



Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

October 20, 2021

**DIVISION MEMORANDUM**

No. 229, s. 2021

**SDO STRATEGIC PLANNING CONFERENCE FOR CY 2022**

To: Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors and Education Program Supervisors  
Unit Heads of the OSDS  
Program Proponents from the SGOD  
All Others Concerned

1. To comply with the Department of Education's mandate in expanding Access to Basic Education, the Schools Division Office of Bulacan shall conduct the SDO Strategic Planning Conference for Calendar Year 2022 on the following schedules:

Date	Activities
November 4 – 5, 2021	Planning Conference of the members of the EXECOM
November 10 – 12, 2021	SDO Strategic Planning Conference  SDO Conference Hall for the core group (face to face) and via online for the other members of the planning team.

1. The activity aims to:
  - Review of the Office Performance Commitment Review Form 2021 and Annual Implementation Plan of 2021,
  - Discuss and prepare the PPMP, PMIS and Budget Planning 2022,
  - Prepare the budget efficiently according to the priority programs and projects for 2022, and
  - Strengthen the commitment and dedication of all concerned in the accomplishment of SDO programs, projects, and activities.
2. Participants to this activity are the Assistant Schools Division Superintendents, Division Chiefs, Unit heads of the OSDS, representatives from the Public Schools District Supervisors, Education Program Supervisors, program proponent/owners from the SGOD, and PMIS encoders.
3. Enclosure No. 1 is the Planning Matrix for reference.
4. The SDO shall strictly observe and adhere with IATF minimum health protocols on Omnibus Guidelines in the implementation of Community Quarantine.
5. All expenses incurred in the conduct of this activity shall be charged against Division INSET fund subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum and active participation is enjoined.

  
**ZENIA G. MOSTOLES, Ed. D. CESO V**  
Schools Division Superintendent





Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

Enclosure No. 1 to Division Memorandum No. 229, s. 2021

**Planning Matrix**  
**SDO STRATEGIC PLANNING CONFERENCE FOR CY 2022**  
SDO Conference Hall and via online

<b>Day 1: November 10, 2021 to be hosted by SGOD</b>		
<b>Time</b>	<b>Activities</b>	<b>Focal Person Responsible</b>
8:00 – 8:30	Registration	
8:30- 9:30	<b>Preliminaries:</b> <ul style="list-style-type: none"> <li>• National Anthem</li> <li>• Opening Prayer</li> <li>• DepEd Mission and Vision</li> <li>• Quality Policy Statement</li> <li>• Bulacan March</li> <li>• Laging Handa</li> <li>• Checking of Attendance</li> <li>• Planning Reminders/Netiquettes</li> </ul>	ICT Office With Maria Jesusa V. Pampilon EPS II HRD
	Welcome Remarks	<b>Rowena T. Quaimbao, CESE</b> Assistant Schools Division Superintendent
	Inspirational Message	<b>Zenia G. Mostoles, Ed.D., CESO V</b> Schools Division Superintendent
	Statement of the Purpose	<b>Gregorio C. Quinto, Jr., EdD.</b> Chief EPS, CID
9:30 – 12:00	Review of the OPCRf 2021 and AIP 2021  Review of the SDO Strategic Planning per DEDP	<b>Rowena T. Quaimbao, CESE</b> Assistant Schools Division Superintendent <b>Cecilia E. Valderama, PhD.</b> Assistant Schools Division Superintendent <b>Gregorio C. Quinto, Jr., EdD.</b> Chief EPS, CID <b>Cecilia S. Custodio, PhD.</b> Chief EPS, SGOD
12:00 – 1:00	Lunch Break	
1:00 – 5:00	Discussion on PPMP, PMIS and Budget Planning 2022	<b>Rowena T. Quaimbao, CESE</b> Assistant Schools Division Superintendent <b>Cecilia E. Valderama, PhD.</b> Assistant Schools Division Superintendent <b>Gregorio C. Quinto, Jr., EdD.</b> Chief EPS, CID <b>Cecilia S. Custodio, PhD.</b> Chief EPS, SGOD <b>Agnes M. Seifnezhad</b> Accountant III <b>Alice Almazar</b> AO V, Budget Officer <b>Paulo Eduardo Cruz, Jr.</b> Planning Officer





Republic of the Philippines  
Department of Education  
Region III  
**SCHOOLS DIVISION OF BULACAN**

<b>Day 2: November 11, 2021, to be hosted by the OSDS</b>		
8:00 – 9:00	Preliminaries	
9:00 – 12:00	PPMP and Budget Planning Preparation by Division	
12:00 – 1:00	Lunch Break	
1:00 – 5:00	PPMP and Budget Planning Preparation by Division	
<b>Day 3: November 12, 2021, to be hosted by the CID</b>		
8:00 – 9:00	Preliminaries	
9:00 – 12:00	Presentation of Output CID, SGOD, and OSDS	
12:00 – 1:00	Lunch Break	
1:00 – 3:00	Finalization of Output	
3:00 – 4:30	Open Forum and House Clearing	
4:30 – 5:00	Closing Program	Closing Remarks <b>Cecilia E. Valderama, PhD.</b> Assistant Schools Division Superintendent

