



Republic of the Philippines
Department of Education
REGION III
Schools Division Office of Bulacan

February 2, 2021

DIVISION MEMORANDUM

No. 020 , s. 2021

DIVISION EXECUTIVE COMMITTEE MEETING

To: Division Chiefs
Unit Heads
Education Program Supervisors
Public Schools District Supervisors
All Others Concerned

1. This Office announces the conduct of Division Executive Committee Meeting (EXECOM) on February 8, 2021 at 10:00 AM at SDO Bulacan Conference Hall, City of Malolos.
2. The aim of this meeting is to discuss, clarify and consolidate issues and concerns to be presented during the Management Committee (MANCOM) meeting.
3. Attendees to this meeting include the Assistant Schools Division Superintendents, Division Chiefs, Education Program Supervisors, Select Public Schools District Supervisors (2 per EDDIS to be identified by the EDDIS chairs), SEPSes, YFC, and medical/dental officer from the SGOD, EDDIS chairs from the secondary group, and unit heads of the OSDS.
4. Expenses to be incurred in the conduct of the said activity shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
5. It is expected that all participants observe the minimum health standard protocols in compliance to Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines for the Management of Emerging Infectious Disease as pre-emptive interventions to combat COVID 19.
6. This Memorandum serves as travel authority of the participants.
7. Immediate and wide dissemination of this Memorandum is desired.


ZENIA G. MOSTOLES, EdD, CESO V
Schools Division Superintendent

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