



Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF BULACAN**

April 1, 2022


**DIVISION MEMORANDUM**

No. 111, s.2022

**ORIENTATION ON BASIC OCCUPATIONAL SAFETY AND HEALTH**

To: Assistant Schools Division Superintendent  
Division Chiefs  
PSDS and EPSes  
Elementary and secondary School Heads  
All other concerned

1. Relative to Unnumbered Regional Memorandum date March 14, 2022, entitled "Webinar Training on Basic Occupational Safety and Health", the Schools Division of Bulacan shall conduct an Online Orientation on Basic Occupational Safety and Health on April 12, 2022 @ 8:00 Am to 5:00 PM via Microsoft Team.
2. The activity aims to:
  - 2.1 Introduce safety precaution in the workplace.
  - 2.2 Deepen the knowledge of School DRRM focal persons as safety officer in identifying hazards.
3. The participants to this activity are the school DRRM focal persons in elementary and secondary.
4. The webinar link for the above-mentioned activity shall be sent to District Focal Person through official group chat group.
5. Attached to this memorandum is the program of activities, list of technical support team.
6. It is advised that this Memorandum shall be given wide dissemination and active participation is enjoined.

  
**ZENIA G. MOSTOLES, Ed.D., CESO V**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF BULACAN**

**Learning Road Map**

Time	Duration	Topics	Resource Person
7:45 to 8:00	15 Minutes	Online registration	Training Team
8:00 to 8:40	40 minutes	Opening Ceremony National Anthem Prayer Laging Handa Safety Tips Checking of Attendance Opening Remark	Training Team
8:40 to 9:30	50 minutes	<b>Module 1:</b> Introduction to Occupational Safety and Health (OSH)	<b>Ms. Junneth S. Gallardo</b> DRRM Focal Person, Safety Officer 1
9:30 to 10:10	50 minutes	<b>Module 2:</b> General Concepts on OSH	
10:10 to 10:25	15 minutes	Health Break	
10:25 to 11:15	50 minutes	<b>Module 3 A:</b> Industrial Hygiene and Chemical Safety	<b>Mr. Mark Cee Es V. Sta. Maria</b> DRRM Focal Person, Safety Officer 1
11:15 to 12:05	50 minutes	<b>Module 3B:</b> Basic Safety rule and Measure	
12:05 to 1:00	<b>LUNCH BREAK</b>		
1:00 to 1:50	50 minutes	<b>Module 4:</b> Hazards Identification, Risk Assessment and Control (HIRAC)	<b>Mr. Jordan S. Ventura</b> DRRM Focal Person, Safety Officer 1
1:50 to 2:40	50 minutes	<b>Module 5:</b> Workplace Emergency Preparedness	
2:40 to 3:30	50 minutes	Presentation of Output (HIRAC)/ Break-out Group	<b>Group Representative</b>
3:30 to 3:45	15 minutes	Health Break	
3:45 to 5:00	75 minutes	Closing Ceremony	

**Technical Support Team**  
**Mr. Ruel S. Reyes** – Sta. Monica NHS  
**Mr. Antonio R. De Guzman** -Iba NHS  
**Ms. Angelica S. Ramos** – Malinao ES



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)