



Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division Office of Bulacan

May 13, 2022

DIVISION MEMORANDUM  
No. 152, s. 2022

**DIVISION EXECUTIVE COMMITTEE MEETING**

To: Assistant Schools Division Superintendents  
Division Chiefs  
Unit Heads  
Education Program Supervisors  
Public Schools District Supervisors  
All Others Concerned

1. This Office announces the conduct of Division Executive Committee Meeting (EXECOM) on May 20, 2022, at 8:30 AM at Sta. Maria Central School Conference Hall, Sta. Maria Central District, Sta. Maria, Bulacan.
2. The aim of this meeting is to discuss, clarify and consolidate issues and concerns to be presented during the Management Committee (MANCOM) meeting on May 26, 2022.
3. Attendees to this meeting include the Assistant Schools Division Superintendents, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, section heads of the SGOD, and unit heads of the OSDS.
4. Attached is the copy of the Minutes of Meeting dated April 18, 2022, for reference.
5. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
6. It is expected that all participants observe the minimum health standard protocols in compliance to Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines for the Management of Emerging Infectious Disease as pre-emptive interventions to combat COVID 19.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**ZENIA G. MOSTOLES, EdD, CESO V**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division Office of Bulacan

**MINUTES OF THE DIVISION EXECUTIVE COMMITTEE MEETING**

**DATE OF MEETING:** April 18, 2022, Monday, (As per D.M. No. 121, s. 2022)

**TIME OF THE MEETING:** 8:30 AM – 4:00 PM

**VENUE OF MEETING:** Bulakan Conference Hall, Gen. Gregorio del Pilar Integrated School, Bulacan, Bulacan

**ATTENDEES:**

Name	Designation
Zenia G. Mostoles, EdD., CESO V	Schools Division Superintendent
Rowena T. Quiambao, CESE	Assistant Schools Division Superintendent
Cecilia E. Valderama, PhD.	Assistant Schools Division Superintendent
Gregorio C. Quinto, Jr. PhD.	Chief Education Program Supervisor (CID)
Cecilia S. Custodio, PhD.	Chief Education Program Supervisor (SGOD)
Education Program Supervisors	
Public Schools District Supervisors	
SGOD Section Heads	
OSDS Unit Heads	

**A. PRELIMINARIES**

The meeting started at 9:00 AM with the singing of *Tagumpay Nating Lahat* followed by a Prayer through an audio-visual presentation. Ms. Cecilia E. Cruz, Education Program Specialist facilitated the meeting.

**B. AGENDA**

TOPICS	DISCUSSIONS	COMMENTS/AGREEMENTS
Call to Order and Approval of the Agenda of the Division Executive Committee Meeting	Rowena T. Quiambao, CESE, Assistant Schools Division Superintendent, presided the meeting  Jay-Arr C. Tayao, Education Program Supervisor, presented the Minutes of the Previous Division Executive Committee Meeting.	1. The Minutes of the Previous Division Executive Committee Meeting was approved. 2. The Agenda of the Division Executive Committee Meeting was approved.
Reminders from School Health Section	Carlo Angelo P. Castillo, MD Medical Officer IV, gave the updates on Covid-19 Cases and Vaccination Status	1. Booster shot for Covid-19 highly recommended but not required



Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division Office of Bulacan

	<p>of SDO Bulacan Personnel as of April 11, 2022. There are 130 unvaccinated personnel including 30 pregnant women.</p>	<ol style="list-style-type: none"><li>2. Recommend the approval of the use of Division MOOE to cover the Covid-19 testing of school personnel with valid reason for not being vaccinated and provided that the school is not fiscally autonomous.</li><li>3. Revision of SIP/AIP to realign budget for COVID related expenses.</li></ol>
<b>CID Issues and Concerns</b>	<p><b>Rainelda M. Blanco, PhD, Division Education Program Supervisor,</b> presented and discussed the following:</p> <ul style="list-style-type: none"><li>• Learning Recovery Plan</li><li>• <i>Memorandum Pansangay Blg. 123, s. 2022 - Eksibit at Presentasyon ng Obra Ko, Gabay Mo</i></li><li>• Special thanks to the contributors of <i>Radyo Kapitolyo</i></li><li>• Face to Face <i>Gulayan sa Paaralan</i> Program (GPP) Orientation and Training-Workshop for the 2022 GPP Support Funds on April 21-22, 2022 at Lydia D. Villangca Trade School, Ulingao, San Rafael, Bulacan</li><li>• DM-CI-2022-126: Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency for Elementary and JHS Learners for SY 2021-2022.</li><li>• Submission of entries for 3rd National Art Contest for Division Level is on April 21, 2022 (Elementary category)</li><li>• Evaluation of Continuous Improvement Project as to its Technical Aspects</li></ul>	<ol style="list-style-type: none"><li>1. Continue the preparation for the Search for Best 5Bs (<i>Bawat Batang Bulakenyo Bihasang Bumabasa</i>) Implementers per DM No. 92, s. 2022.</li><li>2. Remind the LRMDs Advisers, Coordinators, Focal persons, School/District Quality Assurance Team that the official Repository of Learning Resources in our Division is MS Teams SDO BULACAN LRMDs advisers, coordinators, and focal persons. All other links shall consider unofficial.</li><li>3. Secure confidentiality of agreement with schools for the SLMs</li></ol>



Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division Office of Bulacan

- Projects Schedule
- On Going Field Testing of Non-Print Materials in Different Learning Areas
- On Going Reproduction and Distribution of SLMs for SY 2021-2022. There will be a schedule for the Monitoring and Evaluation of the utilization of LRs in the field.

Congratulated the following:

- Dr. Virgilio L. Laggui. GAD CSE Regional Management Team for the successful launching of GAD - CSE Modules on April 8, 2022
- Radyo Kapitolyo: Boses ng Bulakenyo
- Mariano Ponce NHS for winning Bronze in the Philippines Online Physics Olympiad
- Obando National High School, Korean Sudoku Championship 2022, Philippines Highest Pointers
- San Jose Elementary School, for being Most Supportive School Awardee for 2<sup>nd</sup> Qtr, SY 2021-2022
- Excellent Tutee and Supportive Advisers, during the 3<sup>rd</sup> Qtr, Etulay Online Tutorial
- Verona P. Verian, MT I from San Miguel National High School who will serve as one of the officiating officials/umpires for Table Tennis in 31st SEA Games on May 12-23, 2022 at Hanoi Vietnam

**R3 Learning  
Recovery Plan**

**Agnes R. Bernardo, PhD, Division  
Education Program Supervisor,**

1. Crafting of schools' Learning  
Recovery Plan focused on



Republic of the Philippines  
**Department of Education**  
 REGION III  
 Schools Division Office of Bulacan

	presented and discussed Region 3 Learning Recovery Plan	<p>Literacy, Numeracy, and 4cs (Critical, Collaboration, Communication, and Creativity) including Science to align to PISA results.</p> <ol style="list-style-type: none"> <li>2. Comprehensive and extensive implementation of the Learning Recovery Plan</li> <li>3. Intensive implementation of LRP and individual analysis of learners based on the fidelity of data from key stage I to IV.</li> <li>4. Request profiling of learners in terms of reading, numeracy, and science to testing coordinators</li> <li>5. Review the hiring and placement of teachers who will handle lower grade classes. Teachers must preferably have a major in Early Childhood Education and appropriate training to handle SPED and kindergarten classes.</li> </ol>
<b>SGOD Concerns/ Updates</b>	<p><b>Cecilia S. Custodio, PhD, SGOD Chief,</b> presented and discussed the following concerns and updates per functional unit:</p> <ol style="list-style-type: none"> <li><b>I. Disaster Risk Reduction Management:</b> <ul style="list-style-type: none"> <li>• DM No. 118, s. 2022 - Climate Change Adaptation and Mitigation Project through Mangrove Seedlings</li> <li>• DM No. 111, s. 2022 - Orientation on Basic Occupational Safety and Health</li> </ul> </li> <li><b>II. Physical Facilitates Unit:</b> <ul style="list-style-type: none"> <li>• DL No. 15 s. 2022 - Inspection Report of Polling Precincts / Canvassing Centers, From MERALCO - Malolos Business Center</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>1. Include the Orientation on Basic Occupational Safety and Health in school activity (LAC or staff meeting)</li> <li>2. Submit status report on the action taken for the electrical improvement in relation to the conduct of National and Local Election on or before April 22, 2022.</li> <li>3. 2022 Multi-Stakeholders Summit on Accelerating Learning Recovery to be attended by Division Partnership Focal Person, and one (1) representative from each sector per SDO: Teaching</li> </ol>



Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division Office of Bulacan

	<p><b>III. Social Mobilization and Networking/ Information Office:</b></p> <ul style="list-style-type: none"><li>• RM No. 222, s. 2022 - Attendance to 2022 Multi-Stakeholders Summit on Accelerating Learning Recovery on May 4, 2022, 8:30 AM-5:00 PM (venue to be announced)</li><li>• DM 120, s. 2022 - Capacity Building of Information Officers on Social Media Management and Information Dissemination on April 27-29, 2022, Galilee Wonderland Hotel and Resort, Bustos, Bulacan and via Streamyard online platform per</li></ul> <p><b>IV. Planning and Research:</b></p> <ul style="list-style-type: none"><li>• DM No. 102, s. 2022 - Division Orientation on SY 2021 - 2022 National School Building Inventory (NSBI)</li></ul> <p><b>V. School Management Monitoring and Evaluation:</b></p> <ul style="list-style-type: none"><li>• Conduct of Division Orientation on SIP/AIP and of Public Schools District Supervisors, Education Program Supervisors and Select School Heads</li><li>• Announcement of the 1st quarter Regional presentation of Division Monitoring Evaluation and Adjustment on April 19-20 and April 28- 29, 2022</li><li>• Updates in the Division Calendar of Activities for the 2nd quarter</li></ul> <p><b>VI. Other Concerns:</b></p> <ul style="list-style-type: none"><li>• DM No. 105, s. 2022 - Results of the Evaluation and Validation of Application Projects of the Training Program on School Leadership and Management (TPSLM) for Untrained School Heads (109 completers)</li></ul>	<p>Personnel, PTA, LGU and Civil Society Organization</p> <ol style="list-style-type: none"><li>4. Capacity Building of Information Officers on Social Media Management and Information Dissemination to be attended by School Cluster Information Officers and School Information Coordinators; to be facilitated by Division Public Affairs Team</li><li>5. It is expected that school personnel in charge of the NSBI are preparing for the inventory report</li><li>6. Schedule of SIP was cancelled to give way to the preparation of LRP, since targets, different PPAs in the LRP will be included in the SIP</li><li>7. Reiteration on the implementation of the policies/ guidelines on vaccination program against COVID 19 for teaching and non-teaching personnel (negative result of the RT-PCR for unvaccinated is still needed)</li><li>8. Policies/guidelines shall be carried out accordingly and those who will not comply with the directives shall be dealt accordingly.</li><li>9. School Health Section and Personnel Unit are instructed to validate the filing of leave of teachers especially in terms of sick/long leave applications</li><li>10. Monitor the monthly reporting of Medical and Dental Services.</li><li>11. Prepare a memorandum on the conduct of graduation rites of</li></ol>
--	--	--



Republic of the Philippines  
**Department of Education**  
 REGION III  
 Schools Division Office of Bulacan

	<ul style="list-style-type: none"> <li>• DepEd Central Office 4-Day Field Monitoring on the Implementation of the Expanded Limited Face-to-Face Classes on April 18 - 22, 2022 (to conduct Key Informant Interviews with school heads - 2 ES, 2 JHS and 2 SHS c/o Dr. Virgilio Laggui)</li> <li>• Application requirements of private schools to conduct face-to-face graduation:               <ol style="list-style-type: none"> <li>1. Letter of Intent</li> <li>2. SSAT</li> <li>3. LGU Concurrence</li> <li>4. Minutes of Meeting - Parents' Conference on the Conduct of F2F Graduation Rites</li> </ol> </li> </ul>	<p>private schools including the checking of school forms.</p> <p>12. Reclassification of teacher III and head teachers III to principal I will apply to all who are qualified subject to the existing policies.</p>
<b>2022 NLE Preparedness Update</b>	<p><b>Zenia G. Mostoles, EdD, CESO V</b>, presented and discussed the following agenda:</p> <ol style="list-style-type: none"> <li>1. 2022 NLE Preparation and Updates in Bulacan as of April 13, 2022</li> <li>2. Filing of Form 6 (with a reason of vacation or personal leave) of unvaccinated teachers/non-teaching personnel shall not be approved in compliance to existing policy (Regional Memorandum No. 175, s. 2022 – Standard Response to Communications Related to the Vaccination Requirement, Antigen Testing, and Other Health Protocols (QUA Memo 00-0322-0137 dated March 15, 2022))</li> </ol> <p><b>Sources:</b>          QUA Memo 00-0322-0102 dated March 4, 2022, on Response to all Letters,</p>	<p>Instructed the public schools district supervisors in charge of the district to check on the school's compliance to the Meralco findings/assessment in terms of electrical status in preparation for the NLE 2022</p> <p>For information dissemination and compliance</p>



Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division Office of Bulacan

	Complaints, and Inquiries on the Issuance of DepEd Task Force COVID-19 Memorandum No. 575 and all Related Issuances DTFC Aide Memoire dated February 16, 2022, on COVID – 19 Vaccination for On-site Reporting of Teaching and Non-Teaching Personnel of the Department of Education	
<b>WinS Program</b>	<b>Cecilia E. Valderama, PhD</b> , discussed the results of the Assessment/Rating and Components of Wash in Schools Program in response to the observations of the schools division superintendent	Instructed the Division Engineer to prepare/provide construction plan standard washing facilities to be constructed in schools in compliance with WinS
<b>OSDS Concerns</b>	<b>Rowena T. Quiambao, CESE</b> , presented and discussed the following agenda: <ol style="list-style-type: none"><li>1. Latest Issuances – DepEd Orders and Memoranda</li><li>2. Second Regional ManCom Meeting Summary of Agreements</li><li>3. Report on PISA Simulation /Analysis of Test Results</li><li>4. Training Program on School Leadership and Management (TPSLM) for Untrained School Heads</li><li>5. Schedule of Teacher Hiring Processes and Implementation of Project Recruit and Application</li><li>6. PPSSH Orientation for Prospective School Principals</li><li>7. Division Election Task Force</li></ol> Other: Announced the ranking of mock test results of school heads applying for Principal I position	For implementation
<b>Closing Remarks</b>	<b>Daniel V. Ortega, EdD, PSDS</b> , greeted the top management of SDO and thanked the host district for the warm accommodation. He emphasized the relevance of the ExeCom Meeting as an	<i>"The meeting built our enthusiasm to do more, enthusiasm is the electricity of life to accomplish more."</i>







Republic of the Philippines  
**Department of Education**  
REGION III  
Schools Division Office of Bulacan

	avenue to anticipate and clarify issues in the ManCom.	
--	--	--

Having no more matters to be discussed, the meeting was adjourned at 4:00 PM.

-----Nothing Follows-----

Prepared by:

*For: [Signature]*  
**CHRISTIAN V. DELA CRUZ**  
Project Development Officer I

Reviewed by:

*[Signature]*  
**CECILIA S. CUSTODIO, Ph.D.**  
Chief Education Program Supervisor – SGOD

Noted by:

*[Signature]*  
**ZENIA G. MOSTOLES, EdD, CESO V**  
Schools Division Superintendent