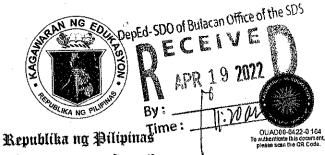
Republic of the Philippines Department of Education

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For dissemination and compliance. ZENIA G. MOSTOLES, EdD, CESO V

Schools Division Superintendent



Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0422-0104 MEMORANDUM

19 April 2022

For:

Regional Directors

Schools Division Superintendents Regional and Division IT Officers Principals and School Heads

All Others Concerned

Subject:

STUDENT HELPDESK AND MICROSOFT365 MATERIALS

AVAILABLE FOR ALL LEARNERS

In line with the continuous provision of Microsoft365 (M365) accounts to learners, a Student Helpdesk and a poster on M365 student benefits are now available. Schools may distribute the 1-page document to all their learners. The poster contains:

1. Benefits of their Microsoft Education A3 license

2. Steps on how to activate their accounts

3. Other download links to Windows 11, Minecraft, Office, Teams

4. Helpdesk email (for questions about your account)

This material may be disseminated online or printed and handed out to learners to ensure that all students receive a copy. Please refer to Annex A to see how the poster is designed. Schools may download the resource here: https://aka.ms/DepEdM365pamphlet.

For questions and concerns on their M365 student benefits, learners and parents may email the helpdesk at external.m365studenthelp@deped.gov.ph .

Students without M365 accounts may reach out to their school ICT coordinators/teachers for assistance.

For widest dissemination.

ALAIN DELAB. PASC Undersecretary

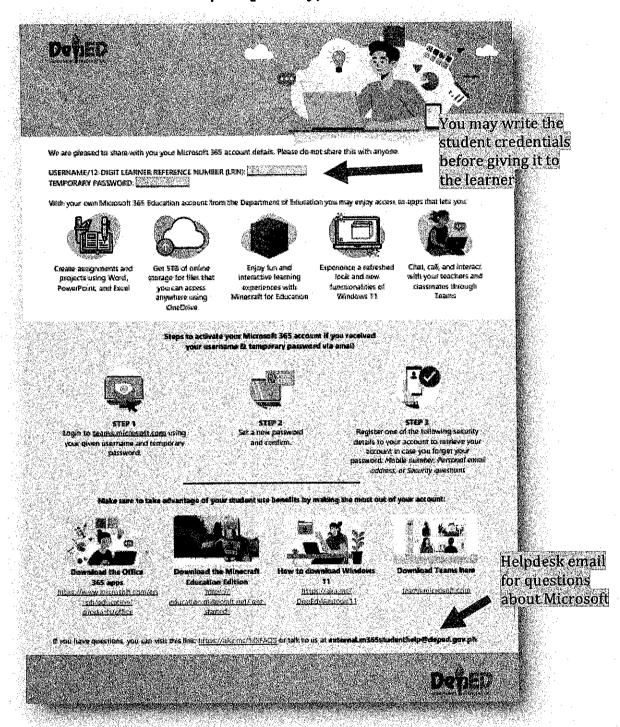


Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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Poster to be distributed to learners (Sample only)



Download the poster here: https://aka.ms/DepEdM365pamphlet