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Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

January 18, 2022

DIVISION MEMORANDUM

No. 018 , s. 2022

DIVISION MANAGEMENT COMMITTEE MEETING

To: SGOD and CID Chiefs
Public Elementary and Secondary School Heads
Assistant Principals from SHS Implementers
Department Heads from Secondary Schools
Unit Heads of the OSDS
Section Heads of the SGOD
All Others Concerned

1. This Office announces the conduct of Division Management Committee Meeting (MANCOM) via MS Teams on January 26, 2022, Wednesday, program will start at exactly 8:30AM, time allotment for admitting participants is from 8:00 to 8:25 AM only. All members of the MANCOM will attend via MS Teams Videoconferencing Platform, link will be provided and sent to MANCOM members' e-mail address after successful registration at <https://tinyurl.com/MANCOM-Jan2022-Registration>. Registration is a must using your valid DepEd e-mail address specifically the Office365 account (@r3-1.deped.gov.ph) or the official Gmail account (@deped.gov.ph) if Office365 is not available.
2. The agenda of the meeting are as follows:
 - 2.1 CID Concerns
 - 2.2 SGOD Concerns
 - 2.3. OSDS Concerns
 - 2.4 Schools Division Superintendent/Assistant Schools Division Superintendents' Concerns
3. Attendees to this meeting include the Assistant Schools Division Superintendents, Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Section Heads of the SGOD, and Unit Heads of the Division Office, Elementary and Secondary School Heads, Assistant Principals from the SHS Implementers, and Department Heads from the Junior High Schools.
4. It is expected that all participants observe the following Netiquettes.

Before Meeting

- a. Observe good grooming and dress appropriately during virtual conference meeting.
- b. Observe the actual virtual time. Participants should attend the virtual conference at least Five (5) minutes before the scheduled online meeting to ensure efficient connectivity and audio/video set-up.





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- c. Choose an appropriate meeting area which is free from background distractions and disruptions. If possible, try to isolate yourself and set up a desk with a notebook and pen ready.

During Meeting

- a. Mute microphones during the presentation of agenda. During the Open Forum, you may send a message at the chat pane and should wait for the moderator to read the message to be addressed/answered.
 - b. Give your focused and full attention to the online meeting. Eating and other unnecessary actions should be avoided. Focusing on the screen is a good way to show the presenters that you are attentive. Avoid side conversations with others via other means of communication.
 - c. Participate fully by being actively engaged in the online meeting by listening to the one speaking, sharing your thoughts and ideas when needed and taking down important notes.
5. Attached is the copy of the Minutes of Meeting dated December 21, 2021, for reference.
 6. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
 7. It is expected that all participants observe the minimum health standard protocols in compliance to Inter-Agency Task Force (IATF) policies under Alert Level 3 as pre-emptive interventions to combat COVID 19.
 8. Immediate and wide dissemination of this Memorandum is desired.


ZENIA G. MOSTOLES, EdD, CESO V
Schools Division Superintendent





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MINUTES OF THE DIVISION MANAGEMENT COMMITTEE MEETING

DATE OF MEETING: December 21, 2021

TIME OF THE MEETING: 8:30 AM

VENUE OF MEETING: Virtual / Online via Microsoft Teams

ATTENDEES:

Name	Designation
1. Dr. Zenia G. Mostoles, CESO V	Schools Division Superintendent
2. Dr. Cecilia E. Valderama	Assistant Schools Division Superintendent
3. Ms. Rowena T. Quiambao, CESE	Assistant Schools Division Superintendent
4. Dr. Gregorio C. Quinto	Chief Education Program Supervisor (CID)
5. Dr. Cecilia S. Custodio	Chief Education Program Supervisor (SGOD)
6. Education Program Supervisors	
7. Public Schools District Supervisors	
8. Division Section Heads	
9. SGOD Personnel	
10. Public Elementary and Secondary School Heads	
11. Assistant Principals and Department Heads from the Secondary Schools	
12. Technical Working Committee Members	

1. Singing of the National Anthem
2. Recitation of the DepEd Vision and Mission, and Quality Policy Statement
3. Singing of the DepEd Bulacan March
4. Video presentation of the DepEd DRRM Jingle
5. Discussion of the virtual Division ManCom Meeting's House Rules
6. Checking of attendance
7. Opening Prayer – Video Presentation
8. Call to Order and Approval of the Minutes of the Previous Division ManCom Meeting, and Agenda for the said Division ManCom Meeting – Ms. Rowena T. Quiambao, Assistant Schools Division Superintendent, CESE
9. Master of Ceremonies: Ms. Cecille E. Cruz, Education Program Specialist





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AGENDA	DISCUSSION	AGREEMENT
Medical Updates	<p>1. DR. CARLO ANGELO P. CASTILLO Division Medical Officer</p> <p>1. COVID-19 Update Public Advisory in Light of the Detection of the Omicron Variant</p> <ul style="list-style-type: none">• The Omicron variant likely will spread more easily than the original SARS-CoV-2 virus. The Center for Disease Control (CDC) expects that anyone with Omicron infection can spread the virus to others, even if they are vaccinated or do not have symptoms.• More data are needed to know if Omicron infections, and especially reinfections and breakthrough infections in people who are fully vaccinated, cause more severe illness or death than infection with other variants.• Current vaccines are expected to protect against severe illness, hospitalizations, and deaths due to infection with the Omicron variant. However, breakthrough infections in people who are fully vaccinated are likely to occur. With other variants like Delta, vaccines have remained effective at preventing severe illness, hospitalizations and death. The recent emergence of Omicron further emphasizes the importance of vaccination and boosters.• Scientists are working to determine how well existing treatments for COVID-19 work. Based on the changed genetic make-up of Omicron, some treatments are likely to remain effective while others may be less effective. <p>2. DepEd SDO Bulacan Status – COVID-19 Cases among Teaching and Non-Teaching Personnel as of December 20, 2021 (Please see the recorded video).</p> <p>3. DepEd SDO Bulacan Vaccination Status among Teaching and Non-Teaching Personnel as of November 22, 2021, and Actions Taken to Increase the Number of Vaccinated Personnel (Please see the recorded video).</p>	1. For information dissemination and implementation
	<p>2. Video Presentation of Report on School Safety Assessment Tools</p>	
CID Concerns	<p>3. DR. GREGORIO C. QUINTO JR. Chief Education Program Supervisor (CID)</p> <p>1. Congratulations! Mr. Ariston E. Manuel Newly-installed Education Program Supervisor in MAPEH</p>	1. For information dissemination and implementation





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2. Congratulations!
DepEd Schools Division of Bulacan

1st Information Leaders Award (ILAW)
National Finalist
Most Outstanding Division in Social Media Management

National Finalist
Isang Pangarap Music Video Contest

Most Outstanding Division in Information Dissemination
(Broadcast) – Regional Level

1st Central Luzon Information Channel and Keystone
(CLICK) Awards
DIO Service Award
3. Congratulations!
Mr. Ferdinand S. Aldaba
Head Teacher III, San Pedro National High School
Outstanding Educator Awardee
International Awards for Outstanding Educators
and Researchers 2021
4. Congratulations!
John Erick Raymundo and Adrian Videña
Talbak High School
Champion
Philippine National Skills Competition
5. Congratulations!
Julius L. Mercado
Prenza National High School
Regional Winner – Poster Making
Maritime and Archeological National Awareness Month
(MANA MO) 2021
6. Congratulations
Jilin Lue Juarez
San Miguel National High School
4th Place
Network of ISEF Alumni-Philippines
#Researchtok – National Level
7. Congratulations
Lord Cedrich Mauricio





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6th Place

Jeulia Dimacali

7th Place

Assemblywoman Felicita G. Bernardino Memorial
Trade School

Network of ISEF Alumni-Philippines
#Researchtok – National Level

8. Congratulations!

Rain Cutanda
San Miguel National High School
Trivia Quiz Winner
Philippine Science Heritage Center

9. Congratulations!

Jalen James Q. Ignacio
Felizardo C. Lipana National High School
4th Place
National Chinese Cultural Fest 2021
Digital Collage Making Competition on Foreign Language

10. Congratulations!

Project WATCH National Awarding
1st Runner-Up – San Pedro National High School
Team Leader/Coordinator: Ms. Ma. Annette Dela Cruz
School Head: Ms. Antonina Santos

Top 15 Finalist – Don Felix De Leon Memorial School
Team Leader/Coordinator: Ms. Janice M. Yambao
School Head: Ms. Francis Pangilinan
Division Coordinator: Dr. Agnes M. Bernardo

11. Congratulations!

2021 Regional PRAISE Gawad Patnugot Awards Ceremony
Module Writers for the TPSLM Ala Carte Modality
Domain I – LEADING STRATEGICALLY
Dr. Virgilio L. Laggui – EPS – Araling Panlipunan
Dr Charito Laggui – Principal IV – Guiguinto Central School

12. Congratulations!

2021 Regional Child Protection Unit (CPU) Contest
On the Spot Essay Writing (Filipino) Contest
1st Place
Ron Francis T. Silang





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	<p>Frances National High School</p> <p>13. Congratulations! 2021 Jeju Online Youth Sudoku /Puzzle Championship</p> <p>Mariano Ponce Graciela Steff B. Gabriel – Grade 8 3rd Place</p> <p>Angela Mae B. Gabriel – Grade 10 5th Place</p>	
Opening Remarks	<p>4. ZENIA G. MOSTOLES, Ed.D., CESO V Schools Division Superintendent</p> <p>1. Thanked and commended all the DepEd Bulacan officials And employees for their efforts and contributions in all the remarkable achievements of DepEd Schools Division of Bulacan in the Calendar Year 2021.</p>	<p>1. For information dissemination For information dissemination</p>
SGOD Concerns	<p>5. DR. CECILIA S. CUSTODIO Chief Education Program Supervisor (SGOD)</p> <p>1. Thanked all the members of the team that prepared the video presentation of the Report on School Safety Assessment Tools</p> <p>2. Thanked all the Education Program Supervisors (EPSes) and Public Schools District Supervisors (PSDSes) for gathering the data for the SSAT Results to be submitted at the RO</p> <p>3. Be ready and prepared for the Onsite Validation of the Division Composite Team in January 2022</p> <p>4. DepEd Memorandum No. 085, s. 2021 Preparations for the Implementation of the Expanded Phase of Face-to-Face Classes was discussed</p>	<p>1. For implementation</p>
	<p>6. MR. RICHARD C. BIGLETE Division IT Officer</p> <p>1. Discussion of the Situational Analysis of the Philippine National PKI as per OUA Memo 00-1221-0068 PNPKI Status as of December 8, 2021</p>	<p>1. For information Dissemination</p>
ASDS and SDS Concerns	<p>7. MS. ROWENA T. QUIAMBAO, CESE Assistant Schools Division Superintendent</p> <p>1. Celebrate God's Goodness with Thanksgiving Appreciation Activity</p>	<p>1. For implementation</p>





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2. Thanking DepEd SDO Bulacan and the school shepherds, servants and stewards for a fruitful year 2021
3. Happy Retirement
PSDS Ma'am Arceli Ralleta
4. Congratulations
Mr. Aristotle E. Manuel
Former Head Teacher of Alexis G. Santos NHS
Education Program Supervisor – MAPEH
5. Thank You!
PSDS Mr. Marquez T. Cartel
For his service as the EPS of MAPEH
6. Congratulations!
SDO Bulacan
2nd Place
Best Implementer of Gender and Development
7. Congratulations!
Project WATCH National Awarding
1st Runner-Up – San Pedro National High School
Team Leader/Coordinator: Ms. Ma. Annette Dela Cruz
School Head: Ms. Antonina Santos

Top 15 Finalist – Don Felix De Leon Memorial School
Team Leader/Coordinator: Ms. Janice M. Yambao
School Head: Ms. Francis Pangilinan
Division Coordinator: Dr. Agnes M. Bernardo
8. Announcements and Reminders
 - 8.1. Check Budget Utilization Rate (BUR).
Ensure 100% BUR
 - 8.2. Division Memorandum No. 303, s. 2021
Announcement of Vacant PSDS Item and Schedule of Selection Process
 - 8.3. Schedule of Selection Process for Reclassification of Items at Sta. Maria NHS, Banga HS and Virgen Delas Flores HS on January 6-7, 2022 (Division Memorandum to be issued).
9. DepEd Orders
 - 9.1. DepEd Order No. 053, s. 2021
Revised Guidelines on the Proper Recording and Boking Up of School Building Projects





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	<p>9.2. DepEd Order No. 054, s. 2021 Implementing Rules and Regulations of Republic Act No. 10871 (An Act Requiring Basic Education Students to Undergo Age-Appropriate Basic Life Support Training)</p> <p>9.3. DepEd Order no. 059, s. 2021 Paying Tribute to the Birth of Philippine Public School Buildings: Instituting and Celebrating Gabaldon Schoolhouses Day</p> <p>10. Emphasized the importance of integrity in fulfilling duties</p>	
	<p>8. DR. CECILIA E. VALDERAMA Assistant Schools Division Superintendent</p> <p>1. Thanked all the participants for their efforts and contributions in all the remarkable achievements of DepEd Schools Division of Bulacan in the Calendar Year 2021, particularly the submission of needed reports</p> <p>2. Greeted all the participants a Merry Christmas and Happy New Year</p>	
	<p>9. OPEN FORUM</p> <p>1. Holiday greetings and congratulatory messages from school heads</p>	
	<p>10. RAFFLE DRAW AND APPRECIATION</p>	

Having no more matters to be discussed, the meeting was adjourned at 1:00 PM.

-----Nothing Follows-----

Prepared by:

ENGELBERT S. DELA CRUZ
Project Development Officer I

Reviewed by:

CECILIA S. CUSTODIO, Ph.D.
Chief Education Program Supervisor - SGOD

Noted by:

ZENIA G. MOSTOLES, Ed.D., CESO V
Schools Division Superintendent

