



Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division Office of Bulacan

July 13, 2022

DIVISION MEMORANDUM  
No. 238 , s. 2022

**DIVISION MANAGEMENT COMMITTEE MEETING**

To: SGOD and CID Chiefs  
Public Elementary and Secondary School Heads  
Unit Heads of the OSDS  
Section Heads of the SGOD  
All Others Concerned

1. A meeting is a coming together of group of people to exchange information in a planned manner and discuss issues set out before arriving at decisions, solve problems, and gather information. It is an important way to keep the organization in sync and run smoothly, whether the need to share information, gather feedback, or make decisions. It ensures the effective and efficient implementation of the programs, projects, and activities. To realize this, this Office announces the conduct of Division Management Committee Meeting (MANCOM) on the following schedules:

Date	Venue	Participants
July 26, 2022	To be announced later	Secondary School Heads
July 27, 2022	Provincial Gymnasium, Capitol Compound, City of Malolos	Elementary School Heads

2. The agenda of the meeting are as follows:  
2.1 CID Concerns  
2.2 SGOD Concerns  
2.3. OSDS Concerns  
2.4 Schools Division Superintendent/Assistant Schools Division Superintendents' Concerns
3. Attendees to this meeting include the Assistant Schools Division Superintendents, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Section Heads of the SGOD, and Unit Heads of the Division Office, and Elementary and Secondary School Heads.
4. Attached is the copy of the Minutes of Meeting dated June 22, 2022, for reference.
5. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE for the members of the Executive Committee while elementary school heads shall be charged a registration fee of six hundred pesos (P600.00), and secondary school heads shall be charged a registration fee of one thousand one hundred pesos (P1,100.00) against school MOOE to cover food and other expenses subject to the usual accounting and auditing rules and regulations.



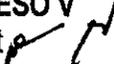
Address: Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
Website: <https://bulacandeped.com> Email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)



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6. It is requested that all school heads shall send their registration fee by districts for both elementary and secondary levels to the Cashier Office for the payment and issuance of official receipt one week before the said ManCom meeting.
7. It is expected that all participants observe the minimum health standard protocols in compliance to Inter-Agency Task Force (IATF) policies under Alert Level 1 as pre-emptive interventions to combat COVID 19.
8. Immediate and wide dissemination of this Memorandum is desired.

  
**ZENIA G. MOSTOLES, EdD, CESO V**  
Schools Division Superintendent 



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## MINUTES OF THE DIVISION MANAGEMENT COMMITTEE MEETING

**DATE OF MEETING:** June 22, 2022

**TIME OF THE MEETING:** 8:30 AM

**VENUE OF MEETING:** Bulacan Provincial Capitol Gymnasium, City of Malolos, Bulacan

**ATTENDEES:**

Name	Designation
1. Zenia G. Mostoles, EdD, CESO V	Schools Division Superintendent
2. Cecilia E. Valderama, PhD	Assistant Schools Division Superintendent
3. Rowena T. Quiambao, CESE	Assistant Schools Division Superintendent
4. Gregorio C. Quinto Jr., EdD	Chief Education Program Supervisor (CID)
5. Cecilia S. Custodio, PhD	Chief Education Program Supervisor (SGOD)
6. Education Program Supervisors	
7. Public Schools District Supervisors	
8. Division Section Heads	
9. SGOD Personnel	
10. Public Elementary and Secondary School Heads	
11. Technical Working Committee Members	

1. Singing of the National Anthem
2. Recitation of the DepEd Vision and Mission, and Quality Policy Statement
3. Singing of the DepEd Bulacan March
4. Video presentation of the DepEd DRRM Jingle
5. Discussion of the virtual Division ManCom Meeting's House Rules
6. Checking of attendance
7. Opening Prayer – Video Presentation
8. Call to Order and Approval of the Minutes of the Previous Division ManCom Meeting, and Agenda for the said Division ManCom Meeting – Ms. Rowena T. Quiambao, Assistant Schools Division Superintendent, CESE
9. Master of Ceremonies: Ms. Cecilia Cruz, Education Program Specialist





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AGENDA	DISCUSSION	AGREEMENT
<b>Medical Updates</b>	<p><b>1. MS. SHIRLEY C. BURGOS Nurse II</b></p> <ol style="list-style-type: none"><li>1. DOH Report 256 New COVID-19 cases as of June 15, 2022 Please see the recorded video.</li><li>2. SDO Bulacan Summary of COVID-19 Cases as of June 15, 2022 (Please see the recorded video).</li><li>3. SDO Bulacan Weekly Vaccination Report as of June 20, 2022 (Please see the recorded video).</li><li>4. Vaccination Status of Learners by Age as of June 15, 2022 (Please see the recorded video).</li><li>5. Re orientation on Wash in Schools for School Heads was conducted. For provision of technical assistance in schools, coordinate with the assigned nurses in your District.</li><li>6. School-based helminthiasis control program (deworming) will be conducted August 2022 and January 2023. This program is an essential part of other programs like Wash in Schools (WinS) and School-Based Feeding Program (SBFP).</li><li>7. The SBFP implementation is ongoing. Monitoring teams from division up to school levels are assigned to ensure the quality and safety of the products for the benefit of the school children.</li><li>8. Jose B. Lingad Hospital will organize a blood letting activity at Plaridel Central School Gym on a date to be announced. All interested donors, kindly coordinate with the following Shirley C. Burgos- School Health Section, Sir Pete Lacap - DRRM, Sir Bryan de Jesus- SEPS-SMNE, PSDS Dulce Flores -Plaridel District and Ma'am Lorie Cardenas – School Principal – Plaridel District.</li><li>9. Thank you for supporting the School Health Section in the conduct of mandated programs towards developing a healthy school community.</li><li>10. Reiteration of the Importance of Observing Proper Hygiene and Health Protocols: MASK, HUGAS, IWAS and AIR FLOW</li></ol>	<ol style="list-style-type: none"><li>1. For information dissemination, implementation and compliance</li></ol>





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	11. Importance of COVID-19 Booster Shot	
<b>SGOD Concerns</b>	<p><b>2. CECILIA S. CUSTODIO, PhD</b> <b>Chief Education Program Supervisor (SGOD)</b></p> <p><b>JAY-ARR C. TAYAO, MIT</b> <b>Education Program Supervisor</b></p> <p><b>SOCIAL MOBILIZATION AND NETWORKING UNIT</b> <b>INFORMATION OFFICE</b></p> <p>1. 2021 National Brigada Eskwela Awarding Ceremony June 20, 2022, Iloilo Convention Center (ICON), Iloilo City</p> <p>National Winners from the Schools Division of Bulacan:</p> <p>Best Implementing School Awardee <b>VIRGINIA RAMIREZ-CRUZ HIGH SCHOOL</b> Pandi, Bulacan - Mega Secondary School Category Ms. Ma. Lourdes C. Valondo – School Head Ms. Melinda P. Romero – BE School Coordinator Dr. Teresita Alquiza – PSDS</p> <p>Special Awards (per Regional Memorandum No. 310, s. 2022)</p> <p>Best School-Community-Home Partnerships <b>BINUANGAN ELEMENTARY SCHOOL</b> Obando, Bulacan Ms. Crislyn G. Dela Cruz – School Head Ms. Jean J. Dayot – BE School Coordinator Dr. Anabell R. Palomo – PSDS</p> <p>Best Home Learning Spaces <b>SIPAT ELEMENTARY SCHOOL</b> Plaridel, Bulacan Ms. Angelita S. Labonete – School Head Ms. Marites L. Senining – BE School Coordinator Dr. Dulce Regina C. Flores – PSDS</p> <p>Best Partnership Engagement Activity <b>SAN MIGUEL-MEYSULAO HIGH SCHOOL</b> Calumpit, Bulacan Ms. Evangelina G. Pangan – School Head Ms. Arrah Mae C. Rodolfo – BE School Coordinator Mr. Paul J. Candelaria – PSDS</p> <p>Best Brigada Eskwela Collaboration at the School District</p>	1. For information dissemination, implementation and compliance





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**CAMBAOG NATIONAL HIGH SCHOOL**

Bustos, Bulacan

Mr. Alvin T. Mendoza – School Head

Ms. Elsee Joy Lopez – BE School Coordinator

Ms. Racquel D. Salazar – PSDS

Most Prepared School

**VIRGINIA RAMIREZ-CRUZ HIGH SCHOOL**

Pandi, Bulacan

Ms. Ma. Lourdes C. Valondo – School Head

Ms. Melinda P. Romero – BE School Coordinator

Dr. Teresita Alquiza – PSDS

2. Distributed more than 90,000 pieces of Milo sachets and more than 45,000 pieces of reusable cups to our Grade 1 learners courtesy of Milo Sports – Nestle Philippines last June 18, 2022 at Pulilan Central School

Submission of consolidated Milo Monitoring Report (pdf copy) is on or before June 30, 2022 via email address [depedbulacansmn@gmail.com](mailto:depedbulacansmn@gmail.com) using this filename format: (Name of District)\_Milo Monitoring Report June 2022.

3. Submission of Consolidated Adopt-a-School Program (ASP) Quarterly Report per district for elementary and per EDDIS for secondary via email: [depedbulacansmn@gmail.com](mailto:depedbulacansmn@gmail.com)  
Deadline: June 24, 2022 at 12:00PM

4. Kindly upload 5 best pictures during the conduct of the division CIP validation in your schools. Just make your own school folder via google drive link posted and sent via Bulacan SICs and SCIOs facebook group and District Information Officers' group chat. Chosen pictures will be posted in DepEd Tayo Bulacan facebook page.  
<https://drive.google.com/drive/folders/1--k7pR2KwxstFSMUenZJhdiINVOLTii9T>

**HUMAN RESOURCE DEVELOPMENT UNIT**

1. Division Memorandum No. 080, s. 2022

Establishment of Human Resource Development (HRD)

Focal Point System in the EDDIS Level (Elementary and

Secondary) and Designation of HRD Focal Persons Thereof

Please see the said Division Memorandum and recorded

video for the list of the 8 HRD Focal Persons (4 in Elemen-





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tary and 4 in Secondary, 1 HRD Focal Person per EDDIS), and their duties and responsibilities.

2. Division Memorandum No. 156, s. 2022  
Division Hybrid First Quarterly Consultative Meeting on the Implementation of Induction Program for Beginning Teachers (IPBT)  
Date: June 17, 2022  
Venue: Klir Waterpark Resort and Hotel, Guiguinto, Bulacan  
Participants:  
EDDIS I and EDDIS IV PSDSes, EPSes, Secondary EDDIS Chairpersons, HRD Focal Persons, All IPBT Mentors (seasoned teachers, head teachers, master teachers and school heads) and other PSDSes  
Proponent:  
Human Resource Development Section

3. Pilot Implementation of Induction Program for Beginning Teachers  
Please see the recorded video for the list of participants.

Certificate of completion shall be issued to successful inductees upon their completion of the program. Mentors will also be awarded with certificates of recognition. The awarding of certificates during the Completion Ceremony shall be spearheaded by the district office every month of December.

**SCHOOL MANAGEMENT MONITORING AND EVALUATION UNIT**

1. School-Based Management Level  
Please see the recorded video for complete data.
2. English Proficiency Test  
July 1, 2022 – Administration of the remaining teacher applicants for EPT  
User Registration – forwarded and waiting for the approval of the Bureau of Evaluation and Assessment (BEA)
3. Technical Assistance  
All completed and consolidated Technical Assistance Report shall be uploaded to the website of Project SUSTAIN.
4. Division Monitoring, Evaluation and Adjustment (DMEA)





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June 28 and 29, 2022 – 2<sup>nd</sup> Quarter DMEA  
June 23 – 24, 2022 – Submission of unit/section reports/accomplishments via encoding to google drive  
<https://tinyurl.com/DMEA-1st-quarter>

5. Quality Assurance, Monitoring and Evaluation (QAME)

Creation of QAME Coordinators (force multiplier)

Pre-activity - forward the DepEd Memo including Training/Program Matrix to SMME Unit two days before the activity for the creation of the evaluation link.

Post-activity – submission of the Activity Completion Report by the Training/Program Manager (Proponent) to SMME two days after the event.

Submission of the Evaluation Report by the SMME of four (4) working days after the last day of the event and to report the results in a post conference with the proponent.

**PLANNING AND RESEARCH UNIT**

1. Operationalization of the Management Information System of Schools

LIS, BEIS, NSBI

Gentle reminders to all school heads :

1. Electronic submission of National School Inventory Report
  2. Electronic uploading of Government School Profile in the BEIS
  3. Finalization of End of School Year Status of Learners in the LIS
- Please be reminded of the given deadline for each report announced during the last Division ManCom Meeting.

2. National School Building Inventory Report (NSBI-ELEM)

Not Prepared – 7

Preparing – 57

Submitted – 216

Validated by Engineers – 162

National School Building Inventory Report (NSBI-JHS/SHS)

Not Prepared – 4

Preparing – 10

Submitted – 85





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Validated by Engineers – 3

Please see the recorded video for the list of schools.

3. All Public Schools District Supervisors

1. Please remind all the private schools/SUCs/LUCs to Submit the electronic submission of their private school/SUCs/LUCs profile for SY 2021-22 on or before June 30, 2022.
2. Please remind them also of the Finalization of End of School Year and updating of Learner status in the Learner Information System.

**PHYSICAL FACILITIES AND DRRM UNITS**

1. The Division Engineer has received numerous reports of fraudulent organizations who wish to donate school buildings without going through the proper procedures and without providing the required documents as per DO 24, s. 2016.
2. OUA Memorandum 05 March 2020:  
"In light of all these reports, all DepEd officials in the regional and division offices, as well as in schools, are hereby instructed to adhere strictly with the guidelines stated in **DO No. 24, s, 2016** when approached by organizations proposing to make donations to schools."

"This February 2020, the **Katuwang Foundation offered to donate 4-story, 16- classroom buildings** to 6 schools in Tarlac City. Their offer included the demolition of buildings to put up their donated structures. The said organization did not coordinate with the Division Office and instead transacted directly with the school principals. Previously, in December 2019, the same organization with the **International Police Commission (INTERPOLCOM or IPC)** had a **groundbreaking ceremony** in San Antonio Elementary School in Concepcion, Tarlac wherein the **school shouldered the costs of the activity**. After the ground breaking, the group never showed up again. Reports of other similar ground breaking events have also been reported in Balutu Elementary School in Concepcion,





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Tarlac and in Mabalacat National High School in Mabalacat City, Pampanga among others.”

3. DepEd Order No. 24, s. 2016

Guidelines on Accepting Donations and On Processing Applications for the Availment of Tax Incentives by Private Donor Partners Supporting the K to 12 Program

4. RADAR Registration

New School DRRM Coordinator must register on the Radar Application and ask DRRM Division Coordinator for the approval then delete the OLD SCHOOL ACCOUNT.

Flood Marker

Reiteration of DepEd Order No. 33, s. 2021 Enclosure No. 4 Policy Guidelines on Flood Water and School Ground Elevation Marker in Schools

Submit request letter if flood water marker is needed on or before June 24, 2022.

5. Other Concerns

5.1. DepEd Memorandum No. 043, s. 2022

Conduct of the K to 12 Basic Education Program End-Of-School Year Rites for School Year 2021-2022 in Light of the COVID-19 Public Health Emergency

5.2. DepEd Memorandum No. 037, s. 2022

Resumption of Implementation of the Policy on Checking of School Forms as Prescribed in DepEd Order No. 11, s. 2018 (Guidelines on the Preparation and Checking of School Forms)

5.3. DepEd Order No. 025, s. 2022

Amendment to DepEd Order No. 13, s. 2018 (Implementing Guidelines on the Conduct of Remedial and Advancement Classes During Summer for the K to 12 Basic Education Program)

5.4. DepEd Order No. 013, s. 2022

Implementing Guidelines on the Conduct of Remedial and Advancement Classes During Summer for the





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	<p>K to 12 Basic Education Program</p> <p>5.5. Unnumbered Regional Memorandum, s. 2022 Participation in the Week-Long Activities in Celebration of the Department of Education's 124<sup>th</sup> Founding Anniversary</p>	
<b>CID Concerns</b>	<p><b>3. GREGORIO C. QUINTO JR., EdD</b> <b>Chief Education Program Supervisor (CID)</b></p> <p><b>MARINELLA P. GARCIA SY, PhD</b> <b>Education Program Supervisor</b> <b>SCIENCE</b></p> <p>1. Implementing Guidelines on the Conduct of Remedial and Advancement Classes During Summer for the K to 12 Basic Education Program (DepEd Order No. 25, s. 2022)</p> <p>2. Concerns from the Education Program Supervisors</p> <p><b>MARINELLA P. GARCIA SY, PhD</b> <b>Education Program Supervisor</b> <b>SCIENCE</b></p> <p>1. Congratulations! Division Science and Technology Fair 2022 WINNERS</p> <p>Siyensikula Regional Science and Technology Fair Qualifier Rank 1 The Higgs Field Prenza National High School (Marilao, Bulacan)</p> <p>Rank 2 Buoyancy San Rafael National Trade School (San Rafael, Bulacan)</p> <p>STEMtokperiments Junior High School Regional Science and Technology Fair Qualifier Rank 1 Lava Lamp Magic Carlos F. Gonzales High School (San Rafael, Bulacan)</p>	<p>1. For information dissemination, implementation and compliance</p>





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STEMtokperiments  
Senior High School  
Regional Science and Technology Fair Qualifier  
Rank 1  
Catch a Fire  
Prenza National High School

LIKHA  
Life Science Individual  
Regional Science and Technology Fair Qualifier  
Rank 1  
Effect of Rabbit Manure and Chicken Manure on the  
Growth of Mustasa Green (Brassica Juncea)  
San Miguel National High School (San Miguel, Bulacan)

LIKHA  
Life Science Team  
Rank 1  
Biofungal Poultry Odor Control: A potential agricultural use  
of *Ceratocystis fimbriata*  
San Miguel National High School (San Miguel, Bulacan)

LIKHA  
Physical Science Individual  
Regional Science and Technology Fair Qualifier  
Rank 1  
Potential Use of Luffa (*Lugga aegyptiaca*) Coconut Coir  
(*Cocos nucifera*), and Coffee Filter for Biodegradable Face  
Mask Production  
San Miguel National High School (San Miguel, Bulacan)

LIKHA  
Physical Science Team  
Regional Science and Technology Fair Qualifier  
Rank 1  
Anticorrosive Performance of *Hibiscus tiliaceus* Linn leaf  
extract Exhibited by its Hydrophobic and Barrier Property  
on Metal Alloys  
Prenza National High School (Marilao, Bulacan)

LIKHA  
Robotics and Intelligent Machines (Individual)





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Regional Science and Technology Fair Qualifier  
Rank 1  
Improvised Wheelchair  
Assemblywoman Felicita G. Bernardino Memorial  
Trade School (Marilao, Bulacan)

LIKHA  
Robotics and Intelligent Machines (Team)  
Regional Science and Technology Fair Qualifier  
Rank 1  
Fully Automated Anti-COVID Transmission Device  
Assemblywoman Felicita G. Bernardino Memorial  
Trade School (Marilao, Bulacan)

2. Congratulations!  
Mr. Mark Kevin Olimba  
DepEd ETUlay Online Tutorial Awardee  
Science Q3 Exemplary Tutor, School Year 2021-2022

**VIRGILIO L. LAGGUI, PhD**  
**President of the Education Program Supervisors**  
**EPS - ARALING PANLIPUNAN**

1. Congratulations!  
BUKASAN - Tagisan ng Talino 2022  
San Miguel National High School (San Miguel, Bulacan)  
First Place  
Sta. Monica National High School (Hagonoy, Bulacan)  
Second Place  
Felizardo C. Lipana National High School (Guiguinto)  
Third Place

**MR. FRANCISCO B. MACALE**  
**Education Program Supervisor**  
**MATHEMATICS**

1. Congratulations!  
San Ildefonso National High School (San Ildefonso)  
Bronze Medal  
2<sup>nd</sup> MATH-Inic Vedic Mathematics  
National Challenge





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John J. Russell Memorial High School (San Miguel)  
Joshua P. Abulencia, Grade 12  
Bronze Award  
Hong Kong International Mathematical Olympiad 2022

John J. Russell Memorial High School (San Miguel)  
Frances Carylle C. Basi, Grade 11  
Merit Award  
Hong Kong International Mathematical Olympiad 2022

**JOEL I. VASALLO, PhD**  
**Education Program Supervisor**  
**EPP/TLE and ALS**

1. List of Recipient Schools for Technical Vocational  
Livelihood Learning Tools and Equipment (TVL-LTE)  
FY 2022

Please see the recorded video for the list of  
recipient schools.

2. Alternative Learning System Concerns

2.1 Ongoing Assessment and F2F REVALIDA

2.2 Funds for ALS 2.0 New Modules

2.3 Funds for Upcoming ALS Advocacy and House to  
House Mapping

2.4 Republic Act No. 11510

Implementing Rules and Regulations of the Alternative  
Learning System Act

**ARISTON E. MANUEL**  
**Education Program Supervisor**  
**MUSIC, ARTS, PHYSICAL EDUCATION AND HEALTH**

1. Division Memorandum 191 s.2022

Corrigendum to Division Memorandum 185 s.2022:

Stated the postponement of the rehearsals of DepEd

Bulacan Chamber Choir and Cambaog NHS Danza

Troupe on June 13 and 15, 2022 at Pulilan Central School,  
Pulilan District.

The resumption of rehearsals in relation to their rendition of  
Pambansang Awit, DepEd Region III March, and  
intermission numbers at the Regional Colloquium and





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	<p>TPSLM for Untrained School Heads will be announced later.</p> <p>2. Congratulations! Ms. Jennifer C. Sta. Ana San Miguel National High School Recipient of Philippine Sports Commission's Gintong Gawad Award Dedicated and Outstanding Service in High-Level Coaching for Team Sport Event</p> <p>3. Certificates of Completion National Virtual Training on Sports Skills – Dancesports 1. Kathleen Joyce D. Juan 2. Donnabelle Victoria Garcia</p> <p><b>GOOD NEWS</b></p> <p>1. DepEd TV Awards 2022 Finalists Most Outstanding Teacher-Broadcasters 1. Whisper P. Salinas – Edukasyon sa Pagpapakatao 2. Mary Grace G. Tecson – Filipino 3. Jovy P. Villafuerte – Key Stage 1, and Arts 4. John David P. Martin – Best Production Design; Physical Education; Key Stage 2 Grades 4-6 5. John Ponce A. Santiago - Key Stage 2</p>	
<p><b>OSDS and ASDS Concerns</b></p>	<p><b>4. MS. ROWENA T. QUIAMBAO, CESE</b> <b>Assistant Schools Division Superintendent</b></p> <p><b>PRELIMINARIES</b></p> <p>1. Happy Fathers' Day to all the fathers in our lives!</p> <p>2. Congratulations LRP Team for the finalization of the LRP book form! Thanks too to the IT Team for the invaluable assistance!</p> <p>3. Congratulations to the OSDS Unit Heads for initiating and organizing the following!</p> <p>1. Personnel Unit Request for special Civil Service Examination (CSE) for DepEd Bulacan personnel and conduct of online review for CSE takers</p>	<p>1. For information dissemination, implementation and compliance</p>





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2. Accounting Unit  
Rollout of the Web-based Monitoring of the MOOE  
utilization and liquidation reporting

4. Featured School for Best Practice on Transparency  
Antonio C. Cruz-Sulucan Elementary School  
Angat District

School Principal  
Ms. Marielyn Castillo

PSDS:  
Ms. Angelita Baltazar

5. Congratulations!  
VIRGINIA RAMIREZ-CRUZ NATIONAL HIGH SCHOOL  
Pandi, Bulacan  
Best Implementing School  
Brigada Eskwela  
Bayanihan Para sa Paaralan

School Principal: Ms. Ma. Lourdes C. Valondo  
BE Coordinator: Ms. Melinda Romero  
SMN EPS: Sir Bryan Amiel De Jesus  
PSDS: Dr. Teresita Alquiza  
EPS: Dr. Anastacia Victorino

Faculty, Staff and Stakeholders

6. Thank You!  
The Training Management Team, Technical Working  
Group, Numerical Ability, Verbal Ability, General Information  
and Analytical-Clerical Ability Pool of Reviewers for the  
successful conduct of review for the Civil Service Eligibility  
Examination (Professional and Sub-Professional)  
  
Please see the recorded video for the Pre-Test and Post Data  
Results (Professional and Sub-Professional)

**AGENDA**

1. LATEST ISSUANCES – DepEd Orders and Memoranda

DepEd Orders

1. DepEd Order No. 022, s. 2022  
Amendment to DepEd Order No. 001, s. 2020  
(Guidelines for NEAP Recognition of Professional





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	<p>Development Programs and Courses for Teachers and School Leaders)</p> <ol style="list-style-type: none"><li>2. DepEd Order No. 023 s. 2022 Child Find Policy for Learners with Disabilities Towards Inclusive Education</li><li>3. DepEd Order No. 024, s. 2022 Adoption of the Basic Education Development Plan 2030</li><li>4. DepEd Order No. 025, s. 2022 Amendment to DepEd Order No. 13, s. 2018 Implementing Guidelines on the Conduct of Remedial and Advancement Classes During Summer for the K to 12 Basic Education Program</li><li>5. DepEd Order No. 026, s. 2022 Implementing Guidelines on the Establishment of School Governance Council</li><li>6. DepEd Order No. 027, s. 2022 Conduct of Rapid Assessment in School Year 2021-2022 for Learning Recovery as Well as In Preparation for the 2024 Baseline System Assessment</li><li>7. DepEd Order No. 028, s. 2022 Implementing Guidelines on the Release, Receipt, Utilization, Monitoring and Reporting of Program Support Funds for Alternative Learning System for Calendar Year 2022 and Years Thereafter</li></ol> <p>DepEd Memoranda (Please see the recorded video.)</p> <ol style="list-style-type: none"><li>1. DepEd Memorandum No. 048, s. 2022</li><li>2. DepEd Memorandum No. 049, s. 2022</li><li>3. DepEd Memorandum No. 050, s. 2022</li><li>4. DepEd Memorandum No. 051, s. 2022</li><li>5. DepEd Memorandum No. 052, s. 2022</li><li>6. DepEd Memorandum No. 053, s. 2022</li></ol> <p><b>2. SELECTION AND DEPLOYMENT ACTIVITIES IN THE SECONDARY LEVEL</b></p> <ol style="list-style-type: none"><li>1. Acceptance and initial screening of documents of applicants by the School Screening Committee</li><li>2. Facebook group for all Teacher Applicants and School</li></ol>	
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Screening Committee Chairs and Members

3. Orientation of EPSs, Select School Heads, Head Teachers, and Master Teachers on Behavioral Event Interview and Observation of Demo Teaching
4. Orientation of teacher applicants on hiring guidelines
5. Interview and Demonstration Teaching
6. Emailing of applicants on their initial scores obtained by the EDDIS Chairs

Thank you EDDIS Chairs for your leadership in the EDDIS Screening Committee and in the conduct of interview and demo teaching of applicants

EDDIS I - MS. LOIDA RILLERA  
EDDIS II - MR. EMMANUEL DIONISIO  
EDDIS III - DR. CEANCENO ESPIRITU  
EDDIS IV - MS. EVANGELINA CRISTOBAL

7. Schedule of Selection and Deployment Activities in the Secondary Level  
Please see the recorded video.

**3. LEARNING RECOVERY PLAN**

Book form

- portrait, plans - landscape
- if finished already and the template is landscape, change the cover, back cover, foreword, and table contents to portrait
- format of some is by pillar - OK already, do not anymore change
- to be submitted to the SDO for approval of the SDS, recommending approval by the PSDS/EPS and ASDS

**4. ADMINISTRATIVE, HR, AND FINANCE CONCERNS**

- Recruitment and selection processes to fill up vacancies
- Reclassification
- Transfer of Personnel (DepEd policies, exigency of the service, position and size of school)
- GSIS remittances
- Leave of Absences (Types of Leave, Application, Approval)
- Client/Citizen Satisfaction Survey (printed, online)
- HRIS and Transaction Monitoring





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- Deployment Report for Senior HS - prepared by SGOD Planning Unit - Principals will be required to submit request for specialization to be checked by EPS - Senior HS
- SDO Website - continuously improved to serve you better
- Public Assistance Coordinator - Lorena Bodoso
- Budget Utilization Rate
- MOOE Utilization and Liquidation

5. SECRETARY LILING'S "HABILIN" FOR ALL DEPED OFFICIALS AND PERSONNEL

1. Digitalization, Technology, Advancement in Science, Technology, Engineering, and Mathematics  
Combine the wonders of Science and the beauty of culture.
2. Take care of our mental health and that of our learners.  
*"Ihanda ang mga kabataan sa tunay na mundo at sa buhay na haharapin nila."*  
Teach our learners how to think critically, to analyze, to look at the future, and to do work together so they can face the different problems and challenges.
3. Be future ready!  
"At the end of the day you are still part of DepEd. It is what DepEd says that matters."  
"Learn to maintain a balance with your relationship with the ENVIRONMENT."  
"Be qualified. Perform well. Let your qualification and record of performance be your protection."
4. Thank you, dear School Heads, for your leadership and stewardship. This is your calling and mission from the Lord. Continue leading with a heart as values-based leaders!





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<b>OSDS and ASDS Concerns</b>	<b>5. CECILIA E. VALDERAMA, PhD</b> <b>Assistant Schools Division Superintendent</b>  <ol style="list-style-type: none"><li>1. Submission of Service Credits (Elections/Census/or Authorized Service rendered beyond office hours)</li><li>2. Requests for Transfer<ol style="list-style-type: none"><li>a. 3 years or more (with exception)</li><li>b. Submit to SDS not to LGU</li></ol></li><li>3. SBFP - Operational expenses stick to the guidelines.</li><li>4. MOOE Eligible Expenses for Graduation</li><li>5. MOOE OVERDUE unliquidated accounts</li><li>6. IPCRF</li><li>7. DepEd Order No. 25, s. 2022 "Implementing Guidelines on the Conduct of Remedial and Advancement Classes During Summer for the K to 12 Basic Education Program"</li><li>8. Leave of Absence (late) AWOL</li><li>9. GSIS ARREARS</li><li>10. New MSP</li><li>11. Admin Officers, supervise them, monitor and provide technical assistance</li></ol>	<ol style="list-style-type: none"><li>1. For information dissemination, implementation and compliance</li></ol>
	<b>6. MS. AGNES M. SEIFNEZHAD, CPA</b> <b>Accountant III</b>  <ol style="list-style-type: none"><li>1. Discussed the rules regarding the downloading and spending of operational expenses related to the School Based Feeding Program.</li><li>2. Discussed the rules regarding the spending of expenses related to the conduct of graduation ceremonies. - P 300 per learner</li><li>3. Awarding of certificates to the districts and administrative assistants that have submitted 100% complete liquidation of MOOE and complete financial reports from January to May 2022</li><li>4. Clarified some concerns regarding submission of liquidation Reports and requests for additional security guards and utility workers in schools, and reimbursements of expenses in attending seminars</li></ol>	<ol style="list-style-type: none"><li>1. For information dissemination, implementation and compliance</li></ol>





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	<p><b>7. MR. BRYAN AMIEL F. DE JESUS</b> <b>Senior Education Program Specialist, SMN</b></p> <p>1. Awarding of Certificates to Brigada Eskwela Winners</p>	<p>1. For information dissemination</p>
	<p><b>8. OPEN FORUM</b></p> <p>1. Mr. Alexander Cruz wanted to clarify why Marilao South district got zero (0) percent in the liquidation of MOOE in the Month of May 2022.</p> <p>Accountant Ms. Agnes Seifnezhad said the liquidation Reports should be submitted on time. She will also instruct the Division Finance Unit to double check the date of submission of the May 2022 Liquidation Report of Marilao South District.</p> <p>2. Dr. Charito Laggui asked if the travel order could be prepared after going to DBM and concerns about CIP validation if CIP could be submitted to EPS</p> <p>ASDS Ms. Rowena T. Quiambao answered "No". Travel authority is needed before any official travel. If there is an urgent travel, signing using e-signatures of ASDSes concerned can be done.</p> <p>ASDS Dr. Cecilia E. Valderama answered the CID Chief Will revisit the process of CIP evaluation</p> <p>3. Mr. Edwin S. Flores asked for clarification regarding higher transportation costs in purchasing supplies with small amount at DBM.</p> <p>ASDS Ms. Rowena T. Quiambao said to have online transaction with DBM on the list of available supplies.</p> <p>ASDS Dr. Cecilia E. Valderama answered to ask other schools in the district to transact together at DBM.</p> <p>Accountant Ms. Agnes M. Seifnezhad said that the List of Available Supplies at DBM can be submitted as an Attachment to the Liquidation Report because it takes time for the release of Certificate of Non-Availability of Supplies with justification.</p> <p>4. Mr. Luisito De Guzman asked for clarification regarding the</p>	<p>1. For information dissemination, review, implementation and compliance</p>





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	submission and processing of ERF. ASDS Dr. Cecilia E. Valderama said that the processing of ERF applications is on cue and will consider the assigning of numbers to the submitted ERFs to know when they will be processed.	
	<b>9. BIRTHDAY GREETINGS TO MAY CELEBRATORS</b>	
<b>Closing Remarks</b>	<b>10. CECILIA E. VALDERAMA, PhD</b> <b>Assistant Schools Division Superintendent</b>  <b>MS. CHARITO V. LAGGUI, School Principal IV</b> <b>MR. CESAR V. VALONDO, School Principal IV</b>  1. Ms. Charito V. Laggui greeted and thanked all the DepEd Schools Division Bulacan officials, personnel and school heads for conducting Division Management Committee Meetings that serve as a tool in communicating with school heads regarding the policies that are needed in doing their duties.  2. Mr. Cesar V. Valondo, School Principal IV, greeted and thanked all the DepEd Schools Division Bulacan officials, personnel and school heads for conducting Division Management Committee Meetings. He also requested for a separate Division Management Committee for public secondary school heads once or twice a year.  3. ASDS Dr. Cecilia E. Valderama adjourned the meeting.	1. For information dissemination

Having no more matters to be discussed, the meeting was adjourned at 1:00 PM.

-----Nothing Follows-----

Prepared by:

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Noted by:

**ZENIA G. MOSTOLES, Ed.D., CESO V**  
Schools Division Superintendent

