



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

May 30, 2021

DIVISION MEMORANDUM

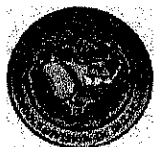
No. 082, s 2021

CONDUCT OF REVIEW OF QUALITY MANAGEMENT SYSTEM (QMS) PROCESS

To: Assistant Schools Division Superintendent
Division Chiefs
Quality Management Representatives (QMRs)
All Internal auditors, process owners and document controllers

1. As per Deped Order no. 009 s. 2021, titled "institutionalization of Quality Management System in the Department of Education", SDO Bulacan will conduct the Review of Quality Management System Process on June 16-18, 2021, (Wednesday to Friday) at 8:30 AM to 3:00 PM at the SDO Conference Hall, 3rd floor SDO Building.
2. The aims of this activity are as follows;
 - a. Review the implementation of QMS for standard delivery of effective and efficient service and enhance client's satisfaction,
 - b. Adopt QMS as part of the implementation of government-wide quality management programs,
 - c. Increase productivity and efficiency through clarity in all processes, and
 - d. Understand the QMS thrust as part of excellent individual's performance.
3. The participants of this activities are The Quality Management Representatives (QMRs), Internal auditors, process owners and document controllers. Everybody is hereby enjoined to come on time.
4. All expenses relevant to the conduct of this activity shall be charged against Division MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.


ZENIA G. MOSTOLES Ed.D., CESO V
Schools Division Superintendent



Provincial Capitol Compound, Brgy. Guinhawa, City of Malolos, Bulacan
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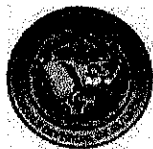


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Program Matrix

TIME	ACTIVITIES	
8:30-9:30	National Anthem	ICTS
	Prayer	
	Bulacan March	
	Inspirational Message	Zenia G. Mostoles, Ed.D., CESO V Schools Division Superintendent
	Welcome Remarks and sharing of ISO journey of SDO Bulacan	Cecilia E Valderama, PhD. Asst. Schools Division Superintendent
Day 1		
10:00-12:00	Ice Breaker	Dr. Cecilia Custodio Chief SGOD
	Discussion of Guidelines on the Institutionalization of a Quality Management System in the Department of education (DepEd Order 009 s. 2021	
1:00 – 3:00	Discussion on 7S	Rowena T. Quiambao, CESE
Day 2		
8:30	Prayer Ice breaker	ICTS
9:00-12:00	Review of QMS Process	Dr. Reinelda Blanco EPS-LRMDS
1:00-3:00	Break away session	
Day 3		
8:30 to 12:00	Assignment of internal audit team and Audit proper	Ma Lourdes J. Patag SEPS-SMME
1:00 – 3:00	Audit findings	Audit team leader

Master of Ceremony



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