



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

June 15, 2022

DIVISION MEMORANDUM

No. 205 s. 2022

**VERIFICATION AND EVALUATION OF TEACHER APPLICANTS'
DOCUMENTS AND PREPARATION OF THE COMPARATIVE ASSESSMENT
RESULTS - REGISTRY OF QUALIFIED APPLICANTS (CAR-RQA) FOR
SECONDARY LEVEL - SCHOOL YEAR 2022-2023**

To: Assistant School Division Superintendents
CID and SGOD Chiefs
Division Selection Committee Members
Education Program Supervisors
Division Seletio
Heads of Public Elementary and Secondary Schools
All Others Concerned

1. Pursuant to the DepEd Order 7, s.2015 and DepEd Order 3, s. 2016, hiring guidelines for teachers in the Junior High School and Senior High School respectively, this Office announces the verification and evaluation of teacher applicants' documents and preparation of the CAR-RQA for the secondary level for School Year 2022-2023 on June 23-24, 2022, at the SDO Conference Hall.
2. The participants in this activity include the Division Selection Committee (DSC) chairperson, members and secretariat, Education Program Supervisors, EDDIS Chairpersons, and select five (5) principals per EDDIS.
3. The activity aims to:
 - 3.1. Receive from the EDDIS Screening Committees the lists of applicants with the corresponding documents;
 - 3.2. Verify the documents submitted by the EDDIS Screening Committee as to completeness, accuracy, authenticity, and veracity;
 - 3.3. Reevaluate the scores obtained by the applicants on the criteria set forth in the hiring guidelines;
 - 3.4. Review and consolidate the results of the individual ratings of applicants based on the scores they obtained in each criterion for evaluation





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- 3.5. Prepare separate division wide CAR-RQAs for Junior High School and Senior High School by subject area specialization
4. The EDDIS Chairpersons are instructed to bring all the documents of teacher applicants in their EDDIS and the initial CAR-RQA of the EDDIS per learning area in the Junior and Senior HS. They are likewise requested to assign five principals to assist the DSC during the reevaluation of documents and preparation of the final RQA.
5. All participants are enjoined to bring laptops and extension cords during the activity.
6. Enclosed to this Memorandum are the following:
- Enclosure No. 1 - List of Participants
Enclosure No. 2 - Matrix of Activities
7. All expenses to be incurred in this activity will be charged against the Division MOOE subject to accounting and auditing rules and regulations.
8. Immediate and wide dissemination of this Memorandum is desired.

ZENIA G. MOSTOLES, EDD, CESO V
Schools Division Superintendent

DSC_SECONDARY
June 15, 2022





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Enclosure No. 1 to Division Memorandum No. _____ s. 2022

LIST OF PARTICIPANTS

DIVISION SELECTION COMMITTEE FOR SECONDARY LEVEL

Chairperson - Rowena T. Quiambao, CESE - ASDS

Members:

Education Program Supervisors:

1. Jay-Arr V. Sangoyo - English and HUMSS I-A
2. Anastacia N. Victorino - Filipino and HUMSS I-B
3. Virgilio L. Laggui - AP and HUMSS I-C
4. Joel I. Vasallo - TLE, HUMSS ID, and TVL IV A-D
5. Francisco B. Macale - Math and STEM III-A
6. Marinella G. Sy - Science and STEM III-B
7. Aris Manuel - MAPEH, Sports, and Arts and Design
8. Agnes R. Bernardo - ESP and ABM

Other Members of the DSC

1. Cesar V. Valondo - PSSPA President
2. Christopher S. Cruz - PTA Federation President
3. Jovita R. Toledo - Teachers Federation President
4. Edelmar Santos Jr. - Industrial Partner for SHS
5. Malou J. Patag - Division Testing Coordinator
6. Observer from the Regional Office

Secretariat:

Head: Victoria Madrigal - AO IV, Personnel Unit

Members:

For JHS:

1. Maribel Enriquez - ADAS II, OASDS
2. Karen Danganan - ADAS III, Personnel Unit

For SHS:

1. Gary Salamat - ADAS III, Personnel Unit
2. Crisanta Alfonso - COS, OASDS/HRMPSB

EDDIS CHAIRPERSONS:

EDDIS I - Loida Rillera

EDDIS II - Emmanuel Dionisio

EDDIS III - Ceanceno Espiritu

EDDIS IV - Evangelina Cristobal

Select Principals - 5 per EDDIS

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Enclosure No. 2 to Division Memorandum No. _____ s. 2022

MATRIX OF ACTIVITIES

TIME	ACTIVITY	IN-CHARGE
8:00-8:15	Registration	DSC Secretariat
8:15-9:00	Opening Program and orientation on the Activity	DSC Secretariat and DSC Chair ASDS R. Quiambao
9:00 - 12:00	Reevaluation of documents of Teacher Applicants and preparation of CAR-RQAs per learning area Day 1 - EDDIS I Day 2 - EDDIS III	DSC Chair, Members, and Secretariat EDDIS Chairs Select 5 Principals per EDDIS
12:00 - 1:00	LUNCH BREAK	
1:00 - 1:15	Registration	DSC Secretariat
1:15-1:30	Opening Program and orientation on the activity	DSC Secretariat and DSC Chairperson R. Quiambao
1:30 - 5:00	Reevaluation of documents of Teacher Applicants and preparation of CAR-RQAs per learning area Day 1 - EDDIS II Day 2 - EDDIS IV	DSC Chair, Members, and Secretariat EDDIS Chairs Select 5 Principals per EDDIS

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