May 11, 2020

DIVISION MEMORANDUM
No. 082 s. 2020

Division Online Workshop on the Preparation, Development and Evaluation
of Supplementary Learning Resources for Project CAP-LRE for Grade 7 and 8

To: Division Chiefs
        Education Program Supervisors
        Secondary School Heads
        All Others Concerned

1. In line with the Department of Education's mandate to provide quality, accessible, relevant and liberating basic education for all Filipino learners despite the pandemic, on its fifth year of implementation of Project CAP-LRE (Create, Assess and Produce Learning Resources for Excellence), this Office through Curriculum Implementation Division(CID) and Learning Resources Management and Development System (LRMDS) shall conduct an online workshop on the Preparation, Development and Evaluation of Supplementary Learning Resources for Grade 7 and Grade 8 on May 27-29, 2020.

2. The online workshop aims to:
    a. capacitate the participants on the preparation, development, and evaluation of Supplementary Learning Resources for Grade 7 and Grade 8;
    b. discuss the appropriate instruments for evaluation of print and non-print learning resources and understand the importance of criteria-based evaluation to ensure quality; and
    c. recognize and explain process for the preparation, development, and evaluation of Supplementary Learning Resources for Grade 7 and Grade 8.

3. Participants of the online workshop are:
    1 Layout artist per school
    1 Illustrator per school
    1 Grade 7 writer per school
    1 Grade 8 writer per school

4. The participants should have the following:
    a. Internet connection
    b. Laptop with atleast core i3
    c. Installed apps for:
        Writers: Publisher
        Illustrator: Photoshop
        Layout artist: InDesign

5. Enclosure No. 1 includes schedule and training matrix.

6. All participants shall be given service credit.

7. Wide dissemination and compliance to this Memorandum is desired.

GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

Enclosure No.1

**Division Online Workshop on the Preparation, Development and Evaluation
of Supplementary Learning Resources for Project CAP-LRE for Grade 7 and 8**

May 27-29, 2020

TRAINING MATRIX

DAY 1 May 27, 2020 (Writers)	
Opening Prayer National Anthem Message Statement of Purpose House Rules	
TOPICS	**RESOURCE SPEAKERS**
• Sample of Storybook	Marivic Barcellano Rafael Martinez

• Basics of Language:
    English
    Flipino
	Winston Santos
	Raymond Villafane

• Social Content/IPR	Philip Martinez
• Presentation of Most Essential Learning Competencies	Lorena Cosico
• Standards and Content of Modules	Adelaine J. Salvador

DAY 2 May 28, 2020 (Illustrators)	
Opening Prayer National Anthem Message Statement of Purpose House Rules	
TOPICS	**RESOURCE SPEAKERS**
• Principles of Design	Ricardo Enriquez
• Principles of Line Art Drawing	Rafael Martinez
• Things to consider in Illustrating Printed Materials/ Traditional to Digital Illustration Art	Anrhu D. Villarin
• (Basic Photoshop Enhancement)	Gloria Pumarada
• Using Shapes for Drawing	Bernadette Pastrana

DAY 3 May 29, 2020 (Layout Artists)	
Opening Prayer National Anthem Message Statement of Purpose House Rules	
TOPICS	**RESOURCE SPEAKERS**
• Publication Process	Joy-Anne DC. Mendoza
• Technical Specification	Jezil Badilla
• Guidelines in Layouting	Leonardo Reyes
• Roles of Layout Artist	Luzviminda Talastas
• Indesign Workspace	Leonardo Reyes
• Installation of Adobe Indesign CC 2020 • Introduction to Indesign	Richard Biglete
• Creating Character and Paragraph Styles in InDesign • Layouting in Indesign and • Basic Troubleshooting • Exporting InDesign - Documents	Marivic Barcellano