO BE SUBMITTED

1. Letter of Intent
2. Official Transcripts of Records (Bachelor's and Master's/Doctoral Degrees)
3. Updated Service Records
4. Designation as TIC/OIC duly signed by the Schools Division Superintendent, if any
5. Certificate of LET Eligibility
6. Latest CSC Attested Appointment
7. Performance Rating for three (3) consecutive rating periods
8. Certificates, MOVs and other documents which are determinants of outstanding accomplishments
9. Certificate of trainings attended not credited during the last promotion
10. Omnibus certification of authenticity and veracity of documents duly notarized

Reference: DO 42, s. 2007

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Enclosure No. 4 to Division Memorandum No. 247, s. 2022

Human Resource Merit Promotion and Selection Board

Chairperson - ROWENA T. QUIAMBAO, CESE
Assistant Schools Division Superintendent

Members - CECILIA S. CUSTODIO, PhD
SGOD Chief

JOSEFINA S. PEDROCHE
Administrative Officer V

VICTORIA O. MADRIGAL
Administrative Officer IV (Personnel)

CESAR V. VALONDO
School Principal IV
PSSPA Bulacan President

Secretariat

GARRY SALAMAT
FRESLY JOHN CORPUZ

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