



Republic of the Philippines
Department of Education
REGION III
Schools Division of Bulacan

July 4, 2022

DIVISION MEMORANDUM
No. 222 s. 2022

**DIVISION PERFORMANCE REVIEW AND EVALUATION FOR ELEMENTARY AND
SECONDARY SCHOOL HEADS/OFFICES**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 2, s. 2015 titled Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education, this Office announces the conduct of the Phase III of the Performance Cycle/Process for School Year 2021 – 2022 which is the Performance Review and Evaluation. The said phase is done at the end of the performance cycle to assess the office performance level based on the commitment and measures as contained in the signed Office Performance Commitment and Review Form (OPCRF).

2. The schedule of the performance review and evaluation is as follows:

Date	Activity
July 18, 2022 1:00PM (online)	Meeting of PSDSes, EPSes, and SEPSes and EPSes II of the SGOD (members of the validating team)
July 20, 2022	Meeting of Validating Team with school heads per group
July 21 - 22, 2022	Submission of documents (OPCRF self-rated together with the MOVs) of school heads to respective validating team OPCRF in hard copy MOVs in soft copy as agreed during Phase I
July 25 - 29, 2022	Validation of documents by the validating teams
August 1 - 5, 2022	Submission of validated 2 copies of the OPCRf (with the initials/signatures of the validating team) to the Division Office Elementary – District Consolidated Secondary – EDDIS Consolidated
August 8 - 12, 2022	Final validation by the Raters
August 15 – 19, 2022	Return of signed OPCRf by the rater to school heads
August 22 – 26, 2022	Submission of the signed OPCRf (soft copy) to HRD Unit, link will be provided

3. As per DepEd Order No. 2, s. 2015, the raters of the school heads are the Assistant Schools Division Superintendents, and the approving authority is the Schools Division Superintendent. The raters assign the following members of the RPMS Validating Teams to assist in the assessment of means of verifications (MOVs) during the performance review and evaluation. Below is the composition of the validating teams.

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3.1 Elementary Group					
Team	Date	Districts	Venue (all district offices)	KRAs	In – Charge
1	07/25/22	Calumpit North	Calumpit North	Domain 1: Leading Strategically	Paul J. Candelaria
	07/26/22	Calumpit South	Calumpit South	Domain 2: Managing School Operations and Resources	Edelmira S. Dorega, PhD.
	07/27/22	Hagonoy West	Hagonoy West	Domain 3: Focusing on Teaching and Learning	Anne P. Castillo, PhD.
	07/28/22	Hagonoy East	Hagonoy East	Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Alexander A. Adonis, Ph. D. Bryan Amiel De Jesus
2	07/25/22	Paombong	Paombong	Domain 1: Leading Strategically	Marquez T. Cartel
	07/26/22	Pullian	Pullian	Domain 2: Managing School Operations and Resources	Ana-Liza E. Villanueva Ed. D
	07/27/22	Bulakan	Bulakan	Domain 3: Focusing on Teaching and Learning	Priscilla SM. Navarro Ed. D.
	07/28/22	Plaridel	Plaridel	Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Dulce Regina C. Flores, EdD Ma. Jesusa V. Pampilon, Ph.D
3	07/25/22	Pandi North	Pandi North	Domain 1: Leading Strategically	Teresita B. Alquiza, PhD.
	07/26/22	Pandi South	Pandi South	Domain 2: Managing School Operations and Resources	Esperanza F. Perez, Ed.D.
	07/27/22	Baliuag North	Baliuag North	Domain 3: Focusing on Teaching and Learning	Jennifer E. Quinto Ph. D.
	07/28/22	Baliuag South	Baliuag South	Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Marilene G. Ramos Irene L. Elizalde, Ph. D.
4	07/25/22	Bustos	Bustos	Domain 1: Leading Strategically	Racquel D. Salazar ✓
	07/26/22	Bocaue	Bocaue	Domain 2: Managing School Operations and Resources	Ma. Neriza P. Fanuncio, Ed.D.
	07/27/22	Guiguinto	Guiguinto	Domain 3: Focusing on Teaching and Learning	Gilbert M. Agapito
	07/28/22	Balagtas	Balagtas	Domain 4: Developing Self and Others	Ma. Bella S. Fajardo



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				Domain 5: Building Connections Plus Factor	Rene L. Cruz
5	07/25/22	San Miguel North	San Miguel North	Domain 1: Leading Strategically	Guillermo J. Flores, EdD.
	07/26/22	San Miguel South	San Miguel South	Domain 2: Managing School Operations and Resources	Nora G. Manalo, Ph. D.
	07/27/22	San Miguel Central	San Miguel Central	Domain 3: Focusing on Teaching and Learning	Marisa V. Ortega
	07/28/22	DRT	DRT	Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Carlito G. dela Cruz Ph. D Ma. Lourdes J. Patag
6	07/25/22	San Ildefonso North	San Ildefonso North	Domain 1: Leading Strategically	William Ortega
	07/26/22	San Ildefonso South	San Ildefonso South	Domain 2: Managing School Operations and Resources	Ma. Nifia P. Avendaño, Ed. D.
	07/27/22	San Rafael South	San Rafael South	Domain 3: Focusing on Teaching and Learning	Edelmira G. Reyes
	07/28/22	San Rafael North	San Rafael North	Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Daniel V. Ortega, Ph. D. Cecille E. Cruz
7	07/25/22	Norzagaray West	Norzagaray West	Domain 1: Leading Strategically	Lorelina G. Sierra, Ed. D.
	07/26/22	Norzagaray East	Norzagaray East	Domain 2: Managing School Operations and Resources	Priscila P. Ilscupidez, Ed. D.
	07/27/22	Angat	Angat	Domain 3: Focusing on Teaching and Learning	Angelita Baltazar
	07/28/22	Obando	Obando	Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Anabel R. Palomo, PhD. Jay-Arr C. Tayao
8	07/25/22	Sta. Maria West	Sta. Maria West	Domain 1: Leading Strategically	Cecilia P. Buenaventura, Ed. D.
	07/26/22	Sta. Maria East	Sta. Maria East	Domain 2: Managing School Operations and Resources	Leonora V. Bergado, Ed. D.
	07/27/22	Sta. Maria Central	Sta. Maria Central	Domain 3: Focusing on Teaching and Learning	Marilou V. Cruz, PhD.
	07/28/22	Marilao South	Marilao South		



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	07/29/22	Marilao North	Marilao North	Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Maximo C. Herrera, Ed. D. Jonar C. David, Ed. D.
Note: <ul style="list-style-type: none"> All PSDSes shall prepare a meeting link and a specific time schedule for each school head on the said validation for clarification, if needed. OPCRF Part II – School Head Competencies, Part III – Summary of Ratings, and Part IV – Development Plans shall be validated by the PSDS in charge of the district and shall fix his/her signature after the validation. The Rater for EDDIS I and II is the ASDS, Rowena T. Quiambao, CESE, and for EDDIS III and IV is the ASDS, Cecilia E. Valderama, PhD while the approving Authority is the Schools Division Superintendent, Zenia G. Mostoles, EdD., CESO V. 					
3.2 Secondary Group					
8	07/26/22	EDDIS 1	The validating team may agree with the school heads for the venue	Domain 1 Leading Strategically Domain 2: Managing School Operations and Resources Domain 3: Focusing on Teaching and Learning Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Agnes R. Bernardo, PhD. Rainelda M. Blanco, PhD. Joel I. Vasallo, PhD. Jay – Arr V. Songoyo., PhD. Francisco B. Macale
	07/27/22	EDDIS 2	The validating team may agree with the school heads for the venue	Domain 1 Leading Strategically Domain 2: Managing School Operations and Resources Domain 3: Focusing on Teaching and Learning Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Agnes R. Bernardo, PhD. Rainelda M. Blanco, PhD. Joel I. Vasallo, PhD. Jay – Arr V. Songoyo., PhD. Francisco B. Macale
9	07/26/22	EDDIS 3	The validating team may agree with the school heads for the venue	Domain 1 Leading Strategically Domain 2: Managing School Operations and Resources Domain 3: Focusing on Teaching and Learning Domain 4: Developing Self and Others Domain 5: Building Connections Plus Factor	Virgilio L. Laggui, PhD. Anastacia N. Victorino, PhD. Ariston Manuel Marinella P. Garcia - Sy, PhD. Maribel S. Perez
	07/27/22	EDDIS 4	The validating team may agree with the school heads for the venue	Domain 1 Leading Strategically Domain 2: Managing School Operations and Resources Domain 3: Focusing on Teaching and Learning Domain 4: Developing Self and Others Domain 5: Building Connections	Virgilio L. Laggui, PhD. Anastacia N. Victorino, PhD. Ariston Manuel Marinella P. Garcia - Sy, PhD. Maribel S. Perez



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				Plus Factor	
Note: <ul style="list-style-type: none">• All EPSes shall prepare a meeting link and a specific time schedule for each school head on the said validation for clarification, if needed.• OPCRf Part II – School Head Competencies, Part III – Summary of Ratings, and Part IV – Development Plans shall be validated by the EPS “Alaga” of the district and shall fix his/her signature after the validation.• The Rater for EDDIS I and II is ASDS, Rowena T. Qulambao, CESE, and for EDDIS III and IV is ASDS, Cecilia E. Valderama, PhD while the approving Authority is the Schools Division Superintendent, Zenia G. Mostoles, EdD., CESO V					

4. The procedure for the performance review and evaluation is as follows:
 - a. School heads print his/her OPCRf with the corresponding score assigned to each KRAs tallied with the MOVs.
 - b. School heads arrange MOVs by folder (in soft copy) in order as appeared in the OPCRf.
 - c. Validating team to check the MOVs presented against the OPCRf. Evaluation will be based on the evidence presented in the different KRAs.
 - d. No MOVs presented means no claiming of score to a certain KRA.
 - e. If wishes to clarify, the validating team may discuss with the concerned school heads on the MOVs presented.
 - f. Validating team member of particular KRA fixes his/her signatures on the school heads' final grade after computing the score as end of the process.
 - g. One of the members of the validating team fixes his/her signature at the school heads' final grade after computing the score as end of the process.
 - h. School heads submit the validated copy of the OPCRf together with the summary sheet of the results of the validation at the district office for consolidation for the elementary group, while at the secondary group, EDDIS chairs are expected to consolidate the validated OPCRf of the school heads within the EDDIS and prepare a summary sheet to be submitted at the Division Office.
5. It is expected that all participants observe the minimum health standard protocols in compliance to Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines for the Management of Emerging Infectious Disease as pre-emptive interventions to combat COVID 19.
6. It is desired that this Memorandum be given widest dissemination and cooperation of all concerned is enjoined.


ZENIA G. MOSTOLES, EdD., CESO V
Schools Division Superintendent



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