



Republic of the Philippines  
**Department of Education**  
Region III

**SCHOOLS DIVISION OF BULACAN**

DIVISION MEMO No. 041 S. 2022

Office of the Schools Division Superintendent

TO: Assistant Schools Division Superintendent  
Division Chiefs (SGOD/CID)  
Chiefs of the Division Functional Units  
Select District Supervisors  
Select Secondary Principals  
All Others Concerned

FROM:  **ZENIA G. MOSTOLES, EDD, CESO V**  
Schools Division Superintendent

SUBJECT: ONE-DAY COA EXIT CONFERENCE 2021

DATE: February 18, 2022

1. The Schools Division of Bulacan shall conduct a one-day COA Exit Conference for CY 2021 on February 22, 2022, 9:00 A.M. at the Conference Hall, this Office. This is in pursuance to the letter of COA dated February 17, 2022, re: Conduct of Exit Conference which is held at the end of audit that focuses on the in-depth discussion as regards audit findings and recommendations. Copy of the said letter is hereto attach for further reference.
2. Participants to the said conference are the following:
  - a. Schools Division Superintendent  
ZENIA G. MOSOTLES, Ed.D, CESO V
  - b. 2 Assistant Schools Division Superintendent,  
CECILIA E. VALDERAMA, PhD      ROWENA S. QUIAMBAO, CESE
  - c. 2 Division Chiefs (SGOD/CID)  
GREGORIO C. QUINTO, JR.      CECILIA CUSTODIO, PhD
  - d. Administrative Officer V  
JOSEFINA S. PEDROCHE
  - e. Accountant II  
AGNES SEIFNEZHAD
  - f. Chiefs of Functional Units  
ATTY. ELMER D. LOPEZ (Legal)  
ALICE ALMAZAR (Budget)  
RAQUEL I. CLIMACO (Supply & Property)  
VICTORIA O. MADRIGAL (Personnel)



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan  
website: <https://bulacandeped.com> email: [bulacan@deped.gov.ph](mailto:bulacan@deped.gov.ph)

3:10



RONA JEMA MERCURIO (Cashier)  
RICHARD BIGLETE (ICTS)

- g. District Supervisors  
EDELMIRA S. DOREGA, PHD  
DULCE REGINA C. FLORES, PHD  
GUILLERMO FLORES, EDD  
LEONORA BERGADO, EDD
- h. Secondary School Heads  
CESAR V. VALONDO  
LOIDA G. RILLERA  
EMMANUEL DIONISIO  
CEANCENO M. ESPIRITU, JR.  
ROSAURO VILLANUEVA, PH.D
- i. COA State Auditor II  
ERICSON AQUINO
- j. 4 COA Personnel

3. The conference aims to:

- a. Ensure fair and balance reporting
- b. Present the improvement, opportunities, and results of audit of accounts for CY 2021
- c. Facilitate acceptance and implementation of audit recommendations.

4. Meals and snacks shall be provided during conduct of this activity which be chargeable against INSET funds subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this memorandum is hereby directed.



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Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office No. III  
**Audit Group NGS 5-A, Team R3-19**  
Department of Education – Division of Bulacan and  
Division of Meycauayan

DepEd-SDO of Bulacan Office of the SDS

**RECEIVED**  
**R** FEB 18 2022 **D**

By: \_\_\_\_\_  
Time: \_\_\_\_\_ *q. f. o. o.*

February 17, 2022

**ZENIA G. MOSTOLES, Ed.D., CESO V**  
Schools Division Superintendent  
DepEd, Schools Division of Bulacan  
City of Malolos, Bulacan

Dear Superintendent Mostoles:

In connection with the conduct of the exit conference on the 2021 audit of the accounts and transactions of the Department of Education-Schools Division of Bulacan, which will be held on February 22, 2022 at 9:00 AM, kindly refer to the attached copy of the Exit Conference Agenda and Summary of Observations and Recommendations (SAOR).

We shall appreciate your presence and those of the concerned officials/personnel in the exit conference.

Thank you and best regards.

Sincerely,

  
**ERICSON B. AQUINO**  
OIC-Audit Team Leader

Noted:

  
**ESTER D. CASTRO**  
OIC-Regional Supervising Auditor



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Department of Education – Division of Bulacan and  
Division of Meycauayan

**2021 Audit of the Accounts and Transactions  
of the  
DEPARTMENT OF EDUCATION  
Schools Division of Bulacan**

**EXIT CONFERENCE AGENDA**

Date: February 22, 2022  
Time: 9:00 AM  
Venue: DepEd Schools Division of Bulacan Conference Room

**MATTERS TO BE TAKEN UP**

**I. Discussion of Observations, Recommendations and Management Replies**

<b>AOM REFERENCE</b>	<b>SUBJECT</b>
2021-001(2021) – various IUs (8)	Unsubmitted Accounts
2021-001(2021) PNHS	Splitting of requisitions
2021-001(2021)RPSU	Erroneous/overpayment of Salaries and Wages
2021-002(2021)	Failure of submission of PO
2021-003(2021)	Self-Learning Modules Pricing
2021-001(2021)NNHS	Failure of submission of documents and reports
2021-002(2021)NNHS	Failure of submission of Bank Reconciliation Statements
2021-003(2021)NNHS	Failure of submission of documents and reports
2021-004(2021)NNHS	Incorrect Journal Entry
2021-005(2021)NNHS	Cash Management
2021-006(2021)NNHS	Unrecorded Disbursements
2022-001(2021)	SPED
2022-002(2021)	GAD
2022-003(2021)	SBFP
2022-004(2021)	DRRM
2022-005(2021)	Procurement of Self-Learning Modules
2022-006(2021)	Erroneous/overpayment of Salaries and Wages
2022-007(2021)	Property, Plant, and Equipment
2022-008(2021)	BEFF

**II. Management's Actions on Prior Year's Audit Recommendations**

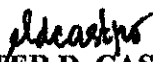
**III. Other Matters**

**IV. Acknowledgement**

Prepared by:

  
**ERICSON B. AQUINO**  
OIC-Audit Team Leader

Approved by:

  
**ESTER D. CASTRO**  
OIC-Regional Supervising Auditor