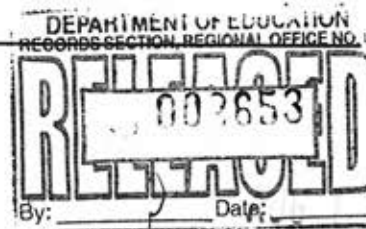




Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

Reproduction No. 272 s. 2021

REGIONAL MEMORANDUM
No. 328, s. 2021



REGION-WIDE ORIENTATION ON THE O365 LEARNER ACCOUNTS

To: Schools Division Superintendents
Information Technology Officer
Regional Information Officer

1. The Department of Education, in partnership with Microsoft for Education Philippines, and this Region have been actively promoting and engaging in a variety of online activity that would enrich the teaching and learning experience.
2. Alongside this, the Department has been in the process of distributing MS O365 accounts to all public school teachers. This time, and before the next school year commences, learners will also benefit from this partnership.
3. With this, and to efficiently distribute these accounts to all Central Luzon public school learner, there will be a region-wide orientation on the distribution of learners accounts.
4. Participants to this online activity will be the following:
 - a. School Level – School Heads, School ICT Coordinators, and School Information Officers
 - b. SDO Level – Division Information Officer (SocMob), Information Technology Officer, Administrative Assistant/Aide from the Office of the Schools Division Superintendent
 - c. Regional Level – Regional Information Officer, Information Technology Officer, and Administrative Assistant from the Public Affairs Unit
5. The schedule of the orientation shall be grouped into clusters, to wit:
 - a. Cluster 1 – August 24, 2021 – Aurora, Nueva Ecija, Cabanatuan City, San Jose City, Munoz, Science City, and Regional Office
 - b. Cluster 2 - August 25 (9:00AM – 11:00AM) – Bataan, Balanga City, Zambales, Olongapo City, Tarlac Province, and Tarlac City
 - c. Cluster 3 - August 26 (9:00AM – 11:00AM) – Pampanga, Angeles City, Mabalacat City, and City of San Fernando
 - d. Cluster 4 - August 27 (9:00AM – 11:00AM) – Bulacan, Malolos City, Meycauayan City, and San Jose Del Monte City



Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89; Email Address: region3@deped.gov.ph





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6. Participants shall receive the meeting link through their respective DepEd email addresses by sending an email and confirming attendance to Mr. Kristian Catahan at v-kricatahan@microsoft.com by August 19, 2021.

7. For information, guidance, and strict compliance.


MAY B. ECLAR, Ph.D, CESO III
Regional Director

Encl.: As stated
Reference: Letter from Kristian Catahan, Microsoft Philippines
To be indicated in the Perpetual Index
under the following subjects:

INFORMATION TECHNOLOGY LEARNERS
SCHOOLS

ORD/ict1
R03_ORD_ICTU-MEMO-2021-00017/August 12, 2021

