



Republic of the Philippines
Department of Education
 Region III – Central Luzon
 Schools Division of Bulacan

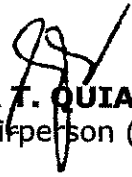
Request for Quotation (RFQ)

Date: June 20, 2022
 RFQ No.: 22-06-016

To all Eligible Suppliers:

- I. Please quote your lowest price inclusive of VAT on the item listed on the following page, subject to the Terms and Conditions of this RFQ. Submit or send your quotation, fully sealed and duly signed by you or your representative to the Bids and Awards Committee or its Secretariat not later than **June 27, 2022, 10:00 am at DepEd - Schools Division Office Bulacan, Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos**. Quotation that exceeds the approved budget for the contract (ABC) shall be rejected. For more information, please call us at Telephone No.: **(044) 816-6154**. or email us at **sdobulacan@deped.gov.ph**.

II.


ROWENA T. QUIAMBAO, CESE
 BAC Chairperson (Infrastructure)

III. Particulars

Lot No	Item & Description / Technical Specifications	Approved Budget for the Contract (ABC) in PhP	Quantity and Unit of Measure	Bidder's TOTAL PRICE in Pesos
	Various Improvements on Schools Division Office Building	938,677.14	See attached Program of Works	

Contract Duration: **ninety (90) days** from Contractor's receipt of Notice to Proceed.

Location/Site: **SDO Bulacan Building**

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Contractor's Business Name:				TIN:	
Address:					
Telephone No.:		Fax No.:		E-mail:	
Supplier's Authorized Representative's Signature over Printed Name:				Date:	

Terms and Conditions

A. Submission of Requirements

1. **Sealed quotations and other requirements stated below** shall be submitted or sent by the bidder/supplier to the Bids and Awards Committee (BAC) or its Secretariat on or before the deadline for submission quotation(s) and at the address stated in this RFQ, as follows:

- 1.1. Duly signed and accomplished Request for Quotation (prices quoted in Philippine currency)
- 1.2. Duly accomplished and signed Program of Works: Bill of Quantities and Detailed Cost Estimate;
- 1.3. Current Mayor's/Business Permit
- 1.4. Certificate of PhilGEPS Registration (Platinum)/PhilGEPS Registration Number
- 1.5. Income or Business Tax Return
- 1.6. PCAB License (General Building)
- 1.7. Omnibus Sworn Statement

Bidder's/supplier's failure to submit or send any of the above-stated documents on or before the deadline stated in this RFQ shall be ground for disqualification of the bidder/supplier and its/his/her/their quotation(s).

B. Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Bidders' price quotations
3. Compliance with procuring entity's assessment of the technical, legal, and financial capability and experience of the bidder in the same or similar business

In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the procuring entity shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.

C. Award

Bidder(s)/supplier(s) who submitted the lowest calculated and responsive quotation(s) shall be awarded the PO after evaluation of quotations by the BAC. Evaluation of quotations and award shall be made on a **per lot basis**.

D. Project Completion

1. Completion of the project shall be made within ~~90~~ ⁴ **calendar days** from date of receipt of Notice to Proceed by the Contractor. The Project Site is at **SDO Bulacan Building**

2. Upon completion of the project, the contractor shall notify the Procuring Entity and present the following documents:
 - a. Notice to Proceed;
 - b. Statement of Work Accomplishment;
 - c. Inspection/Punchlist of Corrective Works Report;
 - d. Progress Photographs (Before, During, After);
 - e. Certificate of Completion; and
 - f. Certificate of Turn-Over

For the purpose of these conditions, the procuring entity's representative at the Project Site is **Carl Paulo A. Fernando, Division Engineer**.

E. Instructions

- a. Contractor shall be responsible for the source(s) of its materials/equipment, and shall perform the work/s in accordance with the schedule, and specifications of the project. Failure of the contractor to comply with this provision shall be ground for cancellation of the award or contract issued to the contractor.
- b. Contractor shall proceed with works of the project in its favor after the date of receipt of notice to that effect. A Notice to Proceed shall constitute an official notice to the Contractor. Thereafter, if the project has not yet started, the contract may be cancelled.
- c. Contractor who accepted a project but failed without justifiable cause to perform the work within the time called for in the contract shall be disqualified from participating in DepEd or any of DepEd units' future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its revised IRR against the supplier.

The term "without justifiable cause" refers to force majeure, and/or extraordinary circumstances defined in the Civil Code of the Philippines.

- d. Rejected work shall be construed as non-delivery, and the contractor shall undertake the necessary repair works, at his own expense, subject to liquidated damages for delayed completion.
- e. All duties, revenue charges, excise and other taxes shall be paid by the Contractor.

- f. All transactions are subject to withholding of credible Value Added Tax and/or Expanded Value Added Tax per revenue regulation(s) of the Bureau of Internal Revenue.

F. Inspection

1. The Procuring Entity may conduct an inspection prior to the award of Contract, to validate compliance to the required technical requirements.
2. All work accomplished by the contractor shall be subjected to inspection, and acceptance by the DepEd Inspection team and end-user.

For the purpose of this condition, the Procuring Entity's representative at Project Site is Carl Paulo A. Fernando, Division Engineer.

G. Liquidated Damages

A penalty of one-tenth of one per cent (0.1%) of the cost of the unperformed portion of the works for every day of delay shall be charged to defaulting contractor.

H. Warranty

One (1) year from project completion up to final acceptance or the defects liability period, the contractor shall undertake repair works, at his own expense, of any damage to the infrastructure on account of the use of materials of inferior quality, within thirty (30) days from the time the Head of the Procuring Entity has issued an order to undertake repair.

In case the bidder/supplier fails to comply with its obligation under this warranty, the procuring entity may exercise its option to blacklist the contractor in accordance with the provisions of RA 9184 and its revised IRR.

To signify said warranty, the bidder/supplier shall issue a Warranty Certificate in favor of the procuring entity as a condition for payment of the contract price.

I. Payment

1. Partial payment can be made thru progress billing of the works accomplished and submission by the contractor of the following documents:
 - a. Request for Payment;
 - b. Statement of Work Accomplished; and
 - c. Progress Photographs of accomplished works;
2. Full and final payment shall be made upon full completion of the works and submission by the contractor of the following documents:
 - a. Request for Final Payment;
 - b. Statement of Work Accomplished;
 - c. Inspection/Punchlist of Corrective Works Report;
 - d. Progress photographs;
 - e. Certificate of Completion; and
 - f. Certificate of Turn-Over Acceptance;

J. Reservation Clause

The procuring entity reserves the right to reject any and/or all quotations, not award the contract or annul the bidding process under the following situations without thereby incurring any liability to the affected parties or bidders:

- a) If there is prima facie evidence of collusion between appropriate public officers or employees of the procuring entity, or between the BAC and any of the bidders, or if the collusion is between or among the bidders themselves, or between a bidder and a third party, including any act which restricts, suppresses or nullifies or tends to restrict, suppress or nullify competition;
- b) If the BAC is found to have failed in following the prescribed bidding procedures; or
- c) For any justifiable and reasonable ground where the award of the contract will not redound to the benefit of the GOP, as follows;
- d) if the physical and economic conditions have significantly changed so as to render the project no longer economically, financially, or technically feasible, as determined by the Head of the Procuring Entity;
- e) if the project is no longer necessary as determined by the Head of the Procuring Entity; and
- f) if the source of funds for the project has been withheld or reduced through no fault of the procuring entity.

K. Bidder's binding commitment to the procuring entity

After having carefully read and accepted your Request for Quotation (RFQ) and its Terms and Conditions, I/We submit herein price quotation(s) for the item(s) in this RFQ. The quotation(s) shall be binding upon me/us for **thirty (30) calendar days** reckoned from last day of submission indicated in this RFQ. The corresponding Award or Contract shall be accepted by me/us at any time before expiration of this period.

I/We confirm that the prices quoted in this RFQ are fixed and firm for the duration of the validity period and will not be subject to upward revision or variation.

We confirm that we are eligible to participate in government public procurements having been issued valid business permit, license, and/or registration by the government and/or its instrumentalities.

My/our authorized signature on page two (2) of this RFQ binds me/us to this document of the procuring entity.

PROGRAM OF WORKS
BILL OF QUANTITIES / SUMMARY SHEET

Office: SCHOOLS DIVISION OFFICE OF BULACAN		Date: June 2022				
Region: III		Budget Allocation: PHP 938,677.14				
Division: BULACAN		Engineering and Admin Overhead: PHP 0.00				
Project Title:		Approved Budget for Contract: PHP 938,677.14				
VARIOUS IMPROVEMENTS ON SCHOOLS DIVISION OFFICE BUILDING		Completion Period: 90 calendar days				
		Minimum Required Manpower:				
		General Foreman Carpenter Welder				
Location: CITY OF MALOLOS, BULACAN		Minimum Required Equipment:				
		Hand Tools Welding Machine Bar Cutter				
Item I.D.	Item Description	% of Total	Unit	Quantity	Total Cost	Remarks
I. DIRECT COST						
1	General Requirements		lot	1.00		
COA OFFICE						
	Carpentry Works		lot	1.00		
	Painting Works		lot	1.00		
RECORDS OFFICE & ICT OFFICE						
	Electrical Works		lot	1.00		
LEGAL OFFICE						
	Masonry Works		lot	1.00		
	Doors and Windows		lot	1.00		
	Carpentry Works		lot	1.00		
	Painting Works		lot	1.00		
	Tile Works		lot	1.00		
ADMINISTRATIVE OFFICER OFFICE						
	Carpentry Works		lot	1.00		
	Painting Works		lot	1.00		
BREASFEEDING STATION						
	Doors and Windows		lot	1.00		
PROPERTY OFFICE						
	Doors and Windows		lot	1.00		
	Steel Works		lot	1.00		
	Roofing Works		lot	1.00		
	Electrical Works		lot	1.00		
	Plumbing Works		lot	1.00		
	Sanitary Works		lot	1.00		
3RD FLOOR COMFORT ROOMS						
	Carpentry Works		lot	1.00		
	Sanitary Works		lot	1.00		
	Sub-Total					
II. INDIRECT COST 22% of (I)						
	Overhead Expenses (8%)					
	Contingencies (3%)					
	Miscellaneous (1%)					
	Contractor's Profit (10%)					
	Sub-Total					
III. TAX 5% of (I+II)						
	Sub-Total					
IV. TOTAL CONSTRUCTION COST (I + II + III)						

Prepared by:

PROGRAM OF WORKS DETAILED COST ESTIMATE

PROJECT : VARIOUS IMPROVEMENTS ON SCHOOLS DIVISION OFFICE BUILDING
SCHOOL : SCHOOLS DIVISION OFFICE OF BULACAN
LOCATION : CITY OF MALOLOS, BULACAN
OWNER : DEPARTMENT OF EDUCATION

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
GENERAL REQUIREMENTS								
	Mobilization/Temporary Structures, Utilities and Services/Demobilization	lot	1.00					
	Sub-total							
COA OFFICE								
9.0000	Carpentry Works							
	Modular Workstation							
	Fabric with Glass Partitions 120H x 120W x 6cm Thk	set	4.00					
	Fabric with Glass Partitions 120H x 60W x 6cm Thk	set	10.00					
	Fabric with Glass Partitions 120H x 265W x 6cm Thk	set	1.00					
	Customized Cabinet Laminated Finish 40H x 120W x 30cm D	set	8.00					
	Table Top, MDF Board, Laminated Top, 120L x 60cm D x 2.5mm thk	set	8.00					
	Hanging Shelves							
9.0100	Removal of Existing Wall Cabinet	lot	1.00					
9.0400	Plywood, Ordinary 3/4" x 4' x 8'	pc	10.00					
9.2100	Finishing Nails	kg	1.00					
9.2200	Concrete Nails	kg	1.00					
4.0400	CWN, Assorted	kg	1.00					
9.2200	Concrete Nails	kg	1.00					
7.0600	L 50 x 50 x 6.35mm	kg	230.40					
7.1810	Machine Bolts (10 mm dia.)	pc	50.00					
	Sub-total							
13.0000	Painting Works							
	Wood/Steel surfaces	sq.m	57.60					
13.0600	Enamel, Flatwall	gal	6.00					
13.0700	Glazing Putty	gal	3.00					
13.0800	Enamel, Semi Gloss	gal	6.00					
13.0900	Paint Thinner	L	3.00					
	Sub-total							
RECORDS OFFICE & ICT OFFICE								
10.0000	Electrical Works							
	Roughing-Ins							
10.0200	Electrical Conduit uPVC, 20mmØ	pc	15.00					
	Electrical Conduit Long Elbow uPVC, 32mmØ	pc	12.00					
10.0300	Electrical Conduit uPVC, 32mmØ	pc	1.00					
	Electrical Conduit Long Elbow uPVC, 32mmØ	pc	6.00					
10.1000	Entrance Cap 32mm dia.	pc	1.00					
	Utility Box, 2" x 4" PVC	pc	2.00					
	Wires & Fixtures							
10.1700	5.5 mm² THHN Wire, Stranded	m	200.00					
10.1710	8.0 mm² THHN Wire, Stranded	m	50.00					
	Solderless Connector	pc	3.00					
	Panel Board, 50AT 3P 230V Main with 3-30AT 1P Branches complete with enclosure	set	1.00					
	Electrical Circuit Breaker, 30AT 1P 230V on NEMA 3R enclosure	set	3.00					
10.3010	Aircon Outlet with Plate	pc	3.00					
	Installation of 2HP Window Type ACU (owner supplied) including modification of existing aluminum sliding window and fabrication of ACU bracket	lot	2.00					
	Sub-total							
LEGAL OFFICE								
5.0000	Masonry Works							
	Masonry Wall	sq.m	7.20					
5.0100	Demolition of Masonry Wall	sq.m	7.20					
	Plastering	sq.m	10.80					
2.0200	Portland Cement	bag	4.00					

ITEM NO	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
2.0500	Washed Sand	cu.m	0.50					
	Sub-total							
6.0000	Doors and Windows							
6.0100	Removal of Door with Jamb	set	1.00					
6.0610	Door Jamb	bd.ft	11.15					
	Installation of Panel Door (Owner Supplied)	set	1.00					
	Sub-total							
9.0000	Carpentry Works							
	Dry Wall	sq.m	7.20					
9.0890	Fiber Cement Board, 1/4" x 4' x 8'	pc	6.00					
9.1800	S4S Lumber, Kiln Dried, Tanguile	bd.ft	68.00					
9.2100	Finishing Nails	kg	1.00					
4.0400	CWN, Assorted	kg	2.00					
9.2200	Concrete Nails	kg	1.00					
9.1900	Wood Preservative, Brown	L	4.00					
	Hanging Shelves							
9.0400	Plywood, Ordinary 3/4" x 4' x 8'	pc	4.00					
9.2100	Finishing Nails	kg	1.00					
9.2200	Concrete Nails	kg	1.00					
4.0400	CWN, Assorted	kg	1.00					
9.2200	Concrete Nails	kg	1.00					
7.0600	L 50 x 50 x 6.35mm	kg	57.60					
7.1810	Machine Bolts (10 mm dia.)	pc	10.00					
	Sub-total							
13.0000	Painting Works							
	Concrete surfaces	sq.m	48.00					
13.0200	Latex, Flat	gal	3.00					
13.0300	Masonry Putty	gal	1.00					
13.0400	Latex, Semi Gloss	gal	5.00					
13.0500	Acrl Color	qrt	2.00					
	Wood surfaces	sq.m	27.24					
13.0600	Enamel, Flatwall	gal	2.00					
13.0700	Glazing Putty	gal	1.00					
13.0800	Enamel, Semi Gloss	gal	3.00					
13.0900	Paint Thinner	L	2.00					
	Sub-total							
14.0000	Tile Works							
	Flooring	sq.m	1.44					
14.0220	Unglazed Floor Tiles 60cm x 60cm	pc	38.00					
14.0300	Tile Adhesive 25 kg/bag	bag	1.00					
14.0500	Tile Grout 5 kg/bag	bag	1.00					
	Sub-total							
ADMINISTRATIVE OFFICER OFFICE								
9.0000	Carpentry Works							
	Hanging Shelves							
9.0400	Plywood, Ordinary 3/4" x 4' x 8'	pc	4.00					
9.2100	Finishing Nails	kg	1.00					
9.2200	Concrete Nails	kg	1.00					
4.0400	CWN, Assorted	kg	1.00					
9.2200	Concrete Nails	kg	1.00					
7.0600	L 50 x 50 x 6.35mm	kg	57.60					
7.1810	Machine Bolts (10 mm dia.)	pc	10.00					
	Sub-total							
13.0000	Painting Works							
	Wood surfaces	sq.m	27.24					
13.0600	Enamel, Flatwall	gal	2.00					
13.0700	Glazing Putty	gal	1.00					
13.0800	Enamel, Semi Gloss	gal	3.00					
13.0900	Paint Thinner	L	2.00					
	Sub-total							
BREASFEEDING STATION								
6.0000	Doors and Windows							
6.13	1/4" thk Fixed Clear Glass on Powder Coated Aluminum Frame with 0.80m x 2.10m Glass Sliding Door Complete with Hardware and Accessories	sq.m	8.55					
	Sub-total							
PROPERTY OFFICE								
6.0000	Doors and Windows							
	Steel Roll-Up Door	sq.m	4.32					
	Sub-total							
7.0000	Steel Works							
	Trusses and Members							
	G.I. Tubular 50 x 100 x 1.5mm	kg	58.00					
7.1200	Steel Plate 1.20m x 2.40m x 10mm thk	pc	0.20					
7.1500	Anchor Bolt with Nuts and Washer, 20mmØ x 30mm x 300mm	pc	12.00					
7.1901	Plain Round Bar 12mmØ x 6m	pc	26.00					
7.3600	Welding Rod	kg	2.00					
13.1200	Primer, Epoxy	gal	4.00					
	Sub-total							
8.0000	Roofing Works							
8.0600	G.I. Long-Span Roofing, Corrugated, Pre-Painted, 1220mm x 0.4mm BMT	lm	2.00					
8.0800	G.I. Flashing, Preformed, Pre-Painted, 0.610m x 2.440m x 0.4mm BMT	pc	2.00					
9.1420	Fascia Board, Fiber Cement 10" x 12'	pc	2.00					

ITEM NO	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
8.1000	Teckscrew 2-1/2"	pc	16.00					
8.1100	Blind Rivets	pc	24.00					
8.1300	Roof Sealant	L	1.00					
	Sub-total							
10.0000	Electrical Works							
	Solar LED Flood Light, 200W complete with bracket	pc	1.00					
	Sub-total							
11.0000	Plumbing Works							
11.1100	PP-R Pipe 1/2"Ø x 4.0m	pc	4.00					
11.1600	PP-R Coupling, 1/2"Ø	pc	4.00					
11.2700	PP-R Tee, 1/2"Ø	pc	1.00					
11.2200	PP-R Elbow 90° x 1/2"Ø	pc	4.00					
11.3800	Gate Valve, 1/2"Ø	pc	1.00					
	Faucet, Plain Bibb, Brass 1/2"Ø	pc	1.00					
	PP-R Adaptor Female Thread 1/2"Ø	pc	1.00					
	Sub-total							
12.0000	Sanitary Works							
12.0700	PVC Sanitary Pipe 2"Ø x 3.0m	pc	2.00					
12.1410	PVC Sanitary Elbow 1/8 x 2"Ø	pc	4.00					
12.2000	PVC Sanitary Wye Reducer 4" x 2"	pc	1.00					
12.3000	PVC Cement	can	1.00					
	Sub-total							
3RD FLOOR COMFORT ROOMS								
9.0000	Carpentry Works							
	Interior ceiling	sq.m	32.56					
9.0100	Removal of Ceiling	sq.m	32.56					
9.1000	Metal Double Furring Channel (19mm x 50mm x 3m x 0.5mm thk)	pc	75.00					
9.0800	Metal Carrying Channel (12mm x 38mm x 5m x 0.8mm thk)	pc	22.00					
9.1100	Wall Angle 1" x 1" x 10'	pc	11.00					
9.1200	Preformed Wire Clip	pc	70.00					
	Suspension Hanger (Metal carrying channel 12mm x 38mm x 5mts. X .80mm thk.)	pc	30.00					
9.2200	Concrete Nails	kg	1.00					
8.1100	Blind Rivets	pc	960.00					
9.0900	Fiber Cement Ceiling Board (4.5mm thk)	pc	12.00					
	Sub-total							
12.0000	Sanitary Works							
12.0700	PVC Sanitary Pipe 2"Ø x 3.0m	pc	5.00					
12.0500	PVC Sanitary Pipe 4"Ø x 3.0m	pc	5.00					
12.1410	PVC Sanitary Elbow 1/8 x 2"Ø	pc	10.00					
12.1300	PVC Sanitary Elbow 1/8 x 4"Ø	pc	10.00					
12.1800	PVC Sanitary Wye 2" x 2"	pc	10.00					
12.2000	PVC Sanitary Wye Reducer 4" x 2"	pc	10.00					
	uPVC Cleanout 4" x 4"	pc	4.00					
12.3000	PVC Cement	can	4.00					
	Sub-total							
I	DIRECT COST							
II	INDIRECT COST 22% of (I)							
III	TAX 5% of (I + II)							
IV	TOTAL CONSTRUCTION COST (I + II + III)							

Prepared by: