



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF BULACAN

January 24, 2022

DIVISION MEMORANDUM
No. 033 s. 2022

**VIRTUAL DIVISION OPEN RANKING FOR VACANT SPECIAL EDUCATION TEACHER POSITIONS
IN THE ELEMENTARY LEVEL**

To : Assistant Schools Division Superintendents
CID and SGOD Chiefs
HRMPSB for Secondary
Heads of Elementary and Secondary Schools
All Others Concerned

1. This is to announce that a virtual division open ranking of qualified applicants for vacant Special Education Teacher I positions shall be held from February 08, 2022 to February 18, 2022 via Google Meet with attached schedule for the details of activities as enclosure No. 1.
2. The said virtual ranking aims to provide a pool of qualified applicants needed in filling up vacancies for Special Education Teacher positions to be deployed in the various elementary schools which items were published in CSC Website.
3. SDO Bulacan provides equal employment opportunity to all qualified applicants who meets the Qualification Standards (QS) regardless of their gender, age, civil status, disability religion, ethnicity or political affiliations and of the positions.
4. The DepEd preferred Qualification Standards (QS) for the positions based on DepEd Order 12, s. 2011 are as follows:

Position Title/Salary Grade	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Special Education Teacher I/SG-14	See No. 5		Training on specific area of exceptionality	Teacher (RA 1080)

5. Education and experience requirements:
 - a. Bachelor of Elementary Education specializing in Special Education;
 - b. Bachelor of Science in Elementary Education major in Special Education;





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- c. Bachelor of Science in Elementary Education plus 18 units in special education in the graduate level with 3 years of teaching experience to children with special needs and with very satisfactory performance in the regular schools for the last 3 years.
 - d. Bachelor of Science in Elementary Education plus 15 units in special education with 4 years of teaching experience in children with special needs and with very satisfactory performance in the regular schools for the last 3 years;
 - e. Bachelor of Science in Elementary Education plus 12 units in special education with 6 years of teaching experience in children with special needs and with very satisfactory performance in the regular schools for the last 3 years;
 - f. Bachelor of Science in Elementary Education plus 9 units in special education with 9 years of teaching experience in children with special needs and with very satisfactory performance in the regular schools for the last 3 years.
6. Interested applicants are enjoined to submit the following documents on QS to the Records Unit of the SDO thru the Human Resource Merit and Selection Board/Personnel Unit or email to bulacanpersonnel@deped.gov.ph on or before February 8 using a blue folder. All qualified applicants shall be notified via email or via call/text message with confirmation to proceed to the next stage of the ranking process:
- 6.1 Application letter indicating the position, learning area and school where applying
 - 6.2 CSC Form 212
 - 6.3 Updated Service Record
 - 6.4 Transcript of Records (Bachelor's and Master's Degree)
 - 6.5 Latest attested appointment or SDS-signed appointment in lieu of an attested appointment from the CSC
 - 6.6 Performance Ratings for the last three rating periods (at least Very Satisfactory)
7. For further inquiry and clarification, kindly email to bulacanpersonnel@deped.gov.ph Attn: Hana Hernandez.
8. It is desired that this Memorandum be given wide dissemination.


ZENIA G. MOSTOLES, Ed.D., CESO V
Schools Division Superintendent





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Enclosure No. 1, to the Division Memorandum No. 033, s. 2022

SCHEDULE OF SELECTION PROCESS

Date	Activity
On or before February 08, 2022	Submission of Letter of Intent and photocopies of the following documents on Qualification Standards to the Records Unit or via courier: (see Item No. 6 for list of documents)
February 10, 2022	Preliminary evaluation on the qualification of all candidates
February 11, 2022	Emailing of all candidates on the result of the preliminary evaluation
February 15, 2022	Submission of following original documents by qualified applicants: <ul style="list-style-type: none">➤ Letter of Intent➤ Personal Data Sheet➤ Transcript of Records (Bachelor's and Master's Degree)➤ Updated Service Record or Certificate of Employment➤ Certification of Relevant Trainings/Seminars attended➤ Performance Rating for the last three consecutive rating periods
February 16, 2022	Examination and Interview 8:30 – 9:00 - Orientation 9:00 – 10:00 – Online Examination 10:00 – 12:00 – Online Interview 1:00 - 5:00 – Online assessment of documents based on DepEd Order No. 66, s. 2007
February 17, 2022	HRMPSB Deliberation – Evaluation of documents and preparation of Comparative Assessment Results
February 18, 2022	Announcement of the result





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Enclosure No. 2, to the Division Memorandum No. 033 s. 2022

The HRMPSB Composition:

Chairperson : CECILIA E. VALDERAMA, PhD
Assistant Schools Division Superintendent

Members : GREGORIO C. QUINTO, JR, EdD
Chief, CID

JOSEFINA S. PEDROCHE
Administrative Officer V

VICTORIA O. MADRIGAL
Administrative Officer IV

AGNES BERNARDO, PhD
EPS, In-Charge of SPED

Secretariat : KAREN MINETH T. DANGANAN
HANA M. HERNANDEZ

