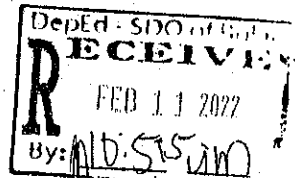




Republic of the Philippines
Department of Education
 REGION III-CENTRAL LUZON



62/11/2022
 Reproduction No. 045 s. 2022
 For Dissemination and Compliance
ZENIA G. MOSTOLES, Ed.D., CESO V
 Schools Division Superintendent
 Schools Division of Bulacan

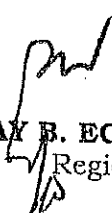
REGIONAL MEMORANDUM

No. 096, s. 2022

**GENERAL INFORMATION ON THE GOOGLE MEET RECORDING FEATURE
 AND A CALL TO ACTION TO UTILIZE MICROSOFT TEAMS AS THE
 ONLINE PLATFORM IN CONDUCTING VIRTUAL ACTIVITIES**

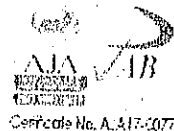
To: Assistant Regional Director
 Schools Division Superintendents
 Public Elementary and Secondary School Heads
 Functional Division Chiefs, Section, and Unit Heads
 All Others Concerned

- Starting January 10, 2022, the recording feature in Google Meet has started rolling out updates that disabled recording of online conferences. This is due in part to the account that the Department has in association with Google (Google Workspace for Education Fundamentals). OUA Memorandum 00-0222-0011 entitled End of Google Meet Record Feature for DepEd Accounts with Google Workspace dated January 11, 2022 addressed the said issue (Annex 1).
- The Department however, has been in partnership with Microsoft Philippines and has been advocating the use of Microsoft 365 (MS 365) applications even before the pandemic started. At this juncture, MS 365 accounts are continuously being distributed to all DepEd teaching and non-teaching personnel, including learners, with the majority of DepEd personnel already taking advantage of its applications.
- This is now a call to action for DepEd Region III teaching and non-teaching personnel to make full use of your MS 365 accounts, and to download and activate MS Teams as the official online conference platform for virtual meetings, webinars, and online live events. Annex 2 of this Memorandum provides step by step instruction on how to download and login to MS Teams.
- For more information regarding distribution and activation MS 365 accounts, teachers may get in touch with their respective School ICT Coordinators. Non-teaching personnel, on the other hand, can coordinate with their respective Information Technology Officers (RO and SDO).
- For immediate and wide dissemination. For proper guidance and compliance.


MAY B. ECLAR, PhD, CESO III
 Regional Director



Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)
 Telephone Number: (045) 598-8580 to 89; Email Address: region3@deped.gov.ph





Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

Encl.: As stated

Reference: OUA Memorandum 00-0222-0011

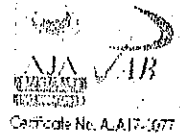
To be indicated in the Perpetual Index
under the following subjects:

INFORMATION TECHNOLOGY

ORD/ictul
February 10, 2022



Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89; **Email Address:** region3@deped.gov.ph





Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0222-0011

MEMORANDUM

11 January 2022

For: **Leonor Magtolis Briones**
Secretary

Undersecretaries and Assistant Secretaries
Bureau and Service Directors
Division Chiefs and Heads of Offices
Regional Directors
Schools Division Superintendents
Regional and Division Information Technology Officers
All Others Concerned

Subject: **END OF GOOGLE MEET RECORD FEATURE FOR
DEPED ACCOUNTS WITH GOOGLE WORKSPACE**

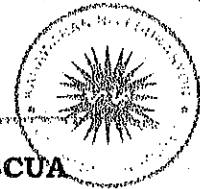
The Department of Education (DepEd) is currently using **Google Workspace for Education Fundamentals**, which is the free (*gratis*) version of Google Workspace. This includes **Google Meet**, one of DepEd's two official video conferencing platforms (alongside Microsoft Teams). In this connection, the Office of the Undersecretary for Administration (OUA) through the Information and Communications Technology Service (ICTS) announces that beginning 10 January 2022, **the feature for recording Meet sessions will no longer be available to the users of Google Workspace for Education Fundamentals, including DepEd account holders**. The full text of Google's announcement is available at support.google.com/a/answer/11413558.

The rollout for the deprecation of Meet's record feature will take two to three weeks to complete, so some personnel and learners using DepEd accounts might still be able to record meetings until early February 2022. Recording of meetings held before the end of Meet's record feature will remain in the meeting host's Google Drive until the file owner deletes them. Those who wish to record meetings may use Microsoft Teams instead.

For queries on this announcement, please contact Ms. Kathleen Bandiola of the ICTS-User Support Division (USD) through Teams chat or email at icts.usd@deped.gov.ph (cc: kathleen.bandiola@deped.gov.ph).

For immediate dissemination and guidance.

ALAIN DEL B. PASCUA
Undersecretary

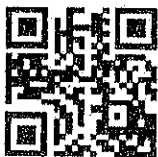


Office of the Undersecretary for Administration (OUA)

Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)

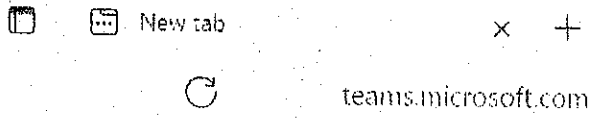
Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Scan this QR Code to view
Videos and Logins of
OUA Programs

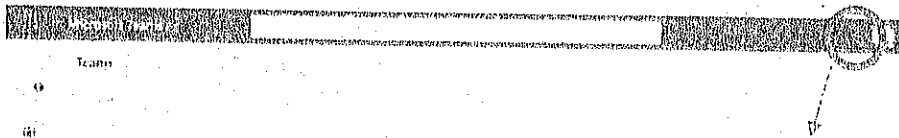


Appendix A
How to login to and download Microsoft Teams

PC / laptop: Mag-login sa teams.microsoft.com gamit ang iyong DepEd Microsoft account



Pagkatapos mag-login, maaari niyong i-download ang desktop app. I-click ang “...” sa kanang bahagi ng app at piliin ang “**Download the desktop app**”. Maaari niyo din i-click ang arrow down key sa kaliwang bahagi ng app.



Mobile: Pumunta lamang sa Google play store o kaya sa App store at hanapin ang “**Microsoft Teams**”. Mag-login gamit ang iyong **DepEd Microsoft account**.

